

WHATCOM COUNCIL OF GOVERNMENTS  
BOARD MINUTES  
SEPTEMBER 14, 2016

ATTENDANCE

BOARD MEMBERS: Bob Bromley, Rud Browne, Tim Ballew, Harry Robinson, Tom Jones, Pete Stark, Jack Louws, Kelli Linville, Terry Bornemann, Steve Swan, Michael McAuley, Jon Mutchler, Bruce Ford, Michael Lilliquist, Pat Alesse, Satpal Sidhu

GUESTS: Jay Drye, Dodd Snodgrass, Greg Young, Kaylee Galloway, Matt Jensen

STAFF: Bob Wilson, Ron Cubellis, Hugh Conroy, Leslye O'Shaughnessy, Susan Horst

A. CALL TO ORDER

The meeting was called to order at 3:30 p.m. and introductions were made.

B. PUBLIC COMMENT

No public comments received.

C. AGENDA APPROVAL

Wilson reported that the agenda items under G. New Business were numbered incorrectly. Correct New Business items: G.1 stays G.1 and the second G.1 should be G.2; remove item G.3 which makes item G.4 now G.3.

**MOTION:** Robinson moved, Jones seconded, to approve the agenda as amended.

**MOTION PASSED**

D. CONSENT AGENDA

Items included in the consent agenda were as follows:

Council minutes from January 20, 2016 and April, May, June July and August 2016 claims vouchers #2016109-2016274 in the total amount of \$620,121.94.

**MOTION:** Browne moved, Linville seconded, to approve the consent agenda items which included approval of the minutes from January 20, 2016 Council meeting and approval of the April, May, June, July and August 2016 expenditures in the total amount of \$620,121.94.

**MOTION PASSED**

E. BUDGET

E.1 Budget Report

Cubellis stated that we are currently underspending and that the current month revenue category is small because we did not receive the reimbursement from WSDOT by the end of the month.

F. OLD BUSINESS

None reported.

G. NEW BUSINESS

G.1 Agreements and Contracts

Staff requested authorization for the Executive Director to enter into a professional services agreement between Whatcom Council of Governments and Wilson Engineering for preliminary design and engineering of the SR 547 Kendall/Columbia Valley Trail in the amount of \$74,690 (#20160901).

**MOTION:** Lilliquist moved, Browne seconded, to authorize the Executive Director to enter into a professional services agreement with Wilson Engineering for \$74,690.

**MOTION PASSED**

G.2 2017 Budget (First Draft)

Wilson directed the Council to his memo in the packet. He reviewed the draft budget.

Louws asked if Wilson would give an outlook of the next four years and where the programs will be. Wilson and Conroy reviewed the programs in the budget.

Wilson stated will not be pursuing Smart Trip funding with the legislature. He will be working on getting formula funding for IMTC along with asking the legislature for funding. Smart Trips has been funded by STP (\$100,000 per year) WTA (\$50,000) City of Bellingham (\$25,000) State CTR funds (\$75,000). He will not be asking for STP funds for Smart Trips in able to save that for a possible ask for IMTC. He thinks that staff will contract again in a year and a half.

Wilson is looking at possibly leasing out some of the office space to another entity.

Cubellis stated that if no additional funding comes in he sees the WCOG down to 4 employees.

The Council will be asked to adopt a final budget at the December 14, 2016 meeting.

### G.3 2017 Legislative Agenda

The Legislative List is used when talking with legislators for funding for transportation projects. Robinson has suggested that the same sort of list for capital projects be developed.

Board members were not prepared to present their projects today. Members will work with their staff to have projects for a Council meeting that will be scheduled as *Old Business* for October 12, 2016 at 3:00 pm.

Council members declined to create a capital project list at this time. This is something that will be looked at for a later date.

***At this point in the meeting Vice-Chair McAuley took over chairing the meeting.***

### H. REPORTS

Drye reported that the Nooksack River Bridge on SR 539 was struck by a truck. The damage is not so significant that immediate attention is not necessary.

I. BOARD OPEN FORUM

No discussion.

J. ADJOURNMENT

The meeting adjourned at 4:40 p.m.

ORIGINAL SIGNED BY: \_\_\_\_\_  
Robert Bromley  
Chair

ORIGINAL SIGNED BY: \_\_\_\_\_  
Robert H. Wilson, AICP  
Executive Director

Approved October 12, 2016