



Meeting of the Board of the Whatcom Council of Governments

Wednesday, October 9, 2024, 3:00 p.m.

Gordon W. Rogers Conference Room
314 East Champion Street, Bellingham, Washington

or

Join using Zoom <https://us06web.zoom.us/j/81125463613>

Or phone: (253) 215-8782

<u>Page(s)</u>	Agenda
	A. Call to Order
	B. Public Comment Citizens may speak informally to the Board, for up to 3 minutes, on matters pertinent to its statutory responsibilities and which are not the subject of a public hearing.
	C. Additions to the Agenda (if any)
	D. Consent Agenda*
2-4	1. Minutes of the meeting of January 17, 2024
5-13	2. January - August 2024 Claims
	E. Old Business (if any)
	F. New Business:
14	1. Budget report: January – August 2024 – Ron Cubellis
15-17	2. Draft 2025 WCOG budget – Ron Cubellis
	3. Draft 2025 legislative transportation priorities.
18-23	(a) Updated project list (existing 2024 list attached)
	(b) Interstate 5 - discussion
	(c) RTPPO Program state-wide funding
	4. Other new business (if any)
	G. Director’s Report – Hugh Conroy
	H. Correspondence (if any)
	I. Board Open Forum
	J. Adjourn

*Action item

DRAFT Whatcom Council of Governments
Board Minutes
January 17, 2024

In Attendance (In person or via Zoom):

Members *Voting:* **Bellingham:** Kim Lund; **Blaine:** Richard May; **Everson,** John Perry; **Ferndale:** Greg Hansen (Secretary/Treasurer); **Lake Whatcom Water & Sewer District:** Jeff Knakal; **Lynden:** Scott Korthuis (Chair); **Lummi Nation:** Jim Washington; **Whatcom County:** Satpal Sidhu, Kaylee Galloway, Jon Scanlon; **Sumas:** Bruce Bosch.
Ex Officio: None

Guests Kirk Vinish, Lummi Nation; Les Reardanz, Whatcom Transportation Authority

Staff Ron Cubellis, Hugh Conroy, Jaymes McClain, Lethal Coe, Melissa Fanucci

A. **Call to Order**

Mr. Conroy determined that a quorum was present, and Chairman Korthuis called the meeting to order at 3:35 p.m.

B. **Public Comment**

None

C. **Agenda Additions**

None

D. **Consent Agenda**

The consent agenda included the minutes of the meeting of December 13, 2023, and December 2023 claims.

Mr. May moved to approve, seconded by Mr. Hansen - **Approved by unanimous consent.**

E. **Budget Report**

Mr. Cubellis reported on the WCOG budget period ending December 2023.

F. **Public Hearing – WCOG Title VI Plan**

Melissa Fanucci presented the final draft of WCOG’s updated Title VI Plan. Discussion with members covered changes since the plan was last submitted several months ago. The public hearing was opened and closed (no members of the public present).

Motion: Mr. Sidhu motioned to adopt the Title VI plan as presented seconded by Mr. May. **Motioned passed** with no opposing votes.

Resolution: Mr. Korthuis called for a vote on the corresponding resolution confirming the above adoption of the Title VI Plan. **Vote passed** with no opposing votes.

F. **Old Business**

None

G. **New Business**

1. Appointment of three (3) small cities’ representatives to the Executive Committee

Chair Korthuis entertained a motion to appoint Kevin Hester (Mayor of Nooksack), Greg Hansen (Mayor of Ferndale) and Scott Korthuis (Mayor of Lynden) as the three small cities' representatives on the Executive Committee.

Motion: Ms. Lund moved, seconded by Mr. May. **Motion passed** with no opposing votes.

2. Election of Chair, Vice Chair, & Secretary Treasurer

Mr. Korthuis entertained a motion to appoint Scott Korthuis as Chair, Michael Lilliquist as Vice Chair, and Greg Hansen as Secretary/Treasurer.

Motion: Mr. May moved seconded by Mr. Sidhu. **Motion passed** with no opposing votes.

3. Adoption of updated Public Participation Plan

Melissa Fanucci presented the updated draft Public Participation Plan and reasons for the update and specific items that have changed from the current Public Participation Plan. Mr. Sidhu asked how we plan to be more effective in engaging the public. Ms. Fanucci reviewed the strategies in the plan, specifically increased efforts to collaborate with partner agencies: human services organizations, community-based organizations, etc. Mr. Conroy added that this year's effort to complete the regional Safety Action Plan is funded by USDOT at a level that should allow WCOG to conduct these more robust public-engagement efforts.

Motion: Ms. Lund moved, seconded by Mr. Williams, to adopt the updated Public Participation Plan as presented. **Motion passed** with no opposing votes.

4. Consideration of adoption of WCOG's 2024 Cost Allocation Plan.

Mr. Cubellis presented the draft 2024 Cost Allocation Plan.

Mr. Sidhu, asked, related to the nature of WCOG's activities and funding that shape the requirements of the cost allocation plan, if there were materials that could be shared with this year's new WCOG Board members that would provide helpful background and context about WCOG's duties and activities. Mr. Conroy discussed the new-member information document that will be sent very shortly. Mr. Conroy also discussed plans to have a new-member (all member) workshop to review WCOG organizational structure, responsibilities, and work activities. This will be done on March 13 (during a two-hour period) before the WCOG Transportation Policy Board meeting that day.

Motion: Mr. Williams moved to approve the 2024 Cost Allocation Plan as presented seconded by Mr. Hansen. **Motion passed** with no opposing votes.

I. **Director's Report**

Mr. Conroy reported that the 2024 priority project list approved by the Board at its last meeting has been provided to McBride Public Affairs (Tom McBride) for sharing with our legislative delegation and others as appropriate. Mr. Conroy also noted that he will be sharing it directly with our delegation. Mr. Conroy noted that based on earlier discussion with Tom McBride and Intisar Surur, there is a lot of concern over the overall funding gap for already-approved transportation projects in Washington State which doesn't bode well for new-project funding opportunities in this session. But we will still make sure the current regional priorities are well known – both in case an unexpected opportunity arises and so that nothing is considered a “new request” in the next legislative session.

J. **Correspondence**

None

K. **Board Open Forum**

None

L. **Adjourn**

There being no further business, the meeting adjourned at 3:35 p.m.

Greg Hansen
Secretary-Treasurer

Hugh Conroy
Director

Scheduled for approval on October 9, 2024

Whatcom Council of Governments
CLAIMS LISTING
January through August 2024

Date	Num	Source Name	Memo	Paid Amount
Jan - Aug 24				
01/01/2024	MF 120223	Mailgun Technologies	Communication Services	9.50
01/01/2024	MF 120323	Amazon Web Services	Communication Services	1,306.77
01/01/2024	MF 120523	Amazon Web Services	Communication Services	2,802.69
01/01/2024	MF 120523	Amazon Web Services	Communication Services	748.54
01/01/2024	MF 120623	Sheila's Catering Co.	Supplies	570.22
01/01/2024	MF 121223	American Planning Association	Professional Development	573.00
01/01/2024	MG 120523	Yiftee Local Gifts	Incentives	54.50
01/01/2024	JM 122123	Pendragon Software Corporation	Office Equipment & Software	40.00
01/01/2024	RC 112723	Amazon.com, Inc.	Supplies	78.85
01/01/2024	RC 112923	ADA Sign Depot	Supplies	96.90
01/01/2024	RC 113023	SmartSign	Supplies	53.81
01/01/2024	RC 120123	Google LLC	Office Equipment & Software	169.73
01/01/2024	RC 120223	Intuit Inc.	Office Equipment & Software	52.22
01/01/2024	RC 120723	Heroku Inc.	Communication Services	136.01
01/01/2024	RC 120823	Sherwin-Williams	Repair & Maintenance	121.38
01/01/2024	RC 121123	DocuSign Inc.	Office Equipment & Software	326.40
01/01/2024	RC 121723	T-Mobile US, Inc.	Communication Services	20.00
01/01/2024	RC 121523	Sanitary Service Corporation	Utilities	95.23
01/01/2024	RC 121823	Intermedia.net Inc	Communication Services	355.12
01/05/2024	EFT	WA Dept of Employment Security	Payroll Taxes	1,173.99
01/05/2024	EFT	WA Dept of L&I	Payroll Taxes	747.85
01/05/2024	EFT	WA Dept of Employment Security	Payroll Taxes	664.10
01/11/2024	3671	Applied Digital Imaging	Printing	22.37
01/11/2024	3672	Arcadis Professional Services Inc.	Professional Services	826.00
01/11/2024	3673	Association of Washington Cities	Membership	985.53
01/11/2024	3674	Avenue Bakery LLC	Incentives	85.00
01/11/2024	3675	Bellingham Regional Chamber of Commer...	Membership	356.00
01/11/2024	3676	Bruce's Janitor Service	Janitorial	625.00
01/11/2024	3677	Capitol City Press	Printing	1,828.86
01/11/2024	3678	Cascade Natural Gas	Utilities	422.38
01/11/2024	3679	CenturyLink	Communications	65.00
01/11/2024	3680	Champion Building LLC	Office Lease	5,864.31
01/11/2024	3681	Cute But Crazy, LLC	Incentives	270.00
01/11/2024	3682	Good Eye Design	Professional Services	2,362.50
01/11/2024	3683	McBride Public Affairs LLC	Professional Services	4,070.00
01/11/2024	3684	McClatchy Company LLC	Public Hearing Notices	564.12
01/11/2024	3685	Puget Sound Energy	Utilities	277.10
01/11/2024	3686	Sustainable Connections	Membership	50.00
01/11/2024	3687	US Bank	Purchase Cards	7,610.87
01/11/2024	3688	WSDOT NW Region	Travel	1,682.11
01/11/2024	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
01/12/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
01/12/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.15
01/16/2024	EFT	Melissa Fanucci	Expense Reimbursement	47.16
01/16/2024	1161	Klokkevold, Karen	Incentives	1,000.00
01/17/2024	1162	Kroll, Susan	Incentives	250.00
01/26/2024	EFT	HSA Bank	HSA Fees	11.25
01/26/2024	EFT	HSA Bank	HSA Fees	1,650.00
01/26/2024	EFT	HSA Bank	HSA Fees	619.00
01/31/2024	EFT	QuickBooks Payroll Service	Payroll	52,514.02
01/31/2024	EFT	AFLAC	Employee Paid Coverage	129.56
01/31/2024	E-pay	Internal Revenue Service	Payroll taxes	8,309.00
01/31/2024	E-pay	Internal Revenue Service	Payroll taxes	1,072.00
01/31/2024	E-pay	Internal Revenue Service	Payroll taxes	1,072.00
01/31/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
01/31/2024	EFT	AWC via Vimly	Benefits	8,522.34
01/31/2024	EFT	AWC via Vimly	Benefits	79.05
01/31/2024	3689	United Way	Employee Contributions	523.00
01/31/2024	EFT	Empower Retirement	Retirement	90.00
01/31/2024	EFT	Empower Retirement	Retirement	330.80
01/31/2024	EFT	Empower Retirement	Retirement	300.00
01/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	1,662.83
01/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,048.14
01/31/2024	EFT	HSA Bank	HSA Fees	327.00
01/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,398.16
01/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	6,590.31
02/01/2024	MF 010224	Mailgun Technologies	Communication Services	9.53
02/01/2024	MF 010224	American Planning Association	Communication Services	100.00

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CLAIMS LISTING
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<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
02/01/2024	MF 010224	Amazon Web Services	Communication Services	801.14
02/01/2024	MG 011824	META (Facebook) Inc.	Communication Services	2.24
02/01/2024	MG 011824	META (Facebook) Inc.	Communication Services	10.37
02/01/2024	BB 010424	Western Washington University	Miscellaneous Expenses	50.00
02/01/2024	JM 010324	American Planning Association	Professional Development	661.00
02/01/2024	JM 012124	Pendragon Software Corporation	Office Equipment & Software	40.00
02/01/2024	RC 122623	RightWorks LLC	Office Equipment & Software	174.08
02/01/2024	RC 010124	Google LLC	Communication Services	169.73
02/01/2024	RC 122923	Google LLC	Office Equipment & Software	52.22
02/01/2024	RC 122923	American Planning Association	Professional Development	746.00
02/01/2024	RC 122924	Sherwin-Williams	Supplies	116.95
02/01/2024	RC 010224	Intuit Inc.	Office Equipment & Software	52.22
02/01/2024	RC 010424	Amazon.com, Inc.	Supplies	152.31
02/01/2024	RC 010424	Amazon.com, Inc.	Supplies	96.02
02/01/2024	RC 010724	Amazon.com, Inc.	Supplies	22.29
02/01/2024	RC 010824	Heroku Inc.	Communication Services	136.01
02/01/2024	RC 010824	Amazon.com, Inc.	Supplies	47.10
02/01/2024	RC 011024	Salesforce Inc.	Office Equipment & Software	2,741.76
02/01/2024	RC 011124	Pitney Bowes	Office Equipment & Software	174.83
02/01/2024	RC 011624	Intermedia.net Inc	Communication Services	354.93
02/01/2024	RC 011624	T-Mobile US, Inc.	Communication Services	20.00
02/01/2024	RC 011624	Sanitary Service Corporation	Utilities	95.39
02/01/2024	RC 012024	Dropbox Inc.	Office Equipment & Software	587.52
02/01/2024	RC 012324	Adobe Systems Inc.	Office Equipment & Software	3,132.14
02/01/2024	RC 012324	Washington Finance Officers Association	Professional Development	75.00
02/01/2024	RC 012424	Amazon.com, Inc.	Office Equipment & Software	10.86
02/01/2024	RC 012424	Amazon.com, Inc.	Office Equipment & Software	43.48
02/01/2024	RC 012524	Amazon.com, Inc.	Office Equipment & Software	775.73
02/07/2024	1163	McCrystal, Ean	Incentives	250.00
02/13/2024	3690	Applied Digital Imaging	Printing	182.78
02/13/2024	3691	Bay City Supply	Supplies	158.14
02/13/2024	3692	Bruce's Janitor Service	Janitorial	625.00
02/13/2024	3693	Cascade Natural Gas	Utilities	552.44
02/13/2024	3694	CenturyLink	Communications	65.00
02/13/2024	3695	McBride Public Affairs LLC	Professional Services	4,217.00
02/13/2024	3696	Puget Sound Energy	Utilities	286.73
02/13/2024	3697	Summit Law Group	Professional Services	195.00
02/13/2024	3698	Transpo Group	Planning Consultant	34,295.00
02/13/2024	3699	US Bank	Purchase Cards	11,450.85
02/13/2024	3700	WA St Assn of Boundary Review Boards	Membership	300.00
02/13/2024	EFT	WCOG Petty Cash	Petty Cash Refill	1,250.00
02/14/2024	EFT	QuickBooks Payroll Service	Deposit fees	3.50
02/14/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.31
02/15/2024	EFT	Champion Building LLC	Office Lease	5,864.31
02/15/2024	EFT	Jaymes McClain	Expense Reimbursement	585.00
02/27/2024	EFT	HSA Bank	HSA Fees	11.25
02/28/2024	EFT	QuickBooks Payroll Service	Payroll	53,553.32
02/29/2024	EFT	AFLAC	Employee Paid Coverage	129.56
02/29/2024	3701	United Way	Employee Contributions	523.00
02/29/2024	E-pay	Internal Revenue Service	Payroll taxes	8,310.00
02/29/2024	E-pay	Internal Revenue Service	Payroll taxes	1,096.43
02/29/2024	E-pay	Internal Revenue Service	Payroll taxes	1,096.43
02/29/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
02/29/2024	EFT	HSA Bank	HSA Fees	1,350.00
02/29/2024	EFT	HSA Bank	HSA Fees	1,046.00
02/29/2024	EFT	Empower Retirement	Retirement	90.00
02/29/2024	EFT	Empower Retirement	Retirement	330.80
02/29/2024	EFT	Empower Retirement	Retirement	300.00
02/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,404.52
02/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	6,599.84
02/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	2,167.05
02/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,054.34
03/01/2024	EFT	AWC via Vimly	Benefits	9,351.36
03/01/2024	EFT	AWC via Vimly	Emily - March 2024	181.00
03/01/2024	EFT	AWC via Vimly	Benefits	70.95
03/01/2024	LC 013124	American Planning Association	Professional Development	688.00
03/01/2024	LC 021524	AMPO	Professional Development	395.00
03/01/2024	MF 013024	Port of Bellingham	Supplies	168.75
03/01/2024	MF 020224	Mailgun Technologies	Communication Services	10.31

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Date	Num	Source Name	Memo	Paid Amount
03/01/2024	MF 020224	Amazon Web Services	Communication Services	691.56
03/01/2024	MG 020924	Noun Project Inc.	Office Equipment & Software	39.99
03/01/2024	MG 021824	META (Facebook) Inc.	Communication Services	11.39
03/01/2024	MG 022024	Tim's Bike Shop	Repair & Maintenance	163.20
03/01/2024	MG 022024	NOSO LLC	Supplies	3,265.00
03/01/2024	BB 020724	TRICO Office Interiors	Office Equipment & Software	489.60
03/01/2024	JM 022124	Pendragon Software Corporation	Office Equipment & Software	40.00
03/01/2024	RC 012524	Microsoft Corporation	Office Equipment & Software	861.69
03/01/2024	RC 012624	Tax1099	Office Equipment & Software	25.57
03/01/2024	RC 012624	Tax1099	Office Equipment & Software	10.23
03/01/2024	RC 012624	RightWorks LLC	Office Equipment & Software	180.61
03/01/2024	RC 012724	Nest Labs	Office Equipment & Software	173.92
03/01/2024	RC 012924	Amazon.com, Inc.	Supplies	218.83
03/01/2024	RC 012924	Amazon.com, Inc.	Office Equipment & Software	615.24
03/01/2024	RC 020124	Google LLC	Communication Services	169.73
03/01/2024	RC 020224	Intuit Inc.	Office Equipment & Software	1,957.31
03/01/2024	RC 020324	Apple Inc.	Office Equipment & Software	107.71
03/01/2024	RC 020824	Heroku Inc.	Communication Services	136.01
03/01/2024	RC 020924	Washington Finance Officers Association	Professional Development	125.00
03/01/2024	RC 021424	Municipal Research Service Corporation	Professional Development	40.00
03/01/2024	RC 021524	Sanitary Service Corporation	Utilities	95.66
03/01/2024	RC 022324	Amazon Web Services	Supplies	171.66
03/01/2024	RC 022324	Amazon Web Services	Supplies	38.38
03/01/2024	RC 022524	Microsoft Corporation	Office Equipment & Software	326.40
03/01/2024	RC 022224	Amazon.com, Inc.	Supplies	28.51
03/01/2024	RC 021724	T-Mobile US, Inc.	Communication Services	20.00
03/01/2024	RC 021624	Intermedia.net Inc	Communication Services	354.65
03/07/2024	1164	Gill, Navkiran	Incentives	250.00
03/11/2024	3702	Applied Digital Imaging	Printing	2,156.94
03/11/2024	3703	Bruce's Janitor Service	Janitorial	625.00
03/11/2024	3704	Cascade Natural Gas	Utilities	379.02
03/11/2024	3705	CenturyLink	Communications	65.00
03/11/2024	3706	Cute But Crazy, LLC	Incentives	170.00
03/11/2024	3707	ESRI Inc.	GIS Software	1,632.17
03/11/2024	3708	Good Eye Design	Professional Services	1,575.00
03/11/2024	3709	McBride Public Affairs LLC	Professional Services	4,217.00
03/11/2024	3710	McClatchy Company LLC	Public Hearing Notices	90.71
03/11/2024	3711	Puget Sound Energy	Utilities	246.26
03/11/2024	3712	The Bagelry	Incentives	2,086.75
03/11/2024	3713	US Bank	Purchase Cards	11,619.91
03/13/2024	EFT	Purchase Power	Postage	933.80
03/13/2024	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
03/15/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
03/15/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.15
03/15/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
03/15/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.15
03/18/2024	EFT	Champion Building LLC	Office Lease	5,864.31
03/18/2024	EFT	Melissa Fanucci	Expense Reimbursement	1,386.84
03/26/2024	EFT	HSA Bank	HSA Fees	11.25
03/28/2024	EFT	QuickBooks Payroll Service	Payroll	55,637.98
03/28/2024	E-pay	Internal Revenue Service	Payroll taxes	8,686.00
03/28/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.85
03/28/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.85
03/28/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
03/28/2024	3714	United Way	Employee Contributions	528.00
03/28/2024	EFT	Empower Retirement	Retirement	90.00
03/28/2024	EFT	Empower Retirement	Retirement	330.80
03/28/2024	EFT	Empower Retirement	Retirement	300.00
03/28/2024	EFT	HSA Bank	HSA Fees	1,500.00
03/28/2024	EFT	HSA Bank	HSA Fees	1,046.00
03/28/2024	3715	WA Dept of Retirement Systems	PERS Contribution	2,606.94
03/28/2024	3715	WA Dept of Retirement Systems	PERS Contribution	4,447.70
03/29/2024	EFT	AFLAC	Employee Paid Coverage	129.56
03/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,406.22
03/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	6,602.39
04/01/2024	EFT	AWC via Vimly	Benefits	9,351.36
04/01/2024	EFT	AWC via Vimly	Benefits	181.00
04/01/2024	EFT	AWC via Vimly	Benefits	70.95
04/01/2024	MF 022824	The Bagelry	Supplies	39.75

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Date	Num	Source Name	Memo	Paid Amount
04/01/2024	MF 022824	Starbucks	Supplies	44.12
04/01/2024	MF 030224	Mailgun Technologies	Communication Services	10.35
04/01/2024	MF 030324	Amazon Web Services	Communication Services	672.78
04/01/2024	MF 022924	Starbucks	Supplies	43.52
04/01/2024	MF 030824	ITS Society of Canada	Professional Development	768.70
04/01/2024	MF 031524	Crave Catering, Inc.	Supplies	1,135.87
04/01/2024	MF 031424	Port of Bellingham	Supplies	187.75
04/01/2024	MF 031424	Port of Bellingham	Supplies	100.00
04/01/2024	MF 032024	The Bagelry	Supplies	64.89
04/01/2024	MF 032024	Woods Coffee	Supplies	68.54
04/01/2024	MG 030524	Tiffany Brooks Photography	Consultants & Contracted Services	217.60
04/01/2024	MG 031924	Name Badges	Supplies	38.04
04/01/2024	BB 030724	Haggen	Supplies	8.68
04/01/2024	BB 031424	Avenue Bakery LLC	Supplies	321.49
04/01/2024	EM 031224	Amazon.com, Inc.	Supplies	51.63
04/01/2024	JM 032124	Pendragon Software Corporation	Office Equipment & Software	40.00
04/01/2024	RC 022624	RightWorks LLC	Office Equipment & Software	180.61
04/01/2024	RC 022924	Nord Security	Office Equipment & Software	106.94
04/01/2024	RC 030124	Dell Inc.	Office Equipment & Software	1,676.20
04/01/2024	RC 030124	Dell Inc.	Office Equipment & Software	228.04
04/01/2024	RC 030124	Google LLC	Communication Services	169.73
04/01/2024	RC 030224	Intuit Inc.	Office Equipment & Software	58.75
04/01/2024	RC 030624	A-1 Shredding, Inc.	Utilities	44.00
04/01/2024	RC 030824	Heroku Inc.	Communication Services	136.01
04/01/2024	RC 030724	Amazon.com, Inc.	Supplies	32.48
04/01/2024	RC 030824	Amazon.com, Inc.	Office Equipment & Software	565.49
04/01/2024	RC031624	Pitney Bowes	Supplies	99.32
04/01/2024	RC 031524	Sanitary Service Corporation	Utilities	95.66
04/01/2024	RC 031824	Intermedia.net Inc	Communication Services	354.51
04/01/2024	RC 032224	GoDaddy	Communication Services	25.21
04/09/2024	3715	Applied Digital Imaging	Printing	882.91
04/09/2024	3716	Bruce's Janitor Service	Janitorial	625.00
04/09/2024	3717	Caliper Corporation	Professional Services	3,600.00
04/09/2024	3718	Capitol City Press	Printing	2,529.75
04/09/2024	3719	Cascade Natural Gas	Utilities	382.97
04/09/2024	3720	CenturyLink	Communications	65.00
04/09/2024	3721	Good Eye Design	Professional Services	1,890.00
04/09/2024	3722	McBride Public Affairs LLC	Professional Services	4,217.00
04/09/2024	3723	Michelle Grandy	Expense Reimbursement	92.53
04/09/2024	3724	Puget Sound Energy	Utilities	210.24
04/09/2024	3725	Security Solutions NW	Fire Extinguisher Service	113.48
04/09/2024	3726	Sole Graphics LLC	Professional Services	1,177.50
04/09/2024	3727	US Bank	Purchase Cards	7,586.66
04/09/2024	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
04/09/2024	EFT	WA Dept of Revenue	Sales & Use Tax	776.34
04/10/2024	EFT	QuickBooks Payroll Service	Deposit fees	3.50
04/10/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.32
04/11/2024	EFT	Lethal Coe III	Expense Reimbursement	2,351.99
04/11/2024	EFT	Champion Building LLC	Office Lease	5,864.31
04/11/2024	1165	Wu, Mark	Incentives	1,000.00
04/25/2024	EFT	WA Dept of Employment Security	Payroll Taxes	1,154.56
04/25/2024	EFT	WA Dept of L&I	Payroll Taxes	922.62
04/25/2024	EFT	WA Dept of Employment Security	Payroll Taxes	732.12
04/26/2024	EFT	HSA Bank	HSA Fees	11.25
04/29/2024	EFT	QuickBooks Payroll Service	Payroll	54,576.40
04/29/2024	3729	United Way	Employee Contributions	528.00
04/30/2024	E-pay	Internal Revenue Service	Payroll taxes	8,540.00
04/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.86
04/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.86
04/30/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
04/30/2024	EFT	AWC via Vimly	Benefits	9,351.36
04/30/2024	EFT	AWC via Vimly	Benefits	181.00
04/30/2024	EFT	AWC via Vimly	Benefits	70.95
04/30/2024	EFT	Empower Retirement	Retirement	90.00
04/30/2024	EFT	Empower Retirement	Retirement	330.80
04/30/2024	EFT	Empower Retirement	Retirement	300.00
04/30/2024	EFT	AFLAC	Employee Paid Coverage	129.56
04/30/2024	EFT	HSA Bank	HSA Fees	1,500.00
04/30/2024	EFT	HSA Bank	HSA Fees	1,046.00

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04/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	2,412.94
04/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,349.78
04/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	710.76
04/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	5,109.39
04/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	7,656.05
04/30/2024	1167	Neveu, Courtney	Incentives	250.00
04/30/2024	1166	Neveu, Courtney	Incentives	0.00
05/01/2024	HC 032724	Air Canada	Travel	852.85
05/01/2024	HC 032724	Air Canada	Travel	82.74
05/01/2024	HC 032724	Air Canada	Travel	82.74
05/01/2024	MF 032524	Nord Security	Office Equipment & Software	146.32
05/01/2024	MF 032724	Air Canada	Travel	852.85
05/01/2024	MF 032724	Air Canada	Travel	82.74
05/01/2024	MF 032724	Air Canada	Travel	35.70
05/01/2024	MF 032724	Air Canada	Travel	36.23
05/01/2024	MF 032724	Air Canada	Travel	82.74
05/01/2024	MF 040224	Mailgun Technologies	Communication Services	11.45
05/01/2024	MF 040224	GAPPS Experts Inc.	Communication Services	35.88
05/01/2024	MF 040324	Amazon Web Services	Communication Services	698.57
05/01/2024	MF 042424	Port of Bellingham	Supplies	180.00
05/01/2024	MF 042424	Port of Bellingham	Supplies	100.00
05/01/2024	MG 041724	StickerCutting.com	Supplies	1,165.00
05/01/2024	MG 041824	META (Facebook) Inc.	Communication Services	14.88
05/01/2024	MG 041724	QTC Brands	Supplies	28.06
05/01/2024	MG 041724	AllStickerPrinting	Supplies	186.00
05/01/2024	JM 042124	Pendragon Software Corporation	Office Equipment & Software	40.00
05/01/2024	RC 032524	Amazon.com, Inc.	Supplies	38.75
05/01/2024	RC 032624	RightWorks LLC	Office Equipment & Software	180.61
05/01/2024	RC 040124	Google LLC	Communication Services	169.73
05/01/2024	RC 040224	Intuit Inc.	Office Equipment & Software	58.75
05/01/2024	RC 040724	RemotePC	Office Equipment & Software	326.46
05/01/2024	RC 040824	Heroku Inc.	Communication Services	136.01
05/01/2024	RC 041224	Municipal Research Service Corporation	Professional Development	40.00
05/01/2024	RC 041524	Sanitary Service Corporation	Utilities	95.29
05/01/2024	RC 041624	Intermedia.net Inc	Communication Services	355.02
05/07/2024	1169	Arnhart, William	Incentives	250.00
05/08/2024	3728	Applied Digital Imaging	Printing	799.40
05/08/2024	3730	Arcadis Professional Services Inc.	Professional Services	3,304.00
05/08/2024	3731	Bruce's Janitor Service	Janitorial	625.00
05/08/2024	3732	Capitol City Press	Printing	340.72
05/08/2024	3733	Cascade Natural Gas	Utilities	231.91
05/08/2024	3734	CenturyLink	Communications	65.00
05/08/2024	3735	Community Food Co-op	WST Incentives	37.50
05/08/2024	3736	Good Eye Design	Professional Services	3,255.00
05/08/2024	3737	Lockersoft, LLC	Consultant	3,800.00
05/08/2024	3738	Mallard Ice Cream	Incentives	390.00
05/08/2024	3739	McBride Public Affairs LLC	Professional Services	4,217.00
05/08/2024	3740	McClatchy Company LLC	Public Hearing Notices	96.50
05/08/2024	3741	Puget Sound Energy	Utilities	215.77
05/08/2024	3742	Sole Graphics LLC	Professional Services	78.50
05/08/2024	3743	Summit Law Group	Professional Services	3,813.00
05/08/2024	3744	The Bagelry	Incentives	625.00
05/08/2024	3745	US Bank	Purchase Card Charges	5,996.37
05/08/2024	3746	WA Dept of Revenue	VOID: Sales & Use Tax	0.00
05/08/2024	3747	WA State Auditor's Office	Professional Services	1,391.00
05/08/2024	3748	Whatcom County PW (vendor)	Project Pass-Through Funding	6,482.34
05/09/2024	EFT	QuickBooks Payroll Service	Deposit fees	7.00
05/09/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.63
05/10/2024	EFT	WCOG Petty Cash	Petty Cash Refill	1,514.00
05/10/2024	EFT	Champion Building LLC	Office Lease	5,864.31
05/10/2024	EFT	Hugh Conroy	Expense Reimbursement	102.00
05/10/2024	EFT	Jaymes McClain	Expense Reimbursement	532.43
05/10/2024	EFT	Melissa Fanucci	Expense Reimbursement	917.89
05/14/2024	3749	Transpo Group	Planning Consultant	77,883.00
05/29/2024	EFT	HSA Bank	HSA Fees	11.25
05/30/2024	1168	Jaymes McClain	Travel	264.00
05/30/2024	EFT	QuickBooks Payroll Service	Payroll	53,487.21
05/30/2024	E-pay	Internal Revenue Service	Payroll taxes	8,290.00
05/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.86

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05/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,142.86
05/30/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
05/30/2024	EFT	AFLAC	Employee Paid Coverage	129.56
05/30/2024	EFT	AWC via Vimly	Benefits	181.00
05/30/2024	EFT	AWC via Vimly	Benefits	70.95
05/30/2024	EFT	AWC via Vimly	Benefits	9,351.36
05/30/2024	3750	United Way	Employee Contributions	528.00
05/30/2024	EFT	HSA Bank	HSA Fees	1,500.00
05/30/2024	EFT	HSA Bank	HSA Fees	1,046.00
05/30/2024	EFT	Empower Retirement	Retirement	468.00
05/30/2024	EFT	Empower Retirement	Retirement	330.80
05/30/2024	EFT	Empower Retirement	Retirement	300.00
05/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	3,772.94
05/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,349.78
05/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	710.76
05/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,707.58
05/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	7,053.96
06/01/2024	HC 052124	Yellow Cab	Travel	107.59
06/01/2024	HC 052424	Line Limo and Aipor	Travel	110.00
06/01/2024	HC 052424	Hotel Ojibway	Travel	359.52
06/01/2024	HC 052424	Vancouver Airport Authority (vendor)	Travel	67.32
06/01/2024	MF 050124	Mailgun Technologies	Communication Services	11.73
06/01/2024	MF 050224	Amazon Web Services	Communication Services	680.78
06/01/2024	MF 051424	The Bagelry	Supplies	65.13
06/01/2024	MF 051424	Haggen	Supplies	72.40
06/01/2024	MF 051524	Border Town Pizza	Supplies	161.15
06/01/2024	MF 051524	Border Town Pizza	Supplies	30.46
06/01/2024	MF 051524	Starbucks	Supplies	70.40
06/01/2024	MF 052424	Holiday Inn	Travel	539.43
06/01/2024	MG 042624	Salud Language Services	Consultants & Contracted Services	150.00
06/01/2024	MG 050324	OTC Brands Inc.	Incentives	34.90
06/01/2024	MG 050924	Michaels Stores	Incentives	15.19
06/01/2024	MG 051824	META (Facebook) Inc.	Communication Services	2.75
06/01/2024	MG 051824	META (Facebook) Inc.	Communication Services	57.19
06/01/2024	LB 050324	Calendly LLC	Communication Services	417.79
06/01/2024	LB 051424	WA Ridesharing Organization	Professional Development	350.00
06/01/2024	EC 050824	DollarTree	Incentives	6.81
06/01/2024	EC 051324	Whatcom Council on Aging	Communication Services	250.00
06/01/2024	JM 052124	Pendragon Software Corporation	Office Equipment & Software	40.00
06/01/2024	RC 042624	RightWorks LLC	Office Equipment & Software	180.94
06/01/2024	RC 050124	Google LLC	Communication Services	170.04
06/01/2024	RC 050224	Intuit Inc.	Office Equipment & Software	58.86
06/01/2024	RC 050924	Intuit Inc.	Supplies	343.32
06/01/2024	RC 051424	Heroku Inc.	Communication Services	136.26
06/01/2024	RC 051524	Sanitary Service Corporation	Utilities	95.29
06/01/2024	RC 051624	Intermedia.net Inc	Communication Services	355.44
06/01/2024	RC 052624	RightWorks LLC	Office Equipment & Software	180.94
06/01/2024	RC 052424	Pitney Bowes	Communication Services	175.04
06/05/2024	3751	A-1 Shredding, Inc.	Shredding	45.00
06/05/2024	3752	Applied Digital Imaging	Printing	182.51
06/05/2024	3753	Bay City Supply	Supplies	61.76
06/05/2024	3754	Bruce's Janitor Service	Janitorial	625.00
06/05/2024	3755	Caliper Corporation	Professional Services	16,025.00
06/05/2024	3756	Cascade Natural Gas	Utilities	112.34
06/05/2024	3757	CenturyLink	Communications	65.00
06/05/2024	3758	ESRI Inc.	GIS Software	9,984.42
06/05/2024	3759	Express Services Inc.	Temp Staff	256.77
06/05/2024	3760	Good Eye Design	Professional Services	105.00
06/05/2024	3761	McBride Public Affairs LLC	Professional Services	4,217.00
06/05/2024	3762	Puget Sound Energy	Utilities	196.94
06/05/2024	3763	Saturna Capital Corporation	CTR Incentives	100.00
06/05/2024	3764	Transpo Group	Planning Consultant	57,889.00
06/05/2024	3765	US Bank	Purchase Card Charges	5,213.93
06/05/2024	3766	WA State Auditor's Office	Professional Services	21,769.16
06/05/2024	3767	Whatcom County Executive's Office	CTR Incentives	100.00
06/05/2024	3768	Whatcom Transportation Authority (vendor)	CTR Incentives	100.00
06/06/2024	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
06/06/2024	EFT	Purchase Power	Postage	908.25
06/06/2024	1170	Servia, Matthew	Incentives	250.00

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06/07/2024	EFT	QuickBooks Payroll Service	Deposit fees	3.50
06/07/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.32
06/10/2024	EFT	Champion Building LLC	Office Lease	5,963.60
06/10/2024	EFT	Melissa Fanucci	Expense Reimbursement	191.00
06/13/2024	1171	Backupify, Inc.	Office Equipment & Software	490.00
06/25/2024	EFT	Internal Revenue Service	Miscellaneous	350.00
06/26/2024	EFT	HSA Bank	HSA Fees	11.25
06/26/2024	EFT	AFLAC	Employee Paid Coverage	129.56
06/26/2024	EFT	Empower Retirement	Retirement	468.00
06/26/2024	EFT	Empower Retirement	Retirement	334.52
06/26/2024	EFT	Empower Retirement	Retirement	300.00
06/26/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	3,772.94
06/26/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,369.09
06/26/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	710.76
06/26/2024	3770	United Way	Employee Contributions	528.00
06/26/2024	3769	United Way	Employee Contributions	
06/26/2024	E-pay	Internal Revenue Service	Payroll taxes	8,366.00
06/26/2024	E-pay	Internal Revenue Service	Payroll taxes	1,148.58
06/26/2024	E-pay	Internal Revenue Service	Payroll taxes	1,148.58
06/26/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
06/26/2024	EFT	HSA Bank	HSA Fees	1,500.00
06/26/2024	EFT	HSA Bank	HSA Fees	1,046.00
06/26/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	7,089.35
06/26/2024	EFT	AWC via Vimly	Benefits	9,351.36
06/26/2024	EFT	AWC via Vimly	Benefits	181.00
06/26/2024	EFT	AWC via Vimly	Benefits	70.95
06/27/2024	EFT	QuickBooks Payroll Service	Payroll	53,749.10
06/28/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,731.20
07/01/2024	LC 052824	AMPO	Professional Development	719.33
07/01/2024	MF 053024	Typeform	Communication Services	107.92
07/01/2024	MF 060124	Mailgun Technologies	Communication Services	14.66
07/01/2024	MF 060224	Amazon Web Services	Communication Services	695.37
07/01/2024	MF 060624	Northwest Washington Fair	Supplies	550.00
07/01/2024	MF 061824	Sheraton	Travel	920.01
07/01/2024	MG 060424	TreeTop Products	Incentives	955.13
07/01/2024	MG 061124	Eurmax Canopy	Office Equipment & Software	259.95
07/01/2024	MG 061424	Survey Monkey	Communication Services	327.00
07/01/2024	MG 061824	META (Facebook) Inc.	Communication Services	10.47
07/01/2024	MG 061824	META (Facebook) Inc.	Communication Services	46.12
07/01/2024	EC 052924	Earl's Bike Shop	Supplies	5.33
07/01/2024	EM 062024	American Planning Association	Professional Development	124.64
07/01/2024	JM 060524	ESRI Inc.	Office Equipment & Software	915.60
07/01/2024	JM 062124	Pendragon Software Corporation	Office Equipment & Software	40.00
07/01/2024	RC 060124	Google LLC	Communication Services	170.04
07/01/2024	RC 060224	Intuit Inc.	Office Equipment & Software	58.86
07/01/2024	RC 053124	Doodle	Communication Services	83.40
07/01/2024	RC 060324	SmugMug	Office Equipment & Software	89.38
07/01/2024	RC 060624	Heroku Inc.	Communication Services	136.26
07/01/2024	RC 060724	Microsoft Corporation	Office Equipment & Software	30.00
07/01/2024	RC 061124	Bitdefender	Office Equipment & Software	435.19
07/01/2024	RC 061324	GoDaddy	Communication Services	24.35
07/01/2024	RC 061724	Sanitary Service Corporation	Utilities	95.29
07/01/2024	RC 061824	Intermedia.net Inc	Communication Services	339.12
07/01/2024	RC 061924	WP Engine	Communication Services	1,150.00
07/15/2024	1172	Mattson, Brett	Incentives	250.00
07/16/2024	3771	AMPO	Membership	1,030.00
07/16/2024	3772	Applied Digital Imaging	Printing	454.01
07/16/2024	3773	Bruce's Janitor Service	Janitorial	625.00
07/16/2024	3774	Cascade Natural Gas	Utilities	54.99
07/16/2024	3775	CenturyLink	Communications	65.00
07/16/2024	3776	Good Eye Design	Professional Services	1,365.00
07/16/2024	3777	McBride Public Affairs LLC	Professional Services	4,217.00
07/16/2024	3778	Puget Sound Energy	Utilities	195.01
07/16/2024	3779	SPIE	Incentives	100.00
07/16/2024	3780	US Bank	Purchase Card Charges	8,203.42
07/16/2024	3781	WA State Auditor's Office	Professional Services	8,519.88
07/16/2024	EFT	McClatchy Company LLC	Public Hearing Notices	202.65
07/16/2024	EFT	WCOG Petty Cash	Petty Cash Refill	740.00
07/16/2024	1173	Hemmerly, Keil	Incentives	1,000.00

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07/17/2024	EFT	QuickBooks Payroll Service	Deposit fees	5.25
07/17/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.47
07/18/2024	EFT	Champion Building LLC	Office Lease	6,563.60
07/18/2024	EFT	Hugh Conroy	Expense Reimbursement	232.36
07/18/2024	EFT	Melissa Fanucci	Expense Reimbursement	264.91
07/18/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
07/18/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.16
07/19/2024	EFT	Champion Building LLC	Office Lease	13,283.83
07/19/2024	EFT	Internal Revenue Service	Interest on resubmitted 2023Q4 \$350.	17.22
07/19/2024	EFT	WA Dept of Employment Security	Payroll Taxes	1,199.08
07/19/2024	EFT	WA Dept of L&I	Payroll Taxes	1,007.21
07/19/2024	EFT	WA Dept of Employment Security	Payroll Taxes	780.95
07/26/2024	EFT	HSA Bank	HSA Fees	11.25
07/30/2024	EFT	QuickBooks Payroll Service	Payroll	53,865.60
07/30/2024	3782	Lithtex NW	Printing & Postage	21,947.28
07/30/2024	E-pay	Internal Revenue Service	Payroll taxes	8,377.00
07/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,150.84
07/30/2024	E-pay	Internal Revenue Service	Payroll taxes	1,150.84
07/30/2024	E-pay	Internal Revenue Service	Payroll taxes	0.00
07/30/2024	EFT	AFLAC	Employee Paid Coverage	129.56
07/30/2024	EFT	Empower Retirement	Retirement	468.00
07/30/2024	EFT	Empower Retirement	Retirement	334.52
07/30/2024	EFT	Empower Retirement	Retirement	300.00
07/30/2024	EFT	HSA Bank	HSA Fees	1,500.00
07/30/2024	EFT	HSA Bank	HSA Fees	1,046.00
07/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	3,780.35
07/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,378.29
07/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	710.76
07/31/2024	EFT	United Way	Employee Contributions	528.00
07/31/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
07/31/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.16
07/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,740.63
07/31/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	6,730.79
08/01/2024	HC 071924	Air North	Travel	333.53
08/01/2024	MF 063024	Typeform	Office Equipment & Software	107.92
08/01/2024	MF 070224	Mailgun Technologies	Communication Services	12.02
08/01/2024	MF 070224	ITS California	Professional Development	480.00
08/01/2024	MF 070224	Amazon Web Services	Communication Services	687.39
08/01/2024	MF 070324	T-Mobile US, Inc.	Communication Services	20.00
08/01/2024	MF 070824	Apple Inc.	Office Equipment & Software	38.14
08/01/2024	MF 070824	Northwest Washington Fair	Travel	217.60
08/01/2024	MF 070824	Northwest Washington Fair	Supplies	308.00
08/01/2024	MF 071224	Marriott	Travel	953.13
08/01/2024	MF 071924	Air North	Travel	177.00
08/01/2024	MG 062624	Sticker Mule	Incentives	451.26
08/01/2024	MG 062624	Zug Monster	Incentives	2,523.00
08/01/2024	MG 062624	Iron Street Printing	Supplies	665.45
08/01/2024	MG 062824	Comda	Supplies	376.78
08/01/2024	MG 071824	META (Facebook) Inc.	Communication Services	156.69
08/01/2024	MG 071824	META (Facebook) Inc.	Communication Services	6.62
08/01/2024	BB 070324	WA Ridesharing Organization	Professional Development	225.00
08/01/2024	EC 071724	Office Depot	Supplies	89.87
08/01/2024	EM 072124	Amazon.com, Inc.	Supplies	62.58
08/01/2024	JM 072124	Pendragon Software Corporation	Office Equipment & Software	40.00
08/01/2024	JM 072424	Amazon.com, Inc.	Supplies	81.74
08/01/2024	RC 062524	RightWorks LLC	Office Equipment & Software	291.59
08/01/2024	RC 070124	Google LLC	Office Equipment & Software	170.04
08/01/2024	RC 070224	Intuit Inc.	Office Equipment & Software	58.86
08/01/2024	RC 070824	Heroku Inc.	Communication Services	136.26
08/01/2024	RC 071524	Sanitary Service Corporation	Utilities	95.29
08/01/2024	RC 071624	Intermedia.net Inc	Communication Services	338.88
08/01/2024	RC 071924	Brio	Office Equipment & Software	381.49
08/01/2024	RC 072524	Penn Care, Inc.	Supplies	335.00
08/07/2024	EFT	AWC via Vimly	Benefits	181.00
08/07/2024	EFT	AWC via Vimly	Benefits	70.95
08/07/2024	1174	Richardson, Andrew Garrett	Incentives	250.00
08/08/2024	EFT	AWC via Vimly	Benefits	9,351.36
08/09/2024	3783	Amjay Inc.	Incentives	511.76
08/09/2024	3784	Applied Digital Imaging	Printing	317.62

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CLAIMS LISTING
 January through August 2024

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
08/09/2024	3785	Bay City Supply	Supplies	222.84
08/09/2024	3786	Bruce's Janitor Service	Janitorial	625.00
08/09/2024	3787	Cascade Natural Gas	Utilities	19.33
08/09/2024	3788	Enduris	Property & Liability Insurance	11,997.00
08/09/2024	3789	Express Services Inc.	Temp Staff	3,056.10
08/09/2024	3790	Good Eye Design	Professional Services	1,680.00
08/09/2024	3791	Lamar Companies	Printing	2,582.50
08/09/2024	3792	McBride Public Affairs LLC	Professional Services	4,217.00
08/09/2024	3793	Puget Sound Energy	Utilities	212.61
08/09/2024	3794	Salud Language Services	Translation Services	245.00
08/09/2024	3795	Transpo Group	Planning Consultant	44,844.00
08/09/2024	3796	US Bank	Purchase Card Charges	9,710.48
08/09/2024	3797	WA State Auditor's Office	Professional Services	1,669.20
08/09/2024	3798	Whatcom County P&DS	Project Pass-Through Funding	7,141.00
08/09/2024	3799	CenturyLink	Communications	75.00
08/09/2024	EFT	WCOG Petty Cash	Petty Cash Refill	1,250.00
08/12/2024	EFT	QuickBooks Payroll Service	Deposit fees	3.50
08/12/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.32
08/13/2024	EFT	Champion Building LLC	Office Lease	6,263.60
08/13/2024	EFT	Jaymes McClain	Expense Reimbursement	47.46
08/27/2024	EFT	HSA Bank	HSA Fees	11.25
08/27/2024	E-pay	Internal Revenue Service	Payroll	8,377.00
08/27/2024	E-pay	Internal Revenue Service	Payroll	1,150.86
08/27/2024	E-pay	Internal Revenue Service	Payroll	1,150.86
08/27/2024	E-pay	Internal Revenue Service	Payroll	0.00
08/28/2024	EFT	AWC via Vimly	Benefits	181.00
08/28/2024	EFT	AWC via Vimly	Benefits	70.95
08/28/2024	EFT	AWC via Vimly	Benefits	9,351.36
08/28/2024	EFT	QuickBooks Payroll Service	Deposit fees	1.75
08/28/2024	EFT	QuickBooks Payroll Service	Sales Tax	0.16
08/28/2024	EFT	HSA Bank	HSA Fees	1,500.00
08/28/2024	EFT	HSA Bank	HSA Fees	1,046.00
08/28/2024	EFT	Empower Retirement	Retirement	468.00
08/28/2024	EFT	Empower Retirement	Retirement	334.52
08/28/2024	EFT	Empower Retirement	Retirement	300.00
08/29/2024	EFT	QuickBooks Payroll Service	Payroll	53,865.58
08/29/2024	EFT	United Way	Employee Contributions	528.00
08/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	3,780.35
08/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,378.29
08/29/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	710.76
08/30/2024	EFT	AFLAC	Employee Paid Coverage	129.56
08/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	4,740.63
08/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	6,730.79
08/30/2024	EFT	WA Dept of Retirement Systems	PERS Contribution	42.54
Jan - Aug 24				<u>1,427,786.61</u>

The Council Board retroactively approves the payments made during January through August 2024, for the above listed claims in the total amount of \$1,427,786.61*

<u>Secretary/Treasurer</u>		
<u>Board Officer</u>	<u>Title</u>	<u>Date</u>

Whatcom Council of Governments
Board Budget Report
 January through August 2024
 (67% of the year)

	<u>Jan - Aug 24</u>	<u>2024 Budget</u>	<u>% of Budget</u>
Income			
333 · Federal Grants	793,701	1,614,228	49%
334 · State Grants	279,329	194,422	144%
337 · Local Grants	68,361	114,859	60%
361 · Interest Income	8,156	5,000	163%
367 · Contributions & Donations	18,599	18,000	103%
368 · Membership Dues	195,315	195,304	100%
369 · Other Income	1,880	3,000	63%
Total Income	<u>1,365,341</u>	<u>2,144,813</u>	<u>64%</u>
Expense			
505 · Communication Services	23,794	59,600	40%
510 · Consultants & Contract Services	325,336	576,598	56%
515 · Incentives	13,494	18,000	75%
520 · Insurance- Property & Liability	11,997	12,360	97%
530 · Office Equipment & Software	35,892	29,560	121%
535 · Pass-Through Funding	13,623	45,000	30%
545 · Printing	33,535	36,000	93%
550 · Professional Development	7,626	8,000	95%
555 · Rent	61,396	74,967	82%
560 · Repair & Maintenance	398	3,000	13%
565 · Payroll - Salaries & Wages	585,448	899,113	65%
566 · Payroll - Taxes & Benefits	202,692	331,253	61%
575 · Supplies	12,958	26,700	49%
580 · Travel	13,257	12,000	110%
585 · Utilities	9,848	16,000	62%
590 · Miscellaneous Expense	2,366		
Total Expense	<u>1,353,660</u>	<u>2,148,151</u>	<u>81%</u>
Net Increase (Decrease) in Cash	<u>\$11,681</u>	<u>(\$3,338)</u>	

Balance Sheet as of:

	<u>1/1/2024</u>	<u>8/31/2024</u>	Cash & Investments	
Cash on hand	\$ 24,328	\$ 20,936	Target (4 mos.)	\$508,851
Investment Account	335,821	349,232	Available	\$370,168
Accounts Receivable	208,875	336,020		
Total	\$ 569,024	\$ 706,188		
Accounts Payable	38,976	44,373		
Net Equity	<u>\$ 530,048</u>	<u>\$ 661,815</u>		



whatcom council of governments

Memo

To: The WCOG Council Board
From: Hugh Conroy, Director *HC*
Date: October 3, 2024
Subject: Proposed 2025 Budget – First Draft

Attached to this memo please find the first draft of the proposed 2025 Budget for your review prior to the Council Board meeting next week. I draw your attention to the following:

Dues

Dues are determined using both population and the average cost-of-living adjustment (COLA) of the member jurisdictions, as is WCOG's adopted practice. Annual population change is drawn from Office of Financial Management estimates for Whatcom County, the seven cities and the Lummi Nation. For the purposes of this draft budget, the 3.6 percent COLA staff received this year is used as an estimate for 2024, in accordance with the Council Board's budget guidance of September 17, 2008. The Port's dues increase is the average increase of the nine jurisdictions. When the members determine their COLAs later in the fall they will be averaged and incorporated into the final draft of the budget that will be presented to the Council Board for its adoption in December.

Notable Other Expenses

Two projects in 2025 will include significant *passthrough to partners*. The IMTC cross-border personal vehicle survey will include hiring WWU students as surveyors. The state-funded, vehicle miles traveled (VMT) data collection improvements involve installation of vehicle detectors/counters with WSDOT.

Ron and I look forward to discussing the draft 2025 Budget with you next week.

Whatcom Council of Governments
2025 Budget DRAFT 10-01-2024

<i>CONSOLIDATED</i>	2024	2025
	Approved 12/13/2023	Draft #1 10/1/2024
Beginning Net Cash and Investments	\$ 400,000	\$ 400,000
REVENUE		
Programs & Projects		
Local	\$ 114,859	\$ 128,281
State	194,422	271,229
Federal	1,614,228	1,398,159
Canadian	18,000	25,000
Miscellaneous (foundations, classes, rebates)	3,000	3,000
Total Programs & Projects	\$ 1,944,508	\$ 1,825,669
Dues		
Bellingham	\$ 67,172	\$ 71,007
Blaine	4,417	4,730
Everson	2,195	2,292
Ferndale	11,431	11,994
Lummi Nation	4,080	4,255
Lynden	11,564	12,198
Nooksack	1,092	1,219
Sumas	1,267	1,340
Whatcom County (unincorporated)	61,842	64,704
Port of Bellingham	29,414	30,961
Lake Whatcom Water & Sewer	230	250
Opportunity Council	150	150
Public Utilities District #1	150	150
Sudden Valley Association	150	150
Western Washington University	150	150
Total Dues	\$ 195,304	\$ 205,550
Other Revenue		
Interest Income	5,000	7,000
Total Other Revenue	\$ 5,000	\$ 7,000
Total Revenue	\$ 2,144,812	\$ 2,038,219
EXPENSES		
Salaries & Benefits		
Salaries	\$ 899,113	\$ 948,237
Dental Insurance	13,378	11,278
Disability Insurance	3,803	4,011
Health Insurance	152,798	132,476
Life Insurance	810	810
Retirement Contribution	85,685	86,384
Social Security Equivalent	68,555	72,496
Vision Insurance	2,318	2,002
Workers Compensation Insurance	3,906	3,994
Total Benefits	\$ 331,253	\$ 313,451
Total Salaries & Benefits	\$ 1,230,366	\$ 1,261,688

Whatcom Council of Governments
2025 Budget DRAFT 10-01-2024

<i>CONSOLIDATED</i>	2024	2025
	Approved 12/13/2023	Draft #1 10/1/2024
Other Expenses		
Communication Services	\$ 59,600	\$ 39,600
Consultants & Contracted Services	576,598	231,928
Incentives	18,000	20,000
Insurance - Property & Liability	12,360	14,000
Office Equipment & Software	29,560	47,355
Pass Through to Partners	45,000	237,839
Printing	36,000	13,000
Professional Development	8,000	13,200
Rent	74,967	75,771
Repair & Maintenance	3,000	3,000
Supplies	26,700	13,000
Travel	12,000	30,000
Utilities	16,000	8,000
Total Other Expenses	\$ 917,785	\$ 746,693
Total Expenses	\$ 2,148,151	\$ 2,008,381
Ending Net Cash and Investments	\$ 396,662	\$ 429,838

Office Equipment & Software Expenditures

	<u>Quantity</u>	<u>Total Cost</u>
Office Equipment		
Postage Meter Lease	1	\$ 700
Workstation/Laptop additions/replacements	1	3,200
Monitor additions/replacements	2	800
Contingency		1,000
		<u>\$ 5,700</u>
Software		
Accounting & Payroll updates	2	\$ 5,480
Antivirus license & updates	10	600
Adobe licenses & updates	10	3,825
Cloud computing & storage	10	2,250
GIS licences & updates	3	12,000
Tableau licenses	3	3,000
Microsoft licenses & updates	10	1,500
TransCAD Transportation Modeling licenses & updates	2	4,000
Website & web-based applications		7,000
Contingency		2,000
		<u>\$ 41,655</u>



whatcom council of governments

MEMO

January 3, 2024

To: Whatcom County State Legislative Delegation
 From: Hugh Conroy, Director *HC*
 Re: Transportation Priorities of Whatcom County, 2024

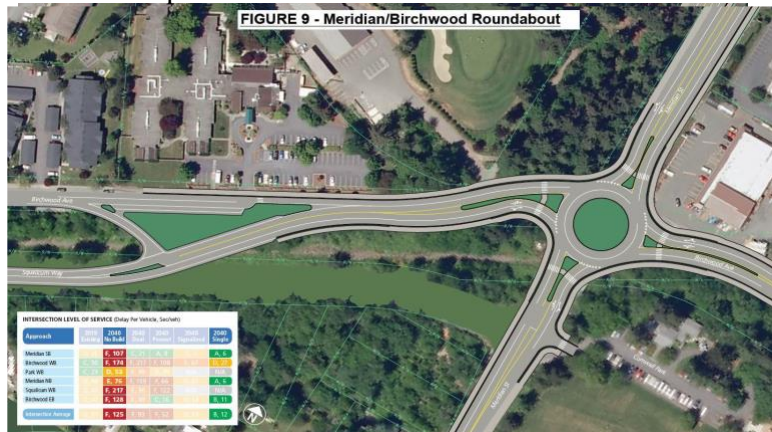
At its recent meeting, the Whatcom Council of Governments unanimously adopted the following list of regional transportation funding priorities for 2024 and respectfully requests your support for these important projects in this year’s session of the State Legislature.

TOP THREE REGIONAL PRIORITIES

The Council Board has determined that **three projects are the Region’s highest priorities**, with one from the City of Bellingham, one from among the region’s six small cities, and one from Whatcom County.

CITY OF BELLINGHAM PRIORITY: Meridian Street/Birchwood Avenue Roundabout –

The existing signalized intersections at Meridian/Birchwood and Meridian/ Squalicum Parkway serve as a critical freight route and multimodal transportation link between the industrial Bellingham waterfront and the U.S.-Canada border via Interstate 5 and State Route 539. With the completion of the Orchard Street-Birchwood extension, traffic volume, as well as the volume of bicyclists and pedestrians, will increase, further congesting these corridors’ closely spaced intersections.



Bellingham’s *Pedestrian and Bicycle Master Plan* calls for sidewalks and bicycle facilities, while the Park and Recreation Plan calls for a multi-use trail on the vacated railroad bed. Additionally, the Whatcom Transportation Authority has indicated that Meridian Street-SR 539 is a candidate corridor for future high-frequency GO Line transit service.

This project must be completed in two distinct but interrelated phases. Phase 1 – which is funded – would merge the Squalicum Parkway truck-freight route with Birchwood Avenue on the west side of Meridian while decommissioning the Meridian/Squalicum traffic signal. Phase 2 would reconstruct the Meridian/Birchwood intersection as a multimodal roundabout. The City seeks funding for Phase 2. Request: **\$7 million**

SMALL CITIES' PRIORITY: Sumas Emergency Evacuation Route – In response to the catastrophic flooding that took place in Sumas in November 2021, the City has identified the need for a flood-resistant travel route that would allow emergency evacuation of its residents and others from the City and surrounding area when all current transportation routes are unavailable during a major flood event. In the November 2021 flood, flood waters cut off access to all routes out of the city except the international border crossing, which was also closed. Citizens were trapped in an area near the northwest corner of downtown Sumas and could not travel west to higher ground elsewhere in Whatcom County. The City is proposing to elevate and reconstruct an approximately 1.5-mile emergency evacuation route that would include Kneuman Road from Garfield Street (near the BNSF rail crossing) to Barbo Road, and Barbo Road from Kneuman Road to West Front Street (near Halverstick Road). These roadways would be elevated to the height of the 100-year flood to allow evacuation and safe passage out of the City, including evacuation of federal employees at the Sumas Port of Entry. This route would also provide an access route into the City for emergency services during and immediately following a major flood event. Request: **\$2.2 million**

WHATCOM COUNTY PRIORITY: Pavement Rehabilitation for Major Collector and Arterial Roads – This project would replace aged road surfaces on sections of four major collectors/arterials (Birch Bay-Lynden Road, Birch Bay Drive, Everson-Goshen Road and Northwest Drive) with heavy volumes of commercial and commuter traffic that also experienced extensive damage during winter storms and floods in the winter of 2021-22. Work will include repaving, minor safety upgrades and updates to ADA facilities. Pavement rehabilitation projects require only minor environmental permitting, straightforward engineering design and minimal or no land acquisitions. Request: **\$6.5 million**

Lummi Island Ferry System Modernization and Preservation (Whatcom County) – The *M/V Whatcom Chief* (built in 1962) and its terminal facilities exceeded their design lives long ago. The system often experiences unplanned service disruptions and faces growing maintenance costs and major facility replacements, including a complete and unavoidable repower by 2029 to comply with EPA Tier 3 emissions requirements for marine diesel engines. This repower would require substantial and expensive reconfigurations belowdecks and puts at risk the vessel's "grandfathered" status, especially because it also does not meet present-day safety, ADA or service standards. Replacement of the vessel will avoid those costs and prevent months of service disruption that would result during the repowering process.

The Whatcom County Council conducted a systematic, publicly-informed design process for a hybrid diesel-electric replacement that meets all current standards and will meet the needs of residents, emergency services, taxpayers, crew members and the environment for decades to come. This project must be advanced immediately, since construction of the vessel requires two years, followed by another two years to upgrade the terminal.

The County was awarded a federal RAISE (Rebuild American Infrastructure with Sustainability and Equity) grant for ferry modernization for \$25-million -- of the required total project cost of \$50.3 million. The State Legislature has also approved \$10 million of County Roads Administration Board

(CRAB) County Ferry Capital Improvement Program (CFICP) funding. Completion still requires \$11-million.

Request: **Legislative appropriation of an additional of \$11 million to complete the project**

Benson Road Complete Street Improvements (Lynden) Benson Road between Sunrise and Badger Road (SR-546) is only 20-22 feet wide with narrow shoulders, a deep fish-bearing ditch on one side and no bike or pedestrian facilities. A new PeaceHealth North County Medical Facility is being constructed in the southeast corner of Benson and Badger. To the south is Isom elementary school which uses Benson Road as its primary access. The properties to the west are currently being annexed into the City for residential and multi-family development. There is also a small commercial overlay zone in this area. Finally, this area includes 40 acres of Public Use zoned land to be used as a multi-faceted regional park facility. All these managed growth requirements will greatly increase traffic on Benson Road, an old rural county road badly needing to be upgraded to a “complete” street. The proposed project will construct an all-weather arterial street, 36 feet in width with bike lanes, curb, gutter, and sidewalk where none exists. This project will create a true Complete Street providing for multi-modal travel. This widened cross-section will occur to the west to avoid impacting the fish-bearing roadside ditch on the east. The State Department of Transportation is currently scheduled to improve the intersection of Badger Road (SR-546) with Benson Rd to a compact roundabout in 2024.

Lynden has used local funds to complete survey and preliminary design. Based on this work, the City has obtained \$1,866,000 in federal Surface Transportation Block Grant (STBG) funding which requires a match of \$291,225 in City funds. Current estimates have the total project cost at \$3.22 million dollars, leaving a funding shortfall of \$1,063,775 million dollars. This difference requires the city to seek additional funding which can be matched with local traffic impact fees. **Request: \$850,000**

Birch Bay-Lynden Road Arterial Preservation (Lynden) – Birch Bay-Lynden Road is a primary all-weather road that provides access to Lynden from I-5 and State Route 539 (Guide Meridian Road), the latter being the primary freight connection to the Lynden-Aldergrove border crossing as well as to the Sumas-Huntingdon port-of-entry via SR 546. Most west Lynden commercial and industrial businesses – including Lynden Door, Scholten Equipment, Preferred Freezer and Oxbo International – use Birch Bay-Lynden Road as their primary access to I-5. Despite the City’s diligence in maintaining the roadway (chip sealing, asphalt patching, etc.), this critical corridor is reaching the end of its useful life and requires a structural grind and overlay to restore it to a state of good repair.

Request: **\$750,000**

Birch Bay-Lynden Road/Blaine Road Roundabout (Whatcom County) – This project involves the construction of a roundabout to ensure that this intersection, which is projected to experience a significant increase in traffic volume, will operate at an acceptable level of service. The design incorporates safe-pedestrian paths that meet ADA requirements, provide bike lanes, upgrade lighting and improve site drainage as required by the Department of Ecology. (Click [here](#) for current information on this project.)

Request: **\$3.5 million**

Marine Drive Improvements, Phase Two (Whatcom County) – Marine Drive is an important regional corridor for commuters and recreational bicyclists. The roadway parallels the bluff



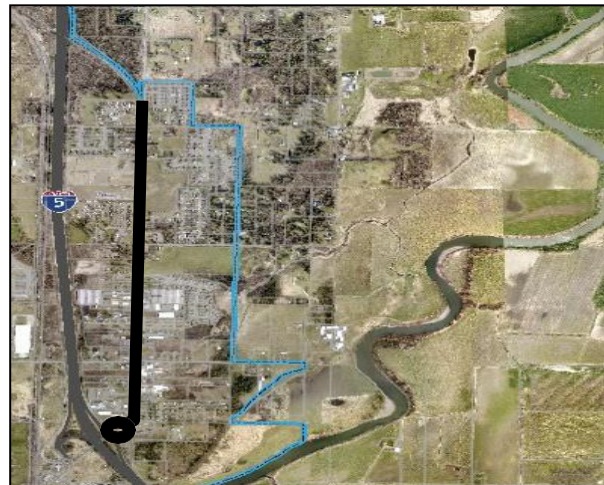
The lack of bike lanes and sidewalks – as well as inadequate or non-existent shoulders – makes bicycling and walking hazardous in many locations along Marine Drive.

on the north shore of Bellingham Bay from Bellingham and crosses the Nooksack River delta on its way to the Lummi Nation. This project between Locust Avenue and Alderwood Drive is the second of a three-phase project to improve bicycle and pedestrian safety from the Bellingham city limits across the BNSF railway. (Additional information can be found [here](#).)
Request: **\$2.5 million**

Portal Way Entry Roundabout and Corridor Improvements (Ferndale) – Provide missing multi-modal access along one of Whatcom County’s fastest-growing multifamily/ mixed-use areas by reconstructing and widening critical transportation infrastructure along approximately 3,500 feet of the approximately 7,500 feet of the Portal Way corridor. Improvements will include two 11-foot travel lanes, a 12-foot center turn-lane, bicycle lanes, and sidewalks. Improvements to an existing compact roundabout at the northbound Portal Way exit (Exit 263) to include a slip lane or other improvements are also anticipated.

Portal Way is the primary north-south surface street in Ferndale and is the only arterial street serving one of the fastest-growing mixed-use areas in Whatcom County, including several residential neighborhoods, commercial and medical uses, and job-producing industries.

Growth in the area is expected to triple the number of employees and double the number of households by 2036. Approximately 750 residential units have been constructed within the last two years or are proposed to be constructed within the next three years, and about 500,000



square feet of commercial/industrial space have been constructed within the last five years or is proposed to be constructed within the next three.

The existing corridor has lacked improvement since the inception of Interstate 5 and does not include non-motorized transportation options. Increased development along the corridor will continue to exacerbate conflicts between

motorized and non-motorized transportation. Piecemeal reconstruction of the corridor by private development will not yield a coordinated transportation corridor. Request: **\$11 million**

Blaine Marine Drive (Blaine)- The City of Blaine’s economic vitality is supported by maritime trades, border traffic and recreational tourism. The Wharf District within the City is a key driver of these industries, offering breathtaking views, water recreation, bird watching, marine wildlife viewing and serving as a major hub for commercial fishing in the region.

The City, in partnership with the Port of Bellingham, has undertaken several efforts to improve the vitality of the Wharf District, culminating in a new Wharf District Master Plan completed in 2020. One of the key initiatives identified in the plan is the restoration and improvement of Marine Drive and Jorgensen Pier, both of which serve the activities and businesses in the Wharf District. The wharf area and Jorgensen Pier are also historic, having been in commercial use before Washington became a state in 1889. The access to Jorgensen Pier has been severely limited due to failure of the roadway leading up to the pier; since 2015, this section of Marine Drive has not been usable for vehicle traffic. The southern half of the roadway is structurally unstable (and is now fenced off) and the northern half is open for pedestrian access only.



Significant road and pedestrian improvements are needed to Marine Drive to improve access and mobility; as well as enhance the safety and security of this important transportation linkage between downtown Blaine and waterfront, particularly for those with mobility challenges and for maritime businesses operating at the pier. These improvements will improve the quality of life in the City, promote community health providing active recreational opportunities, and assist with economic recovery, which has been significantly impacted by the closure of the border that resulted from the COVID-19 pandemic. The City has invested \$2.4-million for Phases 1 and 2 and is seeking \$4.0-million for the final phase of the project.

Request: **\$4.0 million**

Bell Road and Peace Portal Road Grade Separation Project (Blaine) – For many years, traffic congestion and safety concerns at the intersection of Bell Road and Peace Portal Road caused by the at-grade BNSF crossing, U.S. Customs and Border Protection’s VACIS train inspection system and the four-way stop at the intersection has resulted in long backups and long wait times (sometimes exceeding 45 minutes). Several projects and redesigns of the intersection have been proposed and rejected over the years. Most recently, in 2019, WSDOT determined that the proposed grade-separation project (without replacement Dakota Creek bridge) was too large and expensive to design and construct. That project was replaced by an electronic signal and lane improvement project. In late 2022, City of Blaine and BNSF leadership staff met and learned about BNSF’s strong interest in the previously proposed grade-separation project, including a new Dakota Creek bridge. It is BNSF’s position that the highest level of safety is attained when vehicles and trains are separated and is the best way to eliminate train and vehicle collisions.



The funds for the design and construction of the grade-separation project, including a new Dakota Creek bridge, would be acquired from federal grants (requiring a 20 percent non-federal match) that are designed to improve railroad crossings and vehicle safety. The City has contracted with David Evans and Associates to develop the grant applications with support from BNSF and WSDOT. The first application, due February 2023, is for the design, engineering, and permitting of the project. The construction grant application grant will follow.

BNSF has offered to match WSDOT funding support for the project on a dollar-for-dollar basis. This is a very generous offer which the City of Blaine wishes to maximize. Request: **Legislative support in a manner and amount to be determined**

For more information on any of these requests, please call **Tom McBride** of McBride Public Affairs, at (360) 481-1824, or **Intisar Surur** at (206) 387-8368. On behalf of the Whatcom Council of Governments, thank you again for your ongoing support and consideration.