



Meeting of the Board of the Whatcom Council of Governments

Wednesday, October 8, 2025, 3:00 p.m.

314 East Champion Street, Bellingham, Washington

Join using **Zoom** <https://us06web.zoom.us/j/85804235412>

Or phone: (253) 215-8782

Page(s)

Agenda

A. Call to Order

B. Public Comment

Citizens may speak informally to the Board, for up to 3 minutes, on matters pertinent to its statutory responsibilities and which are not the subject of a public hearing.

C. Additions to the Agenda (if any)

D. Consent Agenda*

- 2-3 1. Minutes of the meeting of January 15, 2025
- 4-12 2. January – August 2025 expenditures.

E. New Business

- 13 1. Budget report for January – August 2025 – Ron Cubellis
- 14-16 2. Draft 2026 WCOG budget – Ron Cubellis
- 17 3. Consideration of adoption of WSDOT's Disadvantaged Business Enterprise Program Participation Plan - Ron Cubellis*

F. Old Business (if any)

G. Director's Report – Hugh Conroy

H. Correspondence (if any)

I. Board Open Forum

J. Adjourn

*Action item

DRAFT Whatcom Council of Governments
Board Minutes
January 15, 2025

In Attendance (In person or via Zoom):

Members *Voting:* **Bellingham:** Michael Lilliquist, Skip Williams; **Blaine:** Richard May; **Ferndale:** Greg Hansen (Secretary/Treasurer); **Lake Whatcom Water & Sewer District:** Jeff Knakal; **Lynden:** Scott Korthuis (Chair); **City of Nooksack:** Kevin Hester; **Port of Bellingham:** Bobby Briscoe; **Whatcom County:** Kaylee Galloway, Jon Scanlon.

Guests **Whatcom Transportation Authority:** Les Reardanz.

Staff Hugh Conroy, Ron Cubellis, Melissa Fanucci.

A. **Call to Order**

Mr. Conroy determined that a quorum was present, and Chair Korthuis called the meeting to order at 3:08p.m.

B. **Public Comment**

None

C. **Agenda Additions**

None

D. **Consent Agenda**

The Consent Agenda included the minutes of the meeting of December 11, 2024, and December 2024 claims. **Motion:** Mr. Lilliquist moved, seconded by Mr. Hester, to approve. **Motion passed** with none opposed.

E. **Approval of Proposed 2025 Meeting Calendar**

Noting the addition of an Executive Committee meeting on March 12, 2025, Mr. Korthuis asked for a motion to approve the 2025 meeting calendar as presented. **Motion:** Mr. Lilliquist moved to approve, seconded by Mr. Sidhu. **Motion passed** with none opposed.

E. **Budget Report**

Mr. Cubellis reported on budget report for the period ending December 31, 2024.

F. **Old Business**

None

G. **New Business**

1. Appointment of three small-city representatives to the Executive Committee. Chair Korthuis opened the item noting that he was willing to continue as one of the small city representatives but solicited interest from others. Mistrs Hansen and Hester, the other two current small cities reps also confirmed their willingness to continue. No other small-city board members indicated an interest. . **Motion:** Mr. Lilliquist, seconded by Mr. Bosch, moved to elect Mistrs Korthuis, Hansen, and Hester as the

small-cities representatives to the Executive Committee. **Motion passed** with none opposed.

2. Election of chair, vice chair, and secretary/treasurer. Mr. Korthuis opened the item noting that he was happy to continue as chair but invited interest from the rest of the board. Mr. Lilliquist said he was happy to continue serving as vice chair. Mr. Hansen said that he was happy to continue as secretary/treasurer. No other board members announced interest. **Motion:** Mr. Korthuis, seconded by Mr. Bosch, moved to elect Misters Korthuis, Lilliquist, and Hansen to the roles of chair, vice chair, and secretary/treasurer respectively. **Motion passed** with none opposed
3. Consideration of adoption of WCOG's 2025 cost allocation plan. Mr. Cubellis introduced the item, referring to the memo and draft plan in the packet. **Motion:** Mr. Williams, seconded by Mr. Hester, moved to approve the 2025 Cost Allocation Plan as presented. **Motion passed** with none opposed.
4. Discussion of amending the Council Board Bylaws to modifying the duties of the Executive Committee. Mr. Conroy introduced the topic (which was briefly mentioned at the Council Board meeting in December). There does not seem to be any clear purpose of having the Executive Committee make a recommendation on approving the annual budget to the full council every December. This has been the only agenda item at these December Executive Board meetings. After minimal discussion, the board asked Mr. Conroy to draft an amendment to the Bylaws for consideration at the next Council Board meeting.

H. **Director's report:**

Mr. Conroy noted that the legislative priority project list that the board approved at its December meeting had been passed on to the region's state legislative delegation and to WCOG's lobbyists Tom McBride and Intisar Benge.

Subsequent discussions that Mr. Conroy has had with members of the delegation have not been hopeful as to prospects for new transportation funding. There are slightly greater prospects for items to be funded from revenues coming from the Climate Commitment Act if the projects are climate-action related.

I. **Adjourn**

There being no further business, the meeting adjourned at 3:23 p.m.

Greg Hansen
Secretary-Treasurer

Hugh Conroy
Director

Scheduled for approval on May 14, 2025

Whatcom Council of Governments

EXPENDITURE REPORT

January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|---------------------|-----------|---|-----------------------------|-------------|
| Jan - Aug 25 | | | | |
| 01/01/2025 | LC 112524 | Vital Climbing Gym | Healthcare | 100.00 |
| 01/01/2025 | HC 121624 | VanillaGifts.com | Incentives | 2,625.00 |
| 01/01/2025 | MF 120224 | Mailgun Technologies | Office Equipment & Software | 9.70 |
| 01/01/2025 | MF 120224 | Amazon Web Services | Communication Services | 587.41 |
| 01/01/2025 | MF 122324 | American Planning Association | Professional Development | 661.00 |
| 01/01/2025 | MG 120224 | Zoom.us | Office Equipment & Software | 17.43 |
| 01/01/2025 | MG 121224 | US Chef's Store | Supplies | 17.62 |
| 01/01/2025 | EC 112524 | Jack's Bicycle Center | Supplies | 42.51 |
| 01/01/2025 | EM 120524 | Zoom.us | Office Equipment & Software | 17.43 |
| 01/01/2025 | EM 120524 | Dovetail Research Pty Ltd | Office Equipment & Software | 195.00 |
| 01/01/2025 | JM 120424 | Zoom.us | Office Equipment & Software | 17.43 |
| 01/01/2025 | JM 120724 | Amazon.com, Inc. | Supplies | 58.85 |
| 01/01/2025 | JM 122024 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 01/01/2025 | RC 112524 | Pitney Bowes | Office Equipment & Software | 175.04 |
| 01/01/2025 | RC 112624 | RightWorks LLC | Office Equipment & Software | 180.94 |
| 01/01/2025 | RC 112624 | Pitney Bowes | Supplies | 99.51 |
| 01/01/2025 | RC 120124 | Google LLC | Office Equipment & Software | 134.40 |
| 01/01/2025 | RC 120924 | Heroku Inc. | Communication Services | 136.26 |
| 01/01/2025 | RC 121224 | Amazon.com, Inc. | Supplies | 76.98 |
| 01/01/2025 | RC 121324 | Amazon.com, Inc. | Supplies | 27.20 |
| 01/01/2025 | RC 121624 | Intermedia.net Inc | Communication Services | 338.94 |
| 01/01/2025 | RC 121624 | Sanitary Service Corporation | Utilities | 119.65 |
| 01/01/2025 | RC 121824 | Docusign Inc. | Office Equipment & Software | 654.00 |
| 01/07/2025 | 1180 | Thadeus Warrington III | Incentives | 250.00 |
| 01/07/2025 | 1181 | Drewes, Peter | Incentives | 1,000.00 |
| 01/15/2025 | 3847 | Association of Washington Cities | Membership | 1,096.81 |
| 01/15/2025 | 3848 | Bellingham Regional Chamber of Commerce | Membership | 356.00 |
| 01/15/2025 | 3849 | Bruce's Janitor Service | Janitorial | 625.00 |
| 01/15/2025 | 3850 | Cascade Natural Gas | Utilities | 618.94 |
| 01/15/2025 | 3851 | CenturyLink | Communications | 75.00 |
| 01/15/2025 | 3852 | Crossroads Consulting | Communications Consultant | 1,937.50 |
| 01/15/2025 | 3853 | Lithtex NW | Printing | 1,830.14 |
| 01/15/2025 | 3854 | McBride Public Affairs LLC | Professional Services | 4,217.00 |
| 01/15/2025 | 3855 | McClatchy Company LLC | Public Hearing Notices | 283.06 |
| 01/15/2025 | 3856 | Puget Sound Energy | Utilities | 213.92 |
| 01/15/2025 | 3857 | Ravenna LLC | Website Development | 8,137.50 |
| 01/15/2025 | 3858 | US Bank | Purchase Card Charges | 6,332.30 |
| 01/15/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 250.00 |
| 01/16/2025 | EFT | QuickBooks Payroll Service | Bank fees | 7.00 |
| 01/16/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.63 |
| 01/17/2025 | EFT | Champion Building LLC | Office Lease | 6,263.60 |
| 01/17/2025 | EFT | Elizabeth Chenault | Employee Reimbursement | 56.28 |
| 01/17/2025 | EFT | Melissa Fanucci | Expense Reimbursement | 6.37 |
| 01/17/2025 | EFT | Michelle Grandy | Expense Reimbursement | 15.28 |
| 01/29/2025 | EFT | HSA Bank | HSA Fees | 9.00 |
| 01/29/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 01/29/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 01/29/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 01/29/2025 | EFT | Empower Retirement | Retirement | 137.52 |
| 01/29/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 01/29/2025 | EFT | HSA Bank | HSA Fees | 1,512.00 |
| 01/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,952.46 |
| 01/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,093.85 |
| 01/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,568.23 |
| 01/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,769.40 |
| 01/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,620.10 |
| 01/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 9,107.00 |
| 01/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,194.93 |
| 01/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,194.93 |
| 01/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 0.00 |
| 01/30/2025 | EFT | QuickBooks Payroll Service | Payroll | 55,228.57 |
| 01/30/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 01/30/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 01/31/2025 | EFT | United Way | Employee Contributions | 528.00 |
| 01/31/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 01/31/2025 | EFT | WA Dept of L&I | Payroll Taxes | 854.01 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-----------|--|-----------------------------|-------------|
| 01/31/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 1,204.53 |
| 01/31/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 786.33 |
| 02/01/2025 | MF 010125 | Mailgun Technologies | Communication Services | 9.66 |
| 02/01/2025 | MF 010225 | Amazon Web Services | Communication Services | 1,173.81 |
| 02/01/2025 | MF 010225 | Amazon Web Services | Communication Services | 5,614.46 |
| 02/01/2025 | MF 010225 | Amazon Web Services | Communication Services | 1,499.10 |
| 02/01/2025 | MF 011325 | LifeTek Inc. | Professional Development | 725.00 |
| 02/01/2025 | MG 010525 | Zoom.us | Communication Services | 17.43 |
| 02/01/2025 | BB 012125 | Western Washington University | Miscellaneous Expenses | 50.00 |
| 02/01/2025 | EM 010525 | Zoom.us | Communication Services | 17.43 |
| 02/01/2025 | EM 010525 | Amazon.com, Inc. | Office Equipment & Software | 58.85 |
| 02/01/2025 | EM 010525 | Dovetail Research Pty Ltd | Office Equipment & Software | 195.00 |
| 02/01/2025 | EM 010625 | Amazon.com, Inc. | Office Equipment & Software | 52.88 |
| 02/01/2025 | EM 010625 | Amazon.com, Inc. | Office Equipment & Software | 141.56 |
| 02/01/2025 | JM 010425 | Zoom.us | Office Equipment & Software | 17.43 |
| 02/01/2025 | JM 012125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 02/01/2025 | RC 122624 | RightWorks LLC | Office Equipment & Software | 180.94 |
| 02/01/2025 | RC 123124 | Rubber Stamps.com | Supplies | 24.63 |
| 02/01/2025 | RC 010125 | Google LLC | Office Equipment & Software | 134.40 |
| 02/01/2025 | RC 010725 | Municipal Research Service Corporation | Professional Development | 40.00 |
| 02/01/2025 | RC 010825 | Heroku Inc. | Communication Services | 136.26 |
| 02/01/2025 | RC 010925 | American Planning Association | Professional Development | 768.00 |
| 02/01/2025 | RC 011125 | Salesforce Inc. | Office Equipment & Software | 2,929.92 |
| 02/01/2025 | RC 011525 | Sanitary Service Corporation | Utilities | 119.65 |
| 02/01/2025 | RC 011625 | Intermedia.net Inc | Communication Services | 338.94 |
| 02/01/2025 | RC 012325 | Adobe Systems Inc. | Office Equipment & Software | 3,333.97 |
| 02/01/2025 | RC 012625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 02/01/2025 | RC 012425 | Microsoft Corporation | Office Equipment & Software | 755.37 |
| 02/01/2025 | RC 012425 | GoDaddy | Communication Services | 199.98 |
| 02/01/2025 | RC 012525 | Microsoft Corporation | Office Equipment & Software | 490.50 |
| 02/06/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 02/06/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 02/07/2025 | EFT | United Way | Employee Contributions | 78.00 |
| 02/07/2025 | 3859 | Bruce's Janitor Service | Janitorial | 625.00 |
| 02/07/2025 | 3860 | Cascade Natural Gas | Utilities | 682.80 |
| 02/07/2025 | 3861 | CenturyLink | Communications | 75.00 |
| 02/07/2025 | 3862 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 02/07/2025 | 3863 | Puget Sound Energy | Utilities | 199.09 |
| 02/07/2025 | 3864 | Transpo Group | Planning Consultant | 53,849.00 |
| 02/07/2025 | 3865 | US Bank | Purchase Card Charges | 19,259.19 |
| 02/07/2025 | 3866 | Vibrant Senior Options LLC | Outreach | 1,645.00 |
| 02/07/2025 | 3867 | WA St Assn of Boundary Review Boards | Membership | 300.00 |
| 02/11/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 1,250.00 |
| 02/11/2025 | 1182 | Donaldson, Jamie | Incentives | 250.00 |
| 02/12/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 02/12/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 02/13/2025 | EFT | Champion Building LLC | Office Lease | 6,263.60 |
| 02/26/2025 | EFT | HSA Bank | HSA Fees | 11.25 |
| 02/26/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 02/26/2025 | EFT | HSA Bank | HSA Fees | 1,762.00 |
| 02/27/2025 | EFT | QuickBooks Payroll Service | Payroll | 54,894.65 |
| 02/28/2025 | EFT | Internal Revenue Service | Payroll Taxes | 9,001.00 |
| 02/28/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,191.32 |
| 02/28/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,191.32 |
| 02/28/2025 | EFT | Internal Revenue Service | Payroll Taxes | 0.00 |
| 02/28/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 02/28/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 02/28/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 02/28/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 02/28/2025 | EFT | Empower Retirement | Retirement | 137.52 |
| 02/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,952.46 |
| 02/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,093.85 |
| 02/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,777.96 |
| 02/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,769.40 |
| 02/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,620.10 |
| 03/01/2025 | LC 021125 | Best Buy | Supplies | 65.39 |
| 03/01/2025 | LC 021725 | Best Buy | Supplies | 41.41 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-----------|---|-----------------------------|-------------|
| 03/01/2025 | MF 020225 | Mailgun Technologies | Communication Services | 9.70 |
| 03/01/2025 | MF 020125 | Amazon Web Services | Communication Services | 341.21 |
| 03/01/2025 | MF 021825 | Shutterstock, Inc. | Office Equipment & Software | 249.62 |
| 03/01/2025 | MF 022025 | Air Canada | Travel | 1,070.28 |
| 03/01/2025 | MG 020425 | Kona Bike Shop | Supplies | 174.40 |
| 03/01/2025 | MG 020425 | Tim's Bike Shop | Supplies | 102.45 |
| 03/01/2025 | MG 020925 | Noun Project Inc. | Office Equipment & Software | 39.99 |
| 03/01/2025 | MG 021025 | Signs by Tomorrow | Repair & Maintenance | 49.09 |
| 03/01/2025 | EM 020525 | Dovetail Research Pty Ltd | Office Equipment & Software | 195.00 |
| 03/01/2025 | EM 021025 | Cascadia Newspaper Company LLC | Communication Services | 108.00 |
| 03/01/2025 | JM 020425 | Zoom.us | Office Equipment & Software | 17.43 |
| 03/01/2025 | JM 022125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 03/01/2025 | RC 012725 | Amazon.com, Inc. | Supplies | 108.35 |
| 03/01/2025 | RC 012925 | Tax1099 | Office Equipment & Software | 32.70 |
| 03/01/2025 | RC 012925 | Tax1099 | Office Equipment & Software | 31.88 |
| 03/01/2025 | RC 013025 | Louis Auto Glass | Rent | 1,153.66 |
| 03/01/2025 | RC 013125 | Hardware Sales | Supplies | 56.64 |
| 03/01/2025 | RC 020125 | Google LLC | Office Equipment & Software | 134.40 |
| 03/01/2025 | RC 020525 | Washington Finance Officers Association | Professional Development | 75.00 |
| 03/01/2025 | RC 020525 | Hardware Sales | Supplies | 14.16 |
| 03/01/2025 | RC 020725 | WA Dept of Revenue | Miscellaneous | 1,288.09 |
| 03/01/2025 | RC 020725 | WA Dept of Revenue | Miscellaneous | 41.86 |
| 03/01/2025 | RC 020725 | DocuSign Inc. | Office Equipment & Software | 21.93 |
| 03/01/2025 | RC 021025 | Heroku Inc. | Communication Services | 136.26 |
| 03/01/2025 | RC 021125 | Ring.com | Office Equipment & Software | 108.99 |
| 03/01/2025 | RC 021125 | Ring.com | Office Equipment & Software | 108.99 |
| 03/01/2025 | RC 021125 | GoDaddy | Communication Services | 48.33 |
| 03/01/2025 | RC 021125 | Ring.com | Office Equipment & Software | 196.18 |
| 03/01/2025 | RC 021325 | Amazon.com, Inc. | Supplies | 429.23 |
| 03/01/2025 | RC 021825 | Intermedia.net Inc | Communication Services | 338.94 |
| 03/01/2025 | RC 021825 | Sanitary Service Corporation | Utilities | 127.69 |
| 03/01/2025 | RC 022325 | Pitney Bowes | Office Equipment & Software | 175.04 |
| 03/01/2025 | RC 022325 | Apple Inc. | Office Equipment & Software | 99.00 |
| 03/01/2025 | RC 022325 | Apple Inc. | Office Equipment & Software | 8.91 |
| 03/04/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 03/04/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 03/05/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 03/07/2025 | 3868 | A-1 Shredding, Inc. | Shredding | 45.00 |
| 03/07/2025 | 3869 | Applied Digital Imaging | Printing | 142.25 |
| 03/07/2025 | 3870 | Arcadis Professional Services Inc. | Professional Services | 4,956.00 |
| 03/07/2025 | 3871 | Bay City Supply | Supplies | 158.48 |
| 03/07/2025 | 3872 | BC Ministry of Transportation & Transit | Partner Pass Through | 2,538.50 |
| 03/07/2025 | 3873 | Bruce's Janitor Service | Janitorial | 625.00 |
| 03/07/2025 | 3874 | Caliper Corporation | Professional Services | 8,500.00 |
| 03/07/2025 | 3875 | Capitol City Press | Printing | 3,402.36 |
| 03/07/2025 | 3876 | Cascade Natural Gas | Utilities | 579.04 |
| 03/07/2025 | 3877 | Cascadia Newspaper Company LLC | Public Hearing Notices | 142.00 |
| 03/07/2025 | 3878 | CenturyLink | Communications | 75.00 |
| 03/07/2025 | 3879 | Good Eye Design | Professional Services | 2,150.00 |
| 03/07/2025 | 3880 | Lockersoft, LLC | Consultant | 400.00 |
| 03/07/2025 | 3881 | Mallard Ice Cream | Incentives | 1,122.00 |
| 03/07/2025 | 3882 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 03/07/2025 | 3883 | Puget Sound Energy | Utilities | 223.10 |
| 03/07/2025 | 3884 | Ravenna LLC | Website Development | 4,350.00 |
| 03/07/2025 | 3885 | Salud Language Services | Translation Services | 130.00 |
| 03/07/2025 | 3886 | Security Solutions NW | Fire Extinguisher Service | 275.77 |
| 03/07/2025 | 3887 | Signs Plus Inc. | Supplies | 1,007.31 |
| 03/07/2025 | 3888 | US Bank | Purchase Card Charges | 7,240.20 |
| 03/07/2025 | EFT | Purchase Power | Postage | 1,126.50 |
| 03/07/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 250.00 |
| 03/10/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 03/10/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 03/11/2025 | EFT | Champion Building LLC | Office Lease | 6,263.60 |
| 03/13/2025 | 1183 | Leong, Lee Che | Incentives | 250.00 |
| 03/18/2025 | 1184 | Crossroads Consulting | Communications Consultant | 750.00 |
| 03/26/2025 | EFT | HSA Bank | HSA Fees | 9.00 |
| 03/26/2025 | EFT | HSA Bank | HSA Fees | 2.25 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-------------|---|-----------------------------|-------------|
| 03/28/2025 | EFT | QuickBooks Payroll Service | Payroll | 55,002.39 |
| 03/28/2025 | E-pay | Internal Revenue Service | Payroll taxes | 9,118.00 |
| 03/28/2025 | E-pay | Internal Revenue Service | Payroll taxes | 1,195.61 |
| 03/28/2025 | E-pay | Internal Revenue Service | Payroll taxes | 1,195.61 |
| 03/28/2025 | E-pay | Internal Revenue Service | Payroll taxes | 0.00 |
| 03/28/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 03/28/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 03/28/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 03/28/2025 | EFT | HSA Bank | HSA Fees | 1,762.00 |
| 03/28/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 03/28/2025 | EFT | Empower Retirement | Retirement | 137.52 |
| 03/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,777.96 |
| 03/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,786.78 |
| 03/28/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,642.03 |
| 03/31/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 03/31/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 03/31/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 03/31/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 03/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,970.28 |
| 03/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,119.39 |
| 04/01/2025 | LC 03142025 | American Planning Association | Professional Development | 794.23 |
| 04/01/2025 | MF 030125 | Mailgun Technologies | Communication Services | 9.72 |
| 04/01/2025 | MF 030225 | Amazon Web Services | Communication Services | 276.29 |
| 04/01/2025 | MF 030425 | Semiahmoo Arts | Supplies | 189.81 |
| 04/01/2025 | MF 032325 | Amazon.com, Inc. | Supplies | 152.01 |
| 04/01/2025 | MG 022625 | Special-T Window Films | Repair & Maintenance | 217.46 |
| 04/01/2025 | MG 030625 | Sustainable Connections | Professional Development | 51.80 |
| 04/01/2025 | MG 031325 | Genuine Ink.com | Supplies | 123.23 |
| 04/01/2025 | EM 030525 | Dovetail Research Pty Ltd | Office Equipment & Software | 195.00 |
| 04/01/2025 | JM 032125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 04/01/2025 | RC 022625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 04/01/2025 | RC 030125 | Digital Ocean LLC | Communication Services | 22.89 |
| 04/01/2025 | RC 030125 | Google LLC | Office Equipment & Software | 134.40 |
| 04/01/2025 | RC 030425 | Washington Finance Officers Association | Professional Development | 50.00 |
| 04/01/2025 | RC 031025 | Heroku Inc. | Communication Services | 136.26 |
| 04/01/2025 | RC 031425 | GoDaddy | Communication Services | 75.77 |
| 04/01/2025 | RC 031725 | Intermedia.net Inc | Communication Services | 338.81 |
| 04/01/2025 | RC 031725 | Sanitary Service Corporation | Utilities | 129.61 |
| 04/01/2025 | RC 032125 | Amazon.com, Inc. | Supplies | 494.16 |
| 04/10/2025 | 3889 | Applied Digital Imaging | Printing | 2,329.13 |
| 04/10/2025 | 3890 | Bruce's Janitor Service | Janitorial | 625.00 |
| 04/10/2025 | 3891 | Cascade Natural Gas | Utilities | 389.16 |
| 04/10/2025 | 3892 | CenturyLink | Communications | 75.00 |
| 04/10/2025 | 3893 | Good Eye Design | Professional Services | 360.00 |
| 04/10/2025 | 3894 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 04/10/2025 | 3895 | Puget Sound Energy | Utilities | 206.57 |
| 04/10/2025 | 3896 | Ravenna LLC | Website Development | 2,612.50 |
| 04/10/2025 | 3897 | The Bagelry | Incentives | 1,745.00 |
| 04/10/2025 | 3898 | US Bank | Purchase Card Charges | 3,875.09 |
| 04/10/2025 | 3899 | WSDOT NW Region | Travel Reimbursement | 1,816.86 |
| 04/10/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 04/10/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 1,000.00 |
| 04/11/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 04/11/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 04/11/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 04/11/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 04/11/2025 | 1185 | Nguyen, Hue | Incentives | 250.00 |
| 04/11/2025 | 1186 | Ritter, Lucy | Incentives | 1,000.00 |
| 04/14/2025 | EFT | Jaymes McClain | Expense Reimbursement | 733.00 |
| 04/14/2025 | EFT | Champion Building LLC | Office Lease | 6,263.60 |
| 04/25/2025 | EFT | WA Dept of L&I | Payroll Taxes | 993.18 |
| 04/25/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 1,564.10 |
| 04/25/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 820.24 |
| 04/28/2025 | EFT | HSA Bank | HSA Fees | 13.50 |
| 04/29/2025 | EFT | QuickBooks Payroll Service | Payroll | 55,088.91 |
| 04/29/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 04/29/2025 | EFT | AWC via Vimly | Benefits | 71.80 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-----------|--|------------------------------|-------------|
| 04/29/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 9,130.00 |
| 04/29/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,197.09 |
| 04/29/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,197.09 |
| 04/29/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 0.00 |
| 04/29/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 04/29/2025 | EFT | Empower Retirement | Retirement | 137.52 |
| 04/29/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 04/29/2025 | EFT | HSA Bank | HSA Fees | 1,662.00 |
| 04/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,777.96 |
| 04/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,786.78 |
| 04/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,642.03 |
| 04/30/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 04/30/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 04/30/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 05/01/2025 | LC 032725 | Office Depot | Supplies | 24.51 |
| 05/01/2025 | HC 042425 | EasyPark | Travel | 23.36 |
| 05/01/2025 | MF 032525 | Nord Security | Office Equipment & Software | 194.45 |
| 05/01/2025 | MF 032725 | ElfSight | Office Equipment & Software | 96.00 |
| 05/01/2025 | MF 040125 | Mailgun Technologies | Communication Services | 9.73 |
| 05/01/2025 | MF 040225 | Amazon Web Services | Communication Services | 278.27 |
| 05/01/2025 | MF 041525 | Ritz Catering and Coffee | Supplies | 863.77 |
| 05/01/2025 | MF 041625 | The Bagelry | Supplies | 66.68 |
| 05/01/2025 | MF 041625 | Starbucks | Supplies | 65.40 |
| 05/01/2025 | BB 040325 | League of American Bicyclists | Professional Development | 85.00 |
| 05/01/2025 | BB 041025 | City of Bellingham (vendor) | Miscellaneous Expenses | 53.00 |
| 05/01/2025 | EM 040525 | Dovetail Research Pty Ltd | Office Equipment & Software | 195.00 |
| 05/01/2025 | EM 041725 | American Planning Association | Professional Development | 346.00 |
| 05/01/2025 | JM 042125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 05/01/2025 | RC 032625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 05/01/2025 | RC 032725 | Municipal Research Service Corporation | Professional Development | 40.00 |
| 05/01/2025 | RC 040125 | Digital Ocean LLC | Communication Services | 22.89 |
| 05/01/2025 | RC 040125 | Google LLC | Office Equipment & Software | 134.40 |
| 05/01/2025 | RC 040725 | Heroku Inc. | Communication Services | 136.26 |
| 05/01/2025 | RC 040725 | RemotePC | Office Equipment & Software | 326.46 |
| 05/01/2025 | RC 041025 | Big Red Consulting | Office Equipment & Software | 79.00 |
| 05/01/2025 | RC 041525 | Sanitary Service Corporation | Utilities | 129.61 |
| 05/01/2025 | RC 041625 | Intermedia.net Inc | Communication Services | 338.76 |
| 05/01/2025 | RC 042425 | Dell Inc. | Office Equipment & Software | 1,647.52 |
| 05/06/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,970.28 |
| 05/06/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,119.39 |
| 05/06/2025 | 1187 | Fedak, Natalie | Incentives | 250.00 |
| 05/09/2025 | 3900 | Applied Digital Imaging | Printing | 937.65 |
| 05/09/2025 | 3901 | Bruce's Janitor Service | Janitorial | 625.00 |
| 05/09/2025 | 3902 | Cascade Natural Gas | Utilities | 219.65 |
| 05/09/2025 | 3903 | Cascadia Newspaper Company LLC | Public Hearing Notices | 132.00 |
| 05/09/2025 | 3904 | CenturyLink | Communications | 76.66 |
| 05/09/2025 | 3905 | Good Eye Design | Professional Services | 640.00 |
| 05/09/2025 | 3906 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 05/09/2025 | 3907 | Puget Sound Energy | Utilities | 184.85 |
| 05/09/2025 | 3908 | Ravenna LLC | Website Development | 1,162.50 |
| 05/09/2025 | 3909 | US Bank | Purchase Card Charges | 5,140.47 |
| 05/09/2025 | 3910 | Whatcom County P&DS | Project Pass-Through Funding | 8,290.83 |
| 05/09/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 1,250.00 |
| 05/12/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 05/12/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 05/13/2025 | EFT | Champion Building LLC | Office Lease | 6,263.60 |
| 05/28/2025 | EFT | HSA Bank | HSA Fees | 13.50 |
| 05/29/2025 | EFT | QuickBooks Payroll Service | Payroll | 55,088.93 |
| 05/29/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 05/29/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 05/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 9,130.00 |
| 05/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,197.07 |
| 05/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,197.07 |
| 05/29/2025 | EFT | Internal Revenue Service | Payroll Taxes | 0.00 |
| 05/29/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 05/29/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 05/29/2025 | EFT | HSA Bank | HSA Fees | 1,662.00 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|------------|--------------------------------|-----------------------------|-------------|
| 05/30/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 05/30/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 05/30/2025 | EFT | Empower Retirement | Retirement | 137.52 |
| 05/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,777.96 |
| 05/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,786.78 |
| 05/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,642.03 |
| 05/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,970.28 |
| 05/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,119.39 |
| 06/01/2025 | HC 050125 | Hertz | Travel | 181.47 |
| 06/01/2025 | HC 050225 | Air Canada | Travel | 475.99 |
| 06/01/2025 | HC 051325 | Washington State University | Professional Development | 150.00 |
| 06/01/2025 | MF 050125 | Mailgun Technologies | Communication Services | 9.84 |
| 06/01/2025 | MF 050325 | Amazon Web Services | Communication Services | 273.79 |
| 06/01/2025 | MF 050225 | Air Canada | Travel | 487.24 |
| 06/01/2025 | MF 050825 | Vancouver Airport Authority | Travel | 96.35 |
| 06/01/2025 | MF 5/5/25 | Hilton Hotels & Resorts | Travel | 573.99 |
| 06/01/2025 | MF 5/16/25 | Woods Coffee | Supplies | 31.00 |
| 06/01/2025 | MG 4/28/25 | Pine Printshop | Incentives | 2,040.50 |
| 06/01/2025 | MG 043025 | Office Depot | Supplies | 46.30 |
| 06/01/2025 | MG 050625 | SheetLabels.com | Supplies | 52.48 |
| 06/01/2025 | MG 050625 | EcoEnclose | Supplies | 166.41 |
| 06/01/2025 | MG 051625 | Park Tool Company | Supplies | 18.12 |
| 06/01/2025 | MG 051625 | Park Tool Company | Supplies | 293.83 |
| 06/01/2025 | BB 050325 | Calendly LLC | Communication Services | 417.79 |
| 06/01/2025 | BB 051325 | Office Depot | Supplies | 20.70 |
| 06/01/2025 | BB 051625 | Earl's Bike Shop | Supplies | 24.07 |
| 06/01/2025 | EC 052025 | Whatcom Council on Aging | Communication Services | 150.00 |
| 06/01/2025 | JM 052125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 06/01/2025 | RC 042625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 06/01/2025 | RC 050125 | Digital Ocean LLC | Communication Services | 22.89 |
| 06/01/2025 | RC 050125 | Google LLC | Office Equipment & Software | 134.40 |
| 06/01/2025 | RC 050725 | Heroku Inc. | Communication Services | 136.26 |
| 06/01/2025 | RC 051525 | Zoom.us | Office Equipment & Software | 476.33 |
| 06/01/2025 | RC 051525 | Sanitary Service Corporation | Utilities | 129.61 |
| 06/01/2025 | RC 051625 | Intermedia.net Inc | Communication Services | 338.74 |
| 06/01/2025 | RC 052025 | Louis Auto Glass | Rent | 672.00 |
| 06/01/2025 | RC 052625 | Microsoft Corporation | Office Equipment & Software | 30.00 |
| 06/01/2025 | RC 052525 | Pitney Bowes | Office Equipment & Software | 175.04 |
| 06/02/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 06/02/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 06/11/2025 | 3923 | A-1 Shredding, Inc. | Shredding | 45.00 |
| 06/11/2025 | 3924 | Applied Digital Imaging | Printing | 567.97 |
| 06/11/2025 | 3925 | Bruce's Janitor Service | Janitorial | 625.00 |
| 06/11/2025 | 3926 | Cascade Natural Gas | Utilities | 52.34 |
| 06/11/2025 | 3927 | Cascadia Newspaper Company LLC | Public Hearing Notices | 134.00 |
| 06/11/2025 | 3928 | CenturyLink | Communications | 75.83 |
| 06/11/2025 | 3929 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 06/11/2025 | 3930 | Puget Sound Energy | Utilities | 164.25 |
| 06/11/2025 | 3931 | Ravenna LLC | Website Development | 375.00 |
| 06/11/2025 | 3932 | Saturna Capital Corporation | CTR Incentives | 50.00 |
| 06/11/2025 | 3933 | SPIE | Incentives | 37.50 |
| 06/11/2025 | 3935 | US Bank | Purchase Card Charges | 7,859.16 |
| 06/11/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 250.00 |
| 06/11/2025 | EFT | Purchase Power | Postage | 1,149.85 |
| 06/11/2025 | 3811-3822 | VOID | void | |
| 06/11/2025 | 3834 | VOID | void | |
| 06/12/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 06/12/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 06/12/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 06/12/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 06/12/2025 | 1188 | Reesman, Thane | Incentives | 250.00 |
| 06/13/2025 | EFT | Champion Building LLC | Office Lease | 6,364.87 |
| 06/13/2025 | EFT | Melissa Fanucci | Expense Reimbursement | 426.31 |
| 06/19/2025 | EFT | HSA Bank | HSA Fees | 13.50 |
| 06/27/2025 | EFT | QuickBooks Payroll Service | Payroll | 55,365.18 |
| 06/27/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 06/27/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-----------|--------------------------------|-----------------------------------|-------------|
| 06/27/2025 | EFT | Internal Revenue Service | Payroll Taxes | 9,211.00 |
| 06/27/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,203.12 |
| 06/27/2025 | EFT | Internal Revenue Service | Payroll Taxes | 1,203.12 |
| 06/27/2025 | EFT | Internal Revenue Service | Payroll Taxes | 0.00 |
| 06/27/2025 | EFT | HSA Bank | HSA Contributions | 1,650.00 |
| 06/27/2025 | EFT | HSA Bank | HSA Contributions | 1,662.00 |
| 06/27/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 06/27/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 06/27/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 06/27/2025 | EFT | WA Dept of Retirement Systems | Deferred Compensation | 3,777.96 |
| 06/27/2025 | EFT | WA Dept of Retirement Systems | Deferred Compensation | 4,807.23 |
| 06/27/2025 | EFT | WA Dept of Retirement Systems | Deferred Compensation | 1,642.03 |
| 06/27/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 06/27/2025 | EFT | Empower Retirement | Retirement | 141.45 |
| 06/27/2025 | 1189 | Heffelman, Adrian | Miscellaneous Expenses | 15.45 |
| 06/30/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 06/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,995.28 |
| 06/30/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 7,155.21 |
| 07/01/2025 | HC 060525 | Petro-Canada | Travel | 16.77 |
| 07/01/2025 | HC 060525 | Vancouver Airport Authority | Travel | 13.51 |
| 07/01/2025 | HC 060525 | Vancouver Airport Authority | Travel | 47.62 |
| 07/01/2025 | HC 060325 | Hertz | Travel | 60.13 |
| 07/01/2025 | HC 060525 | Sheraton | Travel | 387.31 |
| 07/01/2025 | HC 061225 | Alaska Airlines | Travel | 365.50 |
| 07/01/2025 | HC 061225 | Bellair Airporter Shuttle | Travel | 54.00 |
| 07/01/2025 | MF 060125 | Mailgun Technologies | Communication Services | 9.79 |
| 07/01/2025 | MF 060225 | Amazon Web Services | Communication Services | 278.26 |
| 07/01/2025 | MF 060525 | Sheraton | Travel | 315.26 |
| 07/01/2025 | MG 061425 | Survey Monkey | Communication Services | 327.00 |
| 07/01/2025 | BB 052725 | WA Ridesharing Organization | Professional Development | 400.00 |
| 07/01/2025 | BB 060325 | WA Ridesharing Organization | Professional Development | 250.00 |
| 07/01/2025 | BB 061325 | NW Safety Signs, Inc. | Consultants & Contracted Services | 766.76 |
| 07/01/2025 | EC 061825 | Jack's Bicycle Center | Supplies | 36.13 |
| 07/01/2025 | EM 062325 | Oregon DOT | Miscellaneous Expenses | 1.50 |
| 07/01/2025 | JM 061925 | Haggen | Supplies | 8.72 |
| 07/01/2025 | JM 062125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 07/01/2025 | RC 052625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 07/01/2025 | RC 052725 | Bitdefender | Office Equipment & Software | 435.19 |
| 07/01/2025 | RC 052925 | Louis Auto Glass | Rent | 673.78 |
| 07/01/2025 | RC 060125 | Digital Ocean LLC | Communication Services | 22.89 |
| 07/01/2025 | RC 060125 | Google LLC | Office Equipment & Software | 134.40 |
| 07/01/2025 | RC 053125 | Doodle | Office Equipment & Software | 90.91 |
| 07/01/2025 | RC 060925 | Heroku Inc. | Communication Services | 136.26 |
| 07/01/2025 | RC 061625 | Sanitary Service Corporation | Utilities | 129.61 |
| 07/01/2025 | RC 061725 | Intermedia.net Inc | Communication Services | 340.30 |
| 07/01/2025 | RC 061925 | WP Engine | Communication Services | 1,150.00 |
| 07/01/2025 | RC 062425 | Dell Inc. | Office Equipment & Software | 1,233.06 |
| 07/01/2025 | RC 062025 | Summit Law Group | Professional Development | 80.00 |
| 07/01/2025 | LC 053025 | AMPO | Professional Development | 848.70 |
| 07/04/2025 | EFT | WA Dept of L&I | Payroll Taxes | 1,007.33 |
| 07/04/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 1,570.39 |
| 07/04/2025 | EFT | WA Dept of Employment Security | Payroll Taxes | 825.78 |
| 07/09/2025 | 3936 | AMPO | Membership | 1,030.00 |
| 07/09/2025 | 3937 | Applied Digital Imaging | Printing | 42.51 |
| 07/09/2025 | 3938 | Bruce's Janitor Service | Janitorial | 625.00 |
| 07/09/2025 | 3939 | Cascadia Newspaper Company LLC | Public Hearing Notices | 134.00 |
| 07/09/2025 | 3940 | CenturyLink | VOID to add 6-cents | 0.00 |
| 07/09/2025 | 3941 | ESRI Inc. | GIS Software | 10,039.99 |
| 07/09/2025 | 3942 | Express Services Inc. | Temp Staff | 1,819.11 |
| 07/09/2025 | 3943 | Good Eye Design | Professional Services | 1,560.00 |
| 07/09/2025 | 3944 | Kaseya US LLC | Software | 392.40 |
| 07/09/2025 | 3945 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 07/09/2025 | 3946 | Michelle Grandy | Expense Reimbursement | 96.11 |
| 07/09/2025 | 3947 | Port of Bellingham (v) | Incentives | 51.77 |
| 07/09/2025 | 3948 | Puget Sound Energy | Utilities | 198.23 |
| 07/09/2025 | 3949 | RSG Consultants | Professional Services | 4,439.34 |
| 07/09/2025 | 3950 | Traffic Data Gathering | Traffic Counts | 37,540.00 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-----------|--------------------------------|-----------------------------|-------------|
| 07/09/2025 | 3951 | US Bank | Purchase Card Charges | 8,847.38 |
| 07/09/2025 | 3952 | WA State Auditor's Office | Professional Services | 7,650.50 |
| 07/09/2025 | 1190 | Schermer, Elizabeth | Incentives | 1,000.00 |
| 07/10/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 8.75 |
| 07/10/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.79 |
| 07/10/2025 | 1191 | Day, Julie | Incentives | 250.00 |
| 07/11/2025 | EFT | Champion Building LLC | Office Lease | 6,364.87 |
| 07/11/2025 | EFT | Elizabeth Chenault | Employee Reimbursement | 23.80 |
| 07/11/2025 | EFT | Emily Moran | Expense Reimbursement | 56.10 |
| 07/11/2025 | EFT | Hugh Conroy | Expense Reimbursement | 245.32 |
| 07/11/2025 | EFT | Jaymes McClain | Expense Reimbursement | 253.47 |
| 07/11/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 07/11/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 07/14/2025 | 7142025 | PeopleReady Inc | Temp Staff | 6,599.97 |
| 07/16/2025 | Transfer | WCOG Petty Cash | Petty Cash Refill | 265.45 |
| 07/17/2025 | 7142026 | CenturyLink | Communications | 75.89 |
| 07/28/2025 | EFT | HSA Bank | HSA Fees | 13.50 |
| 07/28/2025 | 3954 | WSDOT NW Region | Traffic Counts | 6,630.00 |
| 07/30/2025 | EFT | QuickBooks Payroll Service | Payroll | 56,000.10 |
| 07/30/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 9,340.00 |
| 07/30/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,205.53 |
| 07/30/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,205.53 |
| 07/30/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 0.00 |
| 07/30/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 07/30/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 07/30/2025 | EFT | HSA Bank | HSA Fees | 1,662.00 |
| 07/31/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 07/31/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 07/31/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 07/31/2025 | EFT | Empower Retirement | Retirement | 141.45 |
| 07/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,927.96 |
| 07/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,816.96 |
| 07/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,642.03 |
| 07/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,234.01 |
| 07/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,391.43 |
| 07/31/2025 | 1192 | Chin, Alex | Miscellaneous Expenses | 15.45 |
| 08/01/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 08/01/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 08/01/2025 | HC 062625 | WA Department of Licensing | Miscellaneous Expenses | 15.45 |
| 08/01/2025 | HC 062825 | Apple Inc. | Office Equipment & Software | 325.91 |
| 08/01/2025 | HC 071725 | Centennial Hotel | Travel | 437.64 |
| 08/01/2025 | HC 071825 | LYFT Ride | Travel | 24.73 |
| 08/01/2025 | MF 070225 | Mailgun Technologies | Communication Services | 9.82 |
| 08/01/2025 | MF 070125 | Amazon Web Services | Communication Services | 277.61 |
| 08/01/2025 | MF 070825 | Apple Inc. | Office Equipment & Software | 38.14 |
| 08/01/2025 | MG 062525 | Amtrak | Travel | 145.00 |
| 08/01/2025 | MG 070125 | MSC Industrial Supply | Supplies | 142.44 |
| 08/01/2025 | MG 070325 | Cafe Velo | Repair & Maintenance | 21.26 |
| 08/01/2025 | BB 071025 | Amtrak | Travel | 176.00 |
| 08/01/2025 | EC 070225 | Office Depot | Supplies | 45.30 |
| 08/01/2025 | EM 062625 | Shell | Travel | 88.05 |
| 08/01/2025 | EM 070725 | Shell | Travel | 79.96 |
| 08/01/2025 | JM 071525 | Shell | Travel | 98.18 |
| 08/01/2025 | JM 072125 | Pendragon Software Corporation | Office Equipment & Software | 40.00 |
| 08/01/2025 | RC 062625 | RightWorks LLC | Office Equipment & Software | 194.02 |
| 08/01/2025 | RC 062625 | Amazon.com, Inc. | Supplies | 87.39 |
| 08/01/2025 | RC 070125 | Digital Ocean LLC | Communication Services | 22.89 |
| 08/01/2025 | RC 070125 | Google LLC | Office Equipment & Software | 134.40 |
| 08/01/2025 | RC 070125 | GoDaddy | Communication Services | 50.55 |
| 08/01/2025 | RC 070925 | Heroku Inc. | Communication Services | 136.26 |
| 08/01/2025 | RC 071525 | Sanitary Service Corporation | Utilities | 130.69 |
| 08/01/2025 | RC 071625 | Intermedia.net Inc | Communication Services | 340.31 |
| 08/01/2025 | RC 071025 | Superior Press | Supplies | 150.17 |
| 08/01/2025 | RC 072125 | Hardware Sales | Supplies | 56.64 |
| 08/04/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 08/12/2025 | 3955 | A-1 Shredding, Inc. | Shredding | 84.00 |
| 08/12/2025 | 3956 | Amjay Inc. | Incentives | 663.81 |

Whatcom Council of Governments
CLAIMS LISTING
January through August 2025

| Date | Num | Source Name | Memo | Paid Amount |
|------------|-------|----------------------------------|--------------------------------|-------------|
| 08/12/2025 | 3957 | Bay City Supply | Supplies | 51.92 |
| 08/12/2025 | 3958 | Bliss, Bill | BRB per diem | 50.00 |
| 08/12/2025 | 3959 | Bruce's Janitor Service | Janitorial | 625.00 |
| 08/12/2025 | 3960 | Cascade Natural Gas | Utilities | 42.56 |
| 08/12/2025 | 3961 | CenturyLink | VOID: Communications | 0.00 |
| 08/12/2025 | 3962 | Emily Moran | Expense Reimbursement | 73.80 |
| 08/12/2025 | 3963 | Enduris | Property & Liability Insurance | 12,182.00 |
| 08/12/2025 | 3964 | Express Services Inc. | Temp Staff | 3,530.01 |
| 08/12/2025 | 3965 | Fountain Rental & Leasing | Vehicle rental | 5,360.68 |
| 08/12/2025 | 3966 | Good Eye Design | Professional Services | 540.00 |
| 08/12/2025 | 3967 | Interact Soft Inc. | Software Developer | 1,500.00 |
| 08/12/2025 | 3968 | McBride Public Affairs LLC | Professional Services | 4,335.00 |
| 08/12/2025 | 3969 | Moench, Chris | BRB per diem | 50.00 |
| 08/12/2025 | 3970 | Ohana, Constance | BRB per diem | 50.00 |
| 08/12/2025 | 3971 | Pitney Bowes | VOID: Postage (PD VIA EFT) | 0.00 |
| 08/12/2025 | 3972 | Puget Sound Energy | Utilities | 232.05 |
| 08/12/2025 | 3973 | RSG Consultants | Professional Services | 11,061.09 |
| 08/12/2025 | 3974 | Square One Map Company LLC | Consultant | 3,350.00 |
| 08/12/2025 | 3975 | US Bank | Purchase Card Charges | 3,198.30 |
| 08/12/2025 | 3976 | Vibrant Senior Options LLC | Outreach | 1,645.00 |
| 08/12/2025 | 3977 | WA State Auditor's Office | Professional Services | 10,641.15 |
| 08/12/2025 | 3978 | Western Washington University | Partner Pass-Through | 19,027.11 |
| 08/12/2025 | 3979 | Whatcom Transportation Authority | CTR Incentives | 475.00 |
| 08/12/2025 | 3980 | Whatcom County P&DS | Project Pass-Through Funding | 12,183.63 |
| 08/12/2025 | EFT | Pitney Bowes | Postage | 1,113.30 |
| 08/12/2025 | EFT | WCOG Petty Cash | Petty Cash Refill | 1,265.45 |
| 08/12/2025 | 3981 | CenturyLink | Communications | 80.89 |
| 08/14/2025 | EFT | Champion Building LLC | Office Lease | 6,364.87 |
| 08/14/2025 | EFT | PeopleReady Inc | Temp Staff | 7,708.90 |
| 08/14/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 3.50 |
| 08/14/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.32 |
| 08/19/2025 | 1193 | Valancy, Zev | Incentives | 250.00 |
| 08/27/2025 | EFT | AFLAC | Employee Paid Coverage | 129.56 |
| 08/27/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 9,340.00 |
| 08/27/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,205.56 |
| 08/27/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 1,205.56 |
| 08/27/2025 | E-pay | Internal Revenue Service | Payroll Taxes | 0.00 |
| 08/27/2025 | EFT | HSA Bank | HSA Fees | 1,650.00 |
| 08/27/2025 | EFT | HSA Bank | HSA Fees | 1,662.00 |
| 08/27/2025 | EFT | Empower Retirement | Retirement | 351.40 |
| 08/27/2025 | EFT | Empower Retirement | Retirement | 141.45 |
| 08/27/2025 | EFT | AWC via Vimly | Benefits | 9,681.00 |
| 08/27/2025 | EFT | AWC via Vimly | Benefits | 71.80 |
| 08/27/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 3,927.96 |
| 08/27/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,816.96 |
| 08/27/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 1,642.03 |
| 08/27/2025 | EFT | HSA Bank | HSA Fees | 13.50 |
| 08/28/2025 | EFT | QuickBooks Payroll Service | Payroll | 56,000.07 |
| 08/29/2025 | EFT | United Way | Employee Contributions | 606.00 |
| 08/29/2025 | EFT | QuickBooks Payroll Service | Bank Fees | 1.75 |
| 08/29/2025 | EFT | QuickBooks Payroll Service | Sales Tax | 0.16 |
| 08/29/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,391.43 |
| 08/31/2025 | EFT | WA Dept of Retirement Systems | PERS Contribution | 4,234.01 |

Jan - Aug 25

1,354,267.18

Whatcom Council of Governments
Board Budget Report
January - August 2025
(67% of the year)

| | Jan - Aug 25 | 2025 Budget | % of Budget |
|--|---------------------|--------------------|--------------------|
| Income | | | |
| 333 · Federal Grants | 714,816 | 1,391,326 | 51% |
| 334 · State Grants | 289,028 | 271,134 | 107% |
| 337 · Local Grants | 128,722 | 128,150 | 100% |
| 361 · Interest Income | 11,711 | 7,000 | 167% |
| 367 · Contributions & Donations | 27,431 | 25,000 | 110% |
| 368 · Membership Dues | 198,821 | 203,171 | 98% |
| 369 · Other Income | 1,298 | 3,000 | 43% |
| Total Income | 1,371,827 | 2,028,781 | 68% |
| Expense | | | |
| 505 · Communication Services | 25,863 | 39,600 | 65% |
| 510 · Consultants & Contract Services | 227,979 | 231,520 | 98% |
| 515 · Incentives | 13,336 | 20,000 | 67% |
| 520 · Insurance- Property & Liability | 12,182 | 14,000 | 87% |
| 530 · Office Equipment & Software | 29,217 | 47,551 | 61% |
| 535 · Pass-Through Funding | 48,670 | 235,474 | 21% |
| 545 · Printing | 9,252 | 13,000 | 71% |
| 550 · Professional Development | 7,278 | 13,200 | 55% |
| 555 · Rent | 52,912 | 75,771 | 70% |
| 560 · Repair & Maintenance | 1,571 | 3,000 | 52% |
| 565 · Payroll - Salaries & Wages | 626,179 | 940,923 | 67% |
| 566 · Payroll - Taxes & Benefits | 205,290 | 312,267 | 66% |
| 575 · Supplies | 4,741 | 13,000 | 36% |
| 580 · Travel | 14,192 | 30,000 | 47% |
| 585 · Utilities | 5,397 | 8,000 | 67% |
| 590 · Miscellaneous Expense | 1,837 | 0 | |
| Total Expense | 1,285,896 | 1,997,306 | 64% |
| Net Increase (Decrease) in Cash | \$85,931 | \$31,475 | |

Balance Sheet as of:

| | 1/1/2025 | 8/31/2025 | Cash & Investments | |
|---------------------|-----------------|------------------|-------------------------------|-----------|
| Cash on hand | \$ 57,342 | \$ 29,945 | Target (4 mos.) | \$510,104 |
| Investment Account | 343,283 | 455,994 | Available | \$485,939 |
| Accounts Receivable | 270,322 | 279,398 | | |
| Total | \$ 670,947 | \$ 765,337 | | |
| Accounts Payable | 37,605 | 67,183 | | |
| Net Equity | \$ 633,342 | \$ 698,154 | | |



whatcom council of governments

Memo

To: The WCOG Council Board

From: Hugh Conroy, Director *HC*

Date: September 30, 2025

Subject: Proposed 2026 Budget – First Draft

Attached to this memo please find the first draft of the proposed 2026 Budget for your review prior to the Council Board meeting next week. I draw your attention to the following:

Dues

Dues are determined using both population and the average cost-of-living adjustment (COLA) of the member jurisdictions, as is WCOG's adopted practice. Annual population change is drawn from Office of Financial Management estimates for Whatcom County, the seven cities and the Lummi Nation. For the purposes of this draft budget, the 2.8 percent COLA staff received this year is used as an estimate for 2026, in accordance with the Council Board's budget guidance of September 17, 2008. The Port's dues increase is the average increase of the nine jurisdictions. When the members determine their COLAs later in the fall they will be averaged and incorporated into the final draft of the budget that will be presented to the Council Board for its adoption in December.

Notable Changes in Expenses

Washington State reduced its required retirement contribution resulting in a 35 percent drop in this expense.

2025 had three projects that were planned to involve significant passthrough to partners. Those projects are mostly complete. There are no new projects involving passthrough planned for 2026.

Ron and I look forward to discussing the draft 2026 Budget with you next week.

Whatcom Council of Governments
2026 Budget Draft #1 10-08-2025

| | 2025 | 2026 |
|---|------------------------|-----------------------|
| <i>CONSOLIDATED</i> | Approved 12/11/2024 | Draft #1 10/1/2025 |
| Beginning Net Cash and Investments | \$ 400,000 | \$ 400,000 |
| REVENUE | | |
| Programs & Projects | | |
| Local | \$ 128,150 | \$ 130,386 |
| State | 271,134 | 399,560 |
| Federal | 1,391,326 | 1,199,631 |
| Canadian | 25,000 | 0 |
| Miscellaneous (foundations, classes, rebates) | 3,000 | 3,000 |
| Total Programs & Projects | \$ 1,818,610 | \$ 1,732,577 |
| Dues | | |
| Bellingham | \$ 70,034 | \$ 72,772 |
| Blaine | 4,666 | 4,873 |
| Everson | 2,261 | 2,401 |
| Ferndale | 11,830 | 12,595 |
| Lummi Nation | 4,193 | 4,310 |
| Lynden | 12,031 | 12,462 |
| Nooksack | 1,202 | 1,351 |
| Sumas | 1,321 | 1,358 |
| Whatcom County (unincorporated) | 63,822 | 65,850 |
| Port of Bellingham | 30,961 | 32,156 |
| Lake Whatcom Water & Sewer | 250 | 250 |
| Opportunity Council | 150 | 150 |
| Public Utilities District #1 | 150 | 150 |
| Sudden Valley Association | 150 | 150 |
| Western Washington University | 150 | 150 |
| Total Dues | \$ 203,171 | \$ 210,978 |
| Other Revenue | | |
| Interest Income | 7,000 | 7,000 |
| Total Other Revenue | \$ 7,000 | \$ 7,000 |
| Total Revenue | \$ 2,028,781 | \$ 1,950,555 |
| EXPENSES | | |
| Salaries & Benefits | | |
| Salaries | \$ 940,923 | \$ 993,141 |
| Benefits: | | |
| Dental Insurance | 11,278 | 11,269 |
| Disability Insurance | 3,980 | 4,201 |
| Health Insurance | 132,549 | 141,761 |
| Life Insurance | 810 | 810 |
| Retirement Contributions | 85,718 | 55,417 |
| Social Security Equivalent | 71,936 | 76,625 |
| Vision Insurance | 2,002 | 2,002 |
| Workers Compensation Premiums (L&I) | 3,994 | 4,176 |
| Total Benefits | \$ 312,267 | \$ 296,261 |
| Total Salaries & Benefits | \$ 1,253,190 | \$ 1,289,402 |

Whatcom Council of Governments
2026 Budget Draft #1 10-08-2025

| <i>CONSOLIDATED</i> | 2025 | 2026 |
|--|-----------------------|-----------------------|
| | Adpoted 12/11/2024 | Draft #1 10/1/2025 |
| Other Expenses | | |
| Communication Services | \$ 39,600 | \$ 31,600 |
| Consultants & Contracted Services | 231,520 | 399,472 |
| Incentives | 20,000 | 20,000 |
| Insurance - Property & Liability | 14,000 | 13,000 |
| Office Equipment & Software | 47,551 | 43,651 |
| Pass Through to Partners | 235,474 | 30,000 |
| Printing | 13,000 | 10,000 |
| Professional Development | 13,200 | 8,900 |
| Rent | 75,771 | 77,000 |
| Repair & Maintenance | 3,000 | 2,000 |
| Supplies | 13,000 | 11,500 |
| Travel | 30,000 | 28,600 |
| Utilities | 8,000 | 8,000 |
| Total Other Expenses | \$ 744,116 | \$ 683,723 |
| | | |
| Total Expenses | \$ 1,997,306 | \$ 1,973,125 |
| | | |
| Ending Net Cash and Investments | \$ 431,475 | \$ 377,430 |



MEMORANDUM

To: The Council Board
From: Ron Cubellis, Deputy Director
Date: September 17, 2025
Subject: **Adoption of WSDOT's Disadvantaged Business Enterprise Program Participation Plan**

As a recipient of federal financial assistance, WCOG is subject to Title 49 Code of Federal Regulations Part 26 Disadvantaged Business Enterprises (DBE). And as a sub-recipient of the federal funding through the Washington State Department of Transportation (WSDOT), WCOG is required to adopt and comply with WSDOT's Disadvantaged Business Enterprise Program Participation Plan. Doing this meets WCOG's federal obligations. WSDOT updates their DBE program plan every 3 years. WCOG needs to adopt the 2023 version to stay compliant.

The objectives of the plan are:

1. To ensure nondiscrimination in the award and administration of USDOT-assisted highway, transit, and airport contracts;
2. To create a level playing field on which DBEs can compete fairly for USDOT- assisted contracts;
3. To ensure that the DBE program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet DBE eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to DBE participation in USDOT-assisted contracts;
6. To promote the use of DBEs in all types of USDOT-assisted contracts and procurement activities conducted by recipients/sub-recipients;
7. To assist the development of firms that can compete successfully in the marketplace outside of the DBE program; and
8. To provide flexibility to recipients/sub-recipients in establishing and providing opportunities for DBEs.

Supplemental information: USDOT and WSDOT DBE documents

- Title 49 Code of Federal Regulations
 - <https://www.ecfr.gov/current/title-49/subtitle-A/part-26>
- WSDOT Executive Order E 1009.02
 - <https://wsdot.wa.gov/publications/fulltext/policy/1009.pdf>
- WSDOT 2023 Disadvantaged Business Enterprise Program Participation Plan
 - <https://wsdot.wa.gov/sites/default/files/2022-05/DBE-Participation-Plan.pdf>

SUGGESTED MOTION: Move to adopt the WSDOT 2023 Disadvantaged Business Enterprise Program Participation Plan, as presented.