



EXECUTIVE COMMITTEE AGENDA
WEDNESDAY, MAY 11, 2016
3:15 PM - 3:30 PM
Gordon W Rogers Conference Room
314 E Champion Street
Bellingham

PAGES

- A. CALL TO ORDER
- B. PUBLIC COMMENT
EACH SPEAKER IS ALLOWED A MAXIMUM OF THREE MINUTES
- C. AGENDA APPROVAL - **ACTION ITEM**
- D. CONSENT AGENDA - **ACTION ITEM**
 - 1-2 D.1 Minutes from December 9, 2015
 - 3-11 D.2 January, February, March 2016 Claims
- E. BUDGET REPORT
 - 12 E.1 Budget Report through March 2016 - **INFORMATION ITEM**
- F. OLD BUSINESS
- G. NEW BUSINESS
- H. CORRESPONDENCE
 - 13 H.1 Letter from Governor Inslee - **INFORMATION ITEM**
 - 14 H.2 Columbia Valley Trail Funding Letter - **INFORMATION ITEM**
- I. ADJOURN

Persons with disabilities or Limited English Proficiency needing special accommodation for this meeting, please contact the WCOG office at (360) 676-6974, 314 E. Champion Street, Bellingham, 98225, at least six (6) days prior to this meeting to receive assistance. Para asistencia en español, por favor llame al (360) 676-6974.



EXECUTIVE COMMITTEE
MINUTES
DECEMBER 9, 2015

ATTENDANCE

BOARD MEMBERS: Gary Jensen, Jack Louws, Kelli Linville, Jim Jorgensen, Harry Robinson, Barry Buchanan

GUESTS: Pete Kremen, Kirk Vinish

STAFF: Bob Wilson, Ron Cubellis, Leslye O'Shaughnessy

A. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at 3:00 p.m.

B. PUBLIC COMMENT

No comments received.

C. AGENDA APPROVAL

MOTION: Louws moved, Linville seconded, to approve the agenda.

MOTION PASSED

D. CONSENT AGENDA

D.1 Consideration of approval of minutes - May 13 2015, Executive Committee meeting

D.2 Consideration of approval of claims vouchers #2015232 - #2015299 for September & October 2015 expenditures in the total amount of \$221,519.32.

MOTION: Louws moved, Buchanan seconded, to approve the Consent Agenda Items D.1 and D.2, which included approval of the minutes from the May 13, 2015 Executive Committee meeting, and approval of the September & October 2015 expenditures.

MOTION PASSED

Executive Committee Minutes
December 9, 2015
Page 2

E. BUDGET

E.1 Budget Report

The budget report through October 31, 2015 was included in the packet. Wilson reviewed the report.

F. OLD BUSINESS

None reported.

G. NEW BUSINESS

G.1 2016 Draft WCOG Meeting Schedule

MOTION: Louws moved, Linville seconded, to recommend the Council approve the 2016 WCOG Meeting Schedule.

MOTION PASSED

G.2 2016 Final Draft Budget

Cubellis distributed an updated copy of the 2016 Draft Budget, which included the final COLA. Wilson reviewed the budget.

MOTION: Louws moved, Buchanan seconded, to recommend the Council adopt the 2016 Budget dated December 8, 2015 as presented.

MOTION PASSED

H. ADJOURN

The meeting adjourned at 3:10 p.m.

Robert Bromley
Chair

Robert H. Wilson
Executive Director

Whatcom Council of Governments

CLAIMS LISTING

January 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016001	WA Empl. Sec. Dept.	107.30	COG 2016 - Unemployment Insurance
2016002	AWC	1,029.35	COG 2016 - Dental Insurance
		266.81	COG 2016 - Disability Insurance
		8,365.11	COG 2016 - Health Insurance
		94.24	COG 2016 - Life Insurance
2016003	Bay City Supply	57.61	COG 2016 - Supplies
2016004	Cascade Natural Gas	210.57	COG 2016 - Utilities
2016005	Puget Sound Energy	323.82	COG 2016 - Utilities
2016006	Sanitary Service Corporation	52.93	COG 2016 - Utilities
2016007	Applied Digital Imaging	122.29	Whatcom Smart Trips (15-16) - Printing
		15.36	Whatcom Smart Trips (15-16) - Printing
		8.15	CTR 15-17 - Printing
		32.61	CTR 15-17 - Printing
2016008	CenturyLink/Qwest	52.67	Whatcom Smart Trips (15-16) - Phones
		52.66	Whatcom Smart Trips (15-16) - Phones
2016009	US Bank	83.33	COG 2016 - Phones
		152.57	COG 2016 - Phones
		19.99	COG 2016 - Phones
		50.00	COG 2016 - Software
		50.00	COG 2016 - Software
		130.31	COG 2016 - Software
		21.74	COG 2016 - Supplies
		38.23	COG 2016 - Supplies
		217.07	COG 2016 - Supplies
		21.74	COG 2016 - Supplies
		114.00	COG 2016 - Supplies
		-29.70	COG 2016 - Supplies
		57.26	COG 2016 - Supplies
		68.46	COG 2016 - Supplies
		16.29	COG 2016 - Supplies
		20.58	COG 2016 - Supplies
		245.70	NSCCP Farmhouse - Supplies
		70.00	UPWP STP-R 11-16 - Conferences & Training
		70.00	UPWP STP-R 11-16 - Conferences & Training
		70.00	UPWP STP-R 11-16 - Conferences & Training
		419.00	UPWP STP-R 11-16 - Memberships
		263.00	UPWP STP-R 11-16 - Memberships
		104.64	Whatcom Smart Trips (15-16) - Phones
		9.00	Whatcom Smart Trips (15-16) - Phones
		45.75	Whatcom Smart Trips (15-16) - Supplies
		53.11	IMTC 7 - Phones
		150.00	IMTC 7 - Supplies
		280.46	US-Canada BorderData Warehouse - Phones

Whatcom Council of Governments

CLAIMS LISTING

January 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016009	US Bank	280.46	US-Canada BorderData Warehouse - Phones
2016010	WA State DRS	7,029.86	COG 2016 - Retirement Contribution
2016011	WA State Dept of L&I	722.34	COG 2016 - Industrial Insurance
2016012	Purchase Power	26.68	COG 2016 - Postage
		.98	UPWP STP-R 11-16 - Postage
		2.30	Whatcom Smart Trips (15-16) - Postage
		400.04	Whatcom Smart Trips (15-16) - Postage
2016013	Culligan Northwest	23.00	COG 2016 - Supplies
2016014	Tom Parker	3,307.50	COG 2016 - Prof. Services
2016015	Consolidated Technology Serv	205.71	COG 2016 - Phones
2016016	Good Eye Design	142.50	Whatcom Smart Trips (15-16) - Prof. Services
2016017	Melissa Fanucci	4.03	COG 2016 - Travel - Mileage
		27.60	IMTC 7 - Travel - Mileage
2016018	Champion Building LLC	5,321.73	COG 2016 - Rent
2016019	WCOG Petty Cash	100.00	COG 2016 - Health Insurance
		100.00	COG 2016 - Health Insurance
		27.08	COG 2016 - Supplies
		39.00	UPWP STP-R 11-16 - Advertising
		250.00	Whatcom Smart Trips (15-16) - Incentives
		120.40	Whatcom Smart Trips (15-16) - Incentives
2016020	Ricoh USA	207.28	COG 2016 - Rent
		236.60	COG 2016 - Repair & Maintenance
2016021	VSP Direct	205.25	COG 2016 - Vision Insurance
2016022	Chocolate Necessities	189.00	Whatcom Smart Trips (15-16) - Incentives
2016023	NARC	2,000.00	COG 2016 - Memberships
2016024	Kirsten Wert	4.60	CTR 15-17 - Travel - Mileage
		25.88	CTR 15-17 - Travel - Mileage
2016025	Bruce's Janitor Service	625.00	COG 2016 - Utilities
2016026	Keeney's Office Supply	150.58	COG 2016 - Supplies
2016027	Bob Wilson	50.00	COG 2016 - Cell Phone
2016028	Capitol City Press	542.95	Whatcom Smart Trips (15-16) - Printing
		1,565.73	Whatcom Smart Trips (15-16) - Printing
2016029	Mallard Ice Cream	161.46	Whatcom Smart Trips (15-16) - Incentives
2016030	Staff Wages	62,862.22	COG 2016 - Salaries & Wages
		1,237.00	COG 2016 - Health Insurance
2016031	Medicare	1,124.02	COG 2016 - Soc Sec Alternative
2016032	Benefit Buyout	1,490.00	COG 2016 - Benefit Buyout

Whatcom Council of Governments

CLAIMS LISTING

January 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016033	Soc Sec Alternative	13,348.50	COG 2016 - Soc Sec Alternative

The Executive Board retroactively approves payments made during January 2016
for the above listed claims in the total amount of: \$117,761.29*

Secretary/Treasurer

Date

Whatcom Council of Governments

CLAIMS LISTING

February 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016034	AWC	958.90	COG 2016 - Memberships
		300.00	COG 2016 - Memberships
2016035	Bellingham Herald	73.34	UPWP STP-R 11-16 - Advertising
2016036	Cascade Natural Gas	222.39	COG 2016 - Utilities
2016037	Puget Sound Energy	333.22	COG 2016 - Utilities
2016038	Sanitary Service Corporation	52.93	COG 2016 - Utilities
2016039	CenturyLink/Qwest	52.67	Whatcom Smart Trips (15-16) - Phones
		52.66	Whatcom Smart Trips (15-16) - Phones
2016040	Bellingham/Whatcom Chamber	320.00	COG 2016 - Memberships
2016041	US Bank	60.00	COG 2016 - Conferences & Training
		447.17	COG 2016 - Furniture & Equipment
		155.98	COG 2016 - Phones
		83.33	COG 2016 - Phones
		2.32	COG 2016 - Phones
		19.99	COG 2016 - Phones
		79.25	COG 2016 - Supplies
		17.58	COG 2016 - Supplies
		15.98	COG 2016 - Supplies
		53.26	COG 2016 - Supplies
		107.98	COG 2016 - Supplies
		99.00	COG 2016 - Supplies
		170.53	COG 2016 - Travel - Lodging
		245.00	UPWP STP-R 11-16 - Conferences & Training
		425.00	UPWP STP-R 11-16 - Conferences & Training
		111.00	UPWP STP-R 11-16 - Conferences & Training
		84.78	UPWP STP-R 11-16 - Conferences & Training
		613.00	UPWP STP-R 11-16 - Memberships
		79.20	UPWP STP-R 11-16 - Phones
		17.60	UPWP STP-R 11-16 - Supplies
		10.00	UPWP STP-R 11-16 - Travel - Mileage
		225.00	Whatcom Smart Trips (15-16) - Memberships
		107.08	Whatcom Smart Trips (15-16) - Phones
		9.00	Whatcom Smart Trips (15-16) - Phones
		125.93	Whatcom Smart Trips (15-16) - Phones
		59.25	Whatcom Smart Trips (15-16) - Phones
		30.06	CTR 15-17 - Supplies
		150.00	IMTC 7 - Conferences & Training
		80.00	IMTC 7 - Conferences & Training
		45.65	IMTC 7 - Conferences & Training
		145.00	IMTC 7 - Memberships
		38.47	IMTC 7 - Phones
		48.75	IMTC 7 - Supplies
		291.31	US-Canada BorderData Warehouse - Phones

Whatcom Council of Governments

CLAIMS LISTING

February 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016041	US Bank	291.30	US-Canada BorderData Warehouse - Phones
2016042	WA State DRS	7,023.61	COG 2016 - Retirement Contribution
2016043	Signs Plus	867.43	COG 2016 - Miscellaneous
2016044	WC Admin Services	300.00	COG 2016 - Prof. Services
2016045	Purchase Power	51.80	COG 2016 - Postage
		466.20	Whatcom Smart Trips (15-16) - Postage
2016046	Culligan Northwest	17.25	COG 2016 - Supplies
2016047	Tom Parker	3,399.08	COG 2016 - Prof. Services
2016048	The Bagelry	306.00	Whatcom Smart Trips (15-16) - Incentives
2016049	Consolidated Technology Serv	215.63	COG 2016 - Phones
2016050	Can/AM BTA	250.00	IMTC 7 - Memberships
2016051	Champion Building LLC	5,321.73	COG 2016 - Rent
2016052	WCOG Petty Cash	1.00	COG 2016 - Health Insurance
		100.00	COG 2016 - Health Insurance
		100.00	COG 2016 - Health Insurance
		26.41	COG 2016 - Health Insurance
		40.00	COG 2016 - Supplies
		5.00	COG 2016 - Miscellaneous
		1,254.00	Whatcom Smart Trips (15-16) - Incentives
		37.04	IMTC 7 - Supplies
2016053	AMPO	686.84	UPWP STP-R 11-16 - Memberships
2016054	Ricoh USA	207.28	COG 2016 - Rent
		134.89	COG 2016 - Repair & Maintenance
2016055	VSP Direct	204.87	COG 2016 - Vision Insurance
2016056	Bruce's Janitor Service	625.00	COG 2016 - Utilities
2016057	Colophon Cafe	271.75	Whatcom Smart Trips (15-16) - Incentives
2016061	AWC	1,029.35	COG 2016 - Dental Insurance
		266.81	COG 2016 - Disability Insurance
		8,937.60	COG 2016 - Health Insurance
		94.24	COG 2016 - Life Insurance
2016062	Susan Horst	38.00	UPWP STP-R 11-16 - Travel - Meals
		157.68	UPWP STP-R 11-16 - Travel - Mileage
2016063	Bob Wilson	50.00	COG 2016 - Cell Phone
		23.00	COG 2016 - Travel - Meals
		13.00	COG 2016 - Travel - Meals
		15.00	COG 2016 - Travel - Meals
		15.00	COG 2016 - Travel - Meals
		33.48	COG 2016 - Travel - Mileage
		82.08	COG 2016 - Travel - Mileage
		48.60	COG 2016 - Travel - Mileage
		48.60	COG 2016 - Travel - Mileage
		48.60	COG 2016 - Travel - Mileage
2016064	Staff Wages	62,839.58	COG 2016 - Salaries & Wages

Whatcom Council of Governments

CLAIMS LISTING

February 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016065	Medicare	968.66	COG 2016 - Soc Sec Alternative
2016066	Benefit Buyout	1,490.00	COG 2016 - Benefit Buyout
2016067	Soc Sec Alternative	3,895.03	COG 2016 - Soc Sec Alternative

The Executive Board retroactively approves payments made during February 2016 for the above listed claims in the total amount of: \$108,917.98*

Secretary/Treasurer

Date

Whatcom Council of Governments

CLAIMS LISTING

March 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016068	AWC	1,029.35	COG 2016 - Dental Insurance
		266.81	COG 2016 - Disability Insurance
		8,937.60	COG 2016 - Health Insurance
		94.24	COG 2016 - Life Insurance
2016069	Baron Telecommunications	158.70	COG 2016 - Repair & Maintenance
2016070	Bay City Supply	140.32	COG 2016 - Supplies
2016071	Bellingham Herald	61.76	UPWP STP-R 11-16 - Advertising
2016072	The Language Exchange	385.84	Mobility Mgmt 15-17 - Prof. Services
2016073	Cascade Natural Gas	178.35	COG 2016 - Utilities
2016074	Puget Sound Energy	354.34	COG 2016 - Utilities
2016075	St John Glass	785.90	COG 2016 - Repair & Maintenance
2016076	Sanitary Service Corporation	52.93	COG 2016 - Utilities
2016077	Applied Digital Imaging	13.87	Whatcom Smart Trips (15-16) - Printing
		40.76	CTR 15-17 - Printing
2016078	3D Computer Inc.	90.00	COG 2016 - Prof. Services
		120.00	COG 2016 - Repair & Maintenance
2016079	US Bank	100.00	COG 2016 - Health Insurance
		8.70	COG 2016 - Health Insurance
		1,857.99	COG 2016 - Furniture & Equipment
		771.52	COG 2016 - Furniture & Equipment
		130.00	COG 2016 - Memberships
		83.33	COG 2016 - Phones
		158.15	COG 2016 - Phones
		8.37	COG 2016 - Phones
		19.99	COG 2016 - Phones
		105.79	COG 2016 - Phones
		8.52	COG 2016 - Repair & Maintenance
		700.87	COG 2016 - Software
		85.92	COG 2016 - Software
		27.16	COG 2016 - Supplies
		9.46	COG 2016 - Supplies
		65.21	COG 2016 - Supplies
		88.82	COG 2016 - Supplies
		22.97	COG 2016 - Supplies
		4.34	COG 2016 - Supplies
		111.50	COG 2016 - Supplies
		160.55	COG 2016 - Travel - Lodging
		20.00	COG 2016 - Travel - Mileage
		70.00	COG 2016 - Utilities
		23.32	COG 2016 - Miscellaneous
		425.00	UPWP STP-R 11-16 - Conferences & Training
		20.00	UPWP STP-R 11-16 - Conferences & Training
		18.00	UPWP STP-R 11-16 - Conferences & Training

Whatcom Council of Governments

CLAIMS LISTING

March 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016079	US Bank	466.00	UPWP STP-R 11-16 - Memberships
		192.48	UPWP STP-R 11-16 - Travel - Lodging
		19.52	UPWP STP-R 11-16 - Travel - Mileage
		21.69	UPWP STP-R 11-16 - Travel - Mileage
		14.00	UPWP STP-R 11-16 - Travel - Mileage
		107.14	Whatcom Smart Trips (15-16) - Phones
		9.00	Whatcom Smart Trips (15-16) - Phones
		12.09	Whatcom Smart Trips (15-16) - Supplies
		51.77	IMTC 7 - Phones
		32.50	IMTC 7 - Supplies
		80.00	IMTC 7 - Supplies
		5.22	IMTC 7 - Miscellaneous
		371.15	US-Canada BorderData Warehouse - Phones
		371.14	US-Canada BorderData Warehouse - Phones
2016080	WA State DRS	7,085.86	COG 2016 - Retirement Contribution
2016081	WA State Auditor's Office	44.30	COG 2016 - Prof. Services
2016082	Culligan Northwest	17.25	COG 2016 - Supplies
2016083	Tom Parker	3,399.08	COG 2016 - Prof. Services
2016084	Consolidated Technology Serv	214.57	COG 2016 - Phones
2016085	Bellingham Promotional Product	554.27	COG 2016 - Supplies
2016086	Hugh Conroy	35.00	UPWP RTPO 15-17 - Travel - Meals
		11.00	UPWP RTPO 15-17 - Travel - Meals
2016087	Office Depot	59.10	COG 2016 - Supplies
2016088	Good Eye Design	142.50	COG 2016 - Prof. Services
		47.50	CTR 15-17 - Professional Services
		1,187.50	Mobility Mgmt 15-17 - Prof. Services
2016089	Champion Building LLC	5,321.73	COG 2016 - Rent
2016090	WCOG Petty Cash	300.00	COG 2016 - Health Insurance
		300.00	COG 2016 - Health Insurance
		540.00	COG 2016 - Health Insurance
		826.46	COG 2016 - Phones
		2.00	COG 2016 - Supplies
		5.00	COG 2016 - Miscellaneous
		252.00	Whatcom Smart Trips (15-16) - Incentives
2016091	Ricoh USA	207.28	COG 2016 - Rent
		238.14	COG 2016 - Repair & Maintenance
2016092	VSP Direct	204.87	COG 2016 - Vision Insurance
2016093	Chocolate Necessities	144.00	Whatcom Smart Trips (15-16) - Incentives
2016094	IBI Group	540.00	US-Canada BorderData Warehouse - Prof. Srvc
		540.00	US-Canada BorderData Warehouse - Prof. Srvc
		540.00	US-Canada BorderData Warehouse - Prof. Srvc
		540.00	US-Canada BorderData Warehouse - Prof. Srvc
		540.00	US-Canada BorderData Warehouse - Prof. Srvc

Whatcom Council of Governments

CLAIMS LISTING

March 2016

CLAIM #	PAYEE	AMOUNT	PURPOSE
2016094	IBI Group	540.00	US-Canada BorderData Warehouse - Prof. Srvc
2016095	Mary Anderson	49.87	UPWP RTPO 15-17 - Conferences & Training
		21.17	UPWP RTPO 15-17 - Travel - Mileage
		16.96	UPWP RTPO 15-17 - Travel - Mileage
2016096	Bruce's Janitor Service	625.00	COG 2016 - Utilities
2016097	Keeney's Office Supply	56.89	COG 2016 - Supplies
2016098	Bob Wilson	50.00	COG 2016 - Cell Phone
		23.00	COG 2016 - Travel - Meals
		13.00	COG 2016 - Travel - Meals
		81.00	COG 2016 - Travel - Mileage
		81.00	COG 2016 - Travel - Mileage
		15.00	UPWP STP-R 11-16 - Travel - Meals
		13.00	UPWP STP-R 11-16 - Travel - Meals
		48.60	UPWP STP-R 11-16 - Travel - Mileage
		48.60	UPWP STP-R 11-16 - Travel - Mileage
		3.36	UPWP STP-R 11-16 - Travel - Mileage
		42.12	UPWP STP-R 11-16 - Travel - Mileage
2016099	Capitol City Press	151.08	Whatcom Smart Trips (15-16) - Printing
		151.08	CTR 15-17 - Printing
2016100	Jaymes McClain	52.92	Border Freight Operations - Travel - Mileage
2016101	Sole Graphics	450.00	COG 2016 - Repair & Maintenance
2016102	Mallard Ice Cream	215.28	Whatcom Smart Trips (15-16) - Incentives
2016103	Staff Wages	63,360.30	COG 2016 - Salaries & Wages
2016104	Medicare	976.70	COG 2016 - Soc Sec Alternative
2016105	Benefit Buyout	1,490.00	COG 2016 - Benefit Buyout
2016106	Soc Sec Alternative	3,928.35	COG 2016 - Soc Sec Alternative

The Executive Board retroactively approves payments made during March 2016
for the above listed claims in the total amount of: \$115,913.64*

 Secretary/Treasurer

 Date

Whatcom Council of Governments
Budget Report
For the Month Ended March 31, 2016

	Current Month Activity	Year-to-Date Activity	Full Year Budget
<u>REVENUES</u>			
Dues	\$ 2,770	\$ 141,063	\$ 141,189
Local Gov't	25,000	35,013	83,116
State	2,550	42,461	163,000
Federal	68,682	207,447	1,060,712
Canadian	0	2,890	31,138
Interest	165	346	1,600
Private Sector	0	212	0
Total Revenues	\$ 99,167	\$ 429,432	\$ 1,480,755
<u>EXPENSES</u>			
Advertising	\$ 62	\$ 174	\$ 1,400
Conferences & Training	513	1,924	8,800
Employee Benefits	25,312	84,770	310,805
Furniture & Equipment	2,630	3,077	11,000
Incentives	611	3,164	8,000
Insurance	0	0	12,000
Memberships	596	6,777	7,950
Partner Agencies	0	0	43,000
Phones	2,327	5,206	26,200
Postage	0	948	4,500
Printing	357	2,644	11,000
Professional Services	8,537	15,686	124,789
Rent	5,529	16,587	68,000
Repair & Maintenance	1,761	2,133	5,000
Salaries & Wages	63,360	189,062	756,796
Software	787	1,017	9,670
Supplies	1,284	3,093	25,000
Travel - Airfare	0	0	7,350
Travel - Lodging	353	524	7,550
Travel - Meals	110	214	3,740
Travel - Mileage	471	962	6,620
Utilities	1,281	3,726	13,000
Miscellaneous	34	906	0
Total Expenses	\$ 115,915	\$ 342,594	\$ 1,472,170
Revenues Less Expenses	\$ (16,748)	\$ 86,838	\$ 8,585

As of:	1-01-16	3-01-16	3-31-16
Cash on hand	\$ 13,787	\$ 67,891	\$ 30,979
Investment Account	166,352	215,834	235,999
Accounts Receivable	100,429	80,249	159,255
Total	\$ 280,568	\$ 363,974	\$ 426,233
Accounts Payable	\$ 15,275	\$ 22,029	\$ 22,944
Working Capital	\$ 265,293	\$ 341,945	\$ 403,289

February 4, 2016

State of
Washington
Office of the
Governor



Robert Wilson, Executive Director
Whatcom Council of Governments
314 East Champion Street
Bellingham, WA 98225

Dear Mr. Wilson:

I would like to take this opportunity to congratulate the Whatcom Council of Governments (WCOG) on its 50th Anniversary.

For half a century, your organization has promoted mutual cooperation among member governments and regional organizations, with the goal of strengthening the Whatcom County community. Among its many accomplishments, WCOG has served as the region's transportation planning agency, engaged in economic development planning including preparing the county's Comprehensive Economic Development Strategy, and facilitated improved mobility and commerce in the Cascade Gateway region of Washington and British Columbia. Your efforts enhance economic vitality and quality of life and have benefitted not only your region but also our state as a whole.

Again, congratulations, and please accept my best wishes for continued success in the coming years.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jay Inslee", with a long horizontal flourish extending to the right.

Jay Inslee
Governor

KENDALL-COLUMBIA VALLEY CONNECTIVITY PLAN ASSOCIATION

8251 KENDALL ROAD
MAPLE FALLS, WASHINGTON 98266

April 21, 2016

Ms. Emily Hafford
Washington State Department of Commerce
1011 Plum Street, SE
P.O. Box 42525
Olympia, WA 98504-2525

RE: 2016 Supplemental Capital Budget, Columbia Valley Trail Funding

Dear Ms. Hafford:

With regard to the award of the \$75,000 appropriation for preliminary engineering for the *Columbia Valley Trail* that is included in the recently approved 2016 Supplemental Capital Budget, I hereby request that those funds be awarded to the Whatcom Council of Governments (WCOG), the regional transportation planning organization serving the Kendall-Columbia Valley community in Whatcom County. My organization – the Kendall-Columbia Valley Connectivity Plan Association – has neither the technical nor the financial resources to perform or oversee the engineering work for which the aforementioned funds are intended.

For your information, WCOG's Executive Director Bob Wilson has agreed to have his organization manage this project, and he's copied on this letter. Should you need to do so, Bob can be reached at (360) 685-8389; I can be reached at (360) 599-9836.

Thank you for your assistance in this matter.

Sincerely,

Vern Yadon
Chairman

Copies: Bob Wilson, WCOG
John Shambaugh, WSDOT
Gary Davis, Whatcom County Planning
Mike Kendall, Department of Commerce