



MEETING OF THE BOARD OF THE  
WHATCOM COUNCIL OF GOVERNMENTS  
**Wednesday, October 12, 2022, 3:00-3:30 p.m.**  
Gordon W. Rogers Conference Room  
314 East Champion Street, Bellingham

Join using [Zoom](#)  
Or by phone: (253) 215-8782

**REVISED AGENDA**

PAGES

- A. CALL TO ORDER – Chairman Korthuis
- B. PUBLIC COMMENT  
Citizens may speak informally to the Board on matters pertinent to its statutory responsibilities and which are not the subject of a public hearing. *Each speaker is allowed a maximum of three minutes.*
- C. ADDITIONS TO THE AGENDA
- D. CONSENT AGENDA\*
  - 1. Minutes of the Meeting of January 19, 2022
  - 2. Minutes of the Meeting of May 11, 2022
  - 3. January - September 2022 Claims
- E. BUDGET REPORT  
Budget Report for the Period Ending August 31, 2022 – Ron Cubellis
- F. OLD BUSINESS (if any)
- G. NEW BUSINESS
  - 1. Draft 2023 WCOG Budget – Bob Wilson and Ron Cubellis
  - 2. Draft 2023 Legislative Transportation Priorities – Mr. Wilson
  - 3. 2022 WCOG Budget Amendment – Mr. Cubellis\*
  - 3. Other new business (if any)
- H. EXECUTIVE DIRECTOR’S REPORT – Bob Wilson
- I. CORRESPONDENCE
- J. BOARD OPEN FORUM
- K. ADJOURN

\* Action item

Persons with disabilities needing a special accommodation for this meeting, please contact the WCOG office at (360) 676-6974, at least six (6) days prior to this meeting to receive assistance. Para asistencia en español, por favor enviar un correo electrónico a [espanol@wcog.org](mailto:espanol@wcog.org).



## **Notice to the Public Regarding Title VI of the Civil Rights Act of 1964**

WCOG hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, sex, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which WCOG receives federal financial assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WCOG. Any such complaint must be in writing and filed with the WCOG Title VI Coordinator within one-hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the WCOG at no cost and are available on WCOG's website.

## **Aviso al Público Sobre Título VI de la Ley de Derechos Civiles de 1964**

Por medio de la presente, el WCOG notifica de manera pública que la política del organismo es garantizar el pleno cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, la Ley de Recuperación de Derechos Civiles de 1987, el Decreto Presidencial 12898 sobre Justicia Ambiental, el Decreto Presidencial 13166 sobre Dominio Limitado del Idioma Inglés, así como los estatutos y reglamentos relacionados en todos los programas y actividades. De acuerdo con lo estipulado en el Título VI, ningún individuo de los Estados Unidos de América deberá, con fundamento en su raza, color, sexo o nacionalidad, ser excluido de participar en, que se le nieguen los beneficios de, o ser víctima de discriminación en virtud de cualquier programa o actividad por el cual el WCOG reciba fondos federales.

Toda persona que se considere agraviada por una práctica discriminatoria e ilícita en virtud del Título VI tiene derecho a presentar una denuncia formal ante el WCOG. Cualquier denuncia de este tipo debe presentarse por escrito ante el coordinador del Título VI del WCOG en un periodo de 180 días naturales a partir de la fecha de la presunta discriminación. El WCOG pone a disposición del público los formularios de denuncia del Título VI de manera gratuita en su página web.

WHATCOM COUNCIL OF GOVERNMENTS  
BOARD MINUTES – **DRAFT**  
JANUARY 19, 2022

IN ATTENDANCE (IN PERSON OR VIA ZOOM):

MEMBERS     VOTING: **Bellingham:** Seth Fleetwood, Michael Lilliquist, Kristina Michele Martens; **Blaine:** Richard May; **Everson:** John Perry; **Ferndale:** Greg Hansen (Secretary-Treasurer); **Lake Whatcom W&SD:** Todd Citron; **Lummi Nation:** William Jones, Jr.; **Lynden:** Scott Korthuis (Chairman); **Nooksack:** Kevin Hester; **Port of Bellingham:** Bobby Briscoe; **Sumas:** Bruce Bosch; **Whatcom County:** Satpal Sidhu, Kaylee Galloway, Kathy Kershner *EX-OFFICIO:* Chris Roselli, Western Washington University; Les Reardanz, WTA

GUESTS       Jon Hutchings, Whatcom County

STAFF         Bob Wilson, Ron Cubellis, Hugh Conroy, Melissa Fanucci, Lethal Coe

A.     CALL TO ORDER

Mr. Wilson determined that a quorum was present, and Chairman Korthuis called the meeting to order at 3:01 p.m.

B.     PUBLIC COMMENT

No members of the public were present, either in the conference room or online.

C.     AGENDA APPROVAL

**APPROVED AS PRESENTED BY UNANIMOUS CONSENT**

D.     CONSENT AGENDA

Minutes of December 8, 2021, and December 2021 Claims

The consent agenda included the minutes of the meeting of December 8, 2021, and the list of claims from December 1 through December 30, 2021, in the amount of \$110,827.83, which was emailed to the representatives on January 13, 2022, and which was audited and certified by the Executive Director, acting as the Auditing Officer as required by RCW 42.24.090.

**APPROVED AS PRESENTED BY UNANIMOUS CONSENT**

E.     BUDGET REPORT

Mr. Cubellis presented the budget report for December 2021.

F.     OLD BUSINESS

None

G. NEW BUSINESS

1. Appointment of Three Small Cities' Representatives to the Executive Committee

**MOTION:** Mr. Lilliquist moved, seconded by Mr. Sidhu, to appoint Mr. Hansen of Ferndale, Mr. Hester of Nooksack, and Mr. Korthuis of Lynden to the Executive Committee.

**MOTION PASSED**

2. Election of Chair, Vice Chair and Secretary-Treasurer

**MOTION:** Ms. Kershner moved, seconded by Mr. Sidhu, to appoint Mr. Korthuis to serve as chairman, Mr. Lilliquist to serve as vice-chairman, and Mr. Hansen to serve as secretary-treasurer.

**MOTION PASSED**

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson informed the Board that, effective immediately, WCOG would provide staff for the Whatcom County Boundary Review Board under an interlocal agreement. WCOG will be reimbursed by the County for all associated expenses, including staff hours at their fully-loaded rates and direct expenses.

I. CORRESPONDENCE

None

J. BOARD OPEN FORUM

No discussion or announcements

K. ADJOURN

There being no further business, the meeting adjourned at 3:32 p.m.

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Greg Hansen  
Secretary-Treasurer

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Robert H. Wilson, AICP  
Executive Director

Approved October 12, 2022

WHATCOM COUNCIL OF GOVERNMENTS  
BOARD MINUTES – **DRAFT**  
MAY 12, 2022

IN ATTENDANCE (IN PERSON OR VIA ZOOM):

MEMBERS VOTING: **Bellingham:** Michael Lilliquist; **Blaine:** Richard May; **Ferndale:** Greg Hansen (Secretary-Treasurer); **Sumas:** Bruce Bosch; **Whatcom County:** Satpal Sidhu, Kaylee Galloway, Kathy Kershner EX-OFFICIO: Les Reardanz, WTA

GUESTS Terry Terry, Lummi Island resident; Joe Timmons, Office of the Governor

STAFF Bob Wilson, Ron Cubellis, Hugh Conroy, Melissa Fanucci, Lethal Coe

A. CALL TO ORDER

Mr. Wilson determined that a quorum was *not* present, and Vice Chairman Lilliquist, acting as chair, called the meeting to order at 3:04 p.m.

B. PUBLIC COMMENT

No members of the public were present, either in the conference room or online.

C. ADDITIONS TO THE AGENDA

In the absence of a quorum, no additions to the agenda were permitted.

D. CONSENT AGENDA

In the absence of a quorum, no action was taken on the Consent Agenda.

E. BUDGET REPORT

Mr. Cubellis presented the budget report for the period ending April 30, 2022.

F. OLD BUSINESS

None

G. NEW BUSINESS

Restoration of Amtrak Cascades Service

Having requested this agenda item, Acting Chairman Lilliquist explained that Amtrak Cascades service between Seattle and Vancouver, BC, had been suspended during the COVID-19 pandemic, and residents of Bellingham and other parts of Whatcom County were expressing interest in its return. There was consensus to have Mr. Wilson prepare and send a letter to the appropriate person at Amtrak to convey the region's desire to have service return as soon as possible. It was agreed that copies of Mr. Wilson's letter would be sent to the governor, the region's Congressional and

State delegations, and other individuals and organizations with an interest in this matter.

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson indicated that he had nothing to report.

I. CORRESPONDENCE

None

J. BOARD OPEN FORUM

Mr. Wilson informed the members that he would be sending them a reminder to begin thinking about transportation funding requests for the 2023 State legislative session.

K. ADJOURN

There being no further business, the meeting adjourned at 3:26 p.m.

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Greg Hansen  
Secretary-Treasurer

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Robert H. Wilson, AICP  
Executive Director

Approved October 12, 2022

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through September 2022**

Date	Num	Source Name	Memo	Paid Amount
<b>Jan - Sep 22</b>				
01/01/2022	LC 121521	Vital Climbing Gym	Healthcare	100.00
01/01/2022	RC 112921	Adobe Systems Inc.	Office Equipment & Software	348.12
01/01/2022	RC 120221	Intuit Inc.	Office Equipment & Software	17.41
01/01/2022	RC 120321	Amazon.com, Inc.	Supplies	85.90
01/01/2022	RC 120221	Google LLC	Communication Services	65.28
01/01/2022	RC 120321	Intuit Inc.	Supplies	86.03
01/01/2022	RC 120521	Comcast	Communication Services	200.81
01/01/2022	RC 120621	American Planning Association	Professional Development	724.00
01/01/2022	RC 120621	Heroku Inc.	Communication Services	136.01
01/01/2022	RC 121021	Docusign Inc.	Communication Services	326.40
01/01/2022	RC 121521	Intermedia.net Inc	Communication Services	344.97
01/01/2022	RC 121521	Amazon.com, Inc.	Supplies	53.29
01/01/2022	RC 121521	Sanitary Service Corporation	Utilities	74.39
01/01/2022	RC 121921	Amazon.com, Inc.	Supplies	23.49
01/01/2022	RC 122521	Microsoft Corporation	Office Equipment & Software	13.61
01/01/2022	MF 112921	Playfair Data	Professional Development	225.00
01/01/2022	MF 120221	Mailgun Technologies	Communication Services	7.49
01/01/2022	MF 120221	Amazon Web Services	Communication Services	203.78
01/01/2022	MF 122021	American Planning Association	Professional Development	558.00
01/01/2022	KW 121521	Earl's Bike Shop	Healthcare	100.00
01/01/2022	BW 120421	ADT Inc.	Utilities	76.98
01/01/2022	BW 120717	JoAnn Stores	Supplies	17.94
01/01/2022	BW 121721	Lowe's Home Centers LLC	Supplies	4.33
01/01/2022	MG 121821	Facebook Inc.	Communication Services	17.15
01/01/2022	JM 121521	Pendragon Software Corporation	Office Equipment & Software	40.00
01/03/2022	eft	HSA Bank	HSA Accounts	1,950.00
01/11/2022	1125	Richardson, Andrew Garrett	Incentives	1,000.00
01/11/2022	1126	Gerlicher, Cathy	Incentives	250.00
01/11/2022	1127	Kara, Lara	Incentives	250.00
01/14/2022	3308	Applied Digital Imaging	Printing	50.66
01/14/2022	3309	Association of Washington Cities	2022 membership & assessment fee	993.72
01/14/2022	3310	Bellingham Regional Chamber of Commerce	Membership	330.00
01/14/2022	3311	Bruce's Janitor Service	Janitorial	625.00
01/14/2022	3312	Caliper Corporation	Professional Services	500.00
01/14/2022	3313	Cascade Natural Gas	Utilities	387.84
01/14/2022	3314	Champion Building LLC	Office Lease	5,971.54
01/14/2022	3315	IBI Group US	Professional Services	1,666.00
01/14/2022	3316	KeyBank	Account Fees	119.36
01/14/2022	3317	McBride Public Affairs LLC	Professional Services	3,793.00
01/14/2022	3318	Puget Sound Energy	Utilities	198.18
01/14/2022	3319	Pure Bliss Desserts LLC	Smart Trips Incentives	131.00
01/14/2022	3320	Ricoh USA Inc.	Office Equipment/Software	200.44
01/14/2022	3321	Ron Cubellis	Expense Reimbursement	277.20
01/14/2022	3322	US Bank	Purchase Cards	3,850.38
01/26/2022	eft	HSA Bank	HSA Accounts	13.50
01/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	6.62
01/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	1,179.59
01/27/2022	eft	WA Dept of L&I	Payroll Taxes	642.97
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,743.00
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,009.89
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,009.89
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
01/27/2022	3323	AFLAC	Employee Paid Coverage	129.56
01/27/2022	3324	United Way	Employee Contributions	443.00
01/27/2022	eft	WA Dept of Employment Security	Payroll Taxes	0.04
01/27/2022	eft	WA Dept of Employment Security	Payroll Taxes	490.75
01/27/2022	eft	AWC via Vimly	Benefits	9,605.72
01/27/2022	eft	AWC via Vimly	Benefits	46.65
01/27/2022	eft	Empower Retirement	Retirement	574.00
01/27/2022	eft	Empower Retirement	Retirement	641.18
01/27/2022	eft	Empower Retirement	Retirement	1,245.00
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,186.19
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,746.64
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,770.89
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,492.11
01/28/2022		QuickBooks Payroll Service	Created by Payroll Service	46,202.42

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through September 2022**

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
02/01/2022	eft	HSA Bank	HSA Accounts	1,950.00
02/01/2022	eft	HSA Bank	HSA Accounts	1,022.34
02/01/2022	RC 122921	Tableau Software Inc	Office Equipment & Software	2,741.76
02/01/2022	RC 122921	Adobe Systems Inc.	Office Equipment & Software	261.09
02/01/2022	RC 010222	Intuit Inc.	Office Equipment & Software	17.41
02/01/2022	RC 010222	Google LLC	Communication Services	65.28
02/01/2022	RC 010522	Comcast	Communication Services	200.81
02/01/2022	RC 010722	Amazon.com, Inc.	Supplies	25.01
02/01/2022	RC 011122	Washington Finance Officers Association	Professional Development	75.00
02/01/2022	RC 011122	Heroku Inc.	Communication Services	136.01
02/01/2022	RC 011122	Nest Labs	Office Equipment & Software	4.96
02/01/2022	RC 011722	Sanitary Service Corporation	Utilities	74.39
02/01/2022	RC 011822	Intermedia.net Inc	Communication Services	344.16
02/01/2022	RC 012022	Dropbox Inc.	Office Equipment & Software	489.60
02/01/2022	RC 012022	Microsoft Corporation	Supplies	47.91
02/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	13.61
02/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	1,077.12
02/01/2022	MF 010222	Mailgun Technologies	Office Equipment & Software	7.16
02/01/2022	MF 010222	Amazon Web Services	Communication Services	200.13
02/01/2022	MF 012422	iStockPhoto.com	Supplies	12.00
02/01/2022	BW 122721	American Planning Association	Professional Development	724.00
02/01/2022	BW 010422	ADT Inc.	Utilities	76.98
02/01/2022	MG 012122	Google LLC	Communication Services	25.00
02/01/2022	JM 011522	Pendragon Software Corporation	Office Equipment & Software	40.00
02/01/2022	JM 012022	ESRI Inc.	Office Equipment & Software	217.60
02/08/2022	3325	Bruce's Janitor Service	Janitorial	625.00
02/08/2022	3326	Capitol City Press	Printing	1,826.06
02/08/2022	3327	Cascade Natural Gas	Utilities	405.30
02/08/2022	3328	Champion Building LLC	Office Lease	5,971.54
02/08/2022	3329	Good Eye Design	Professional Services	472.50
02/08/2022	3330	IBI Group US	Professional Services	826.00
02/08/2022	3331	McBride Public Affairs LLC	Professional Services	3,828.00
02/08/2022	3332	McClatchy Company LLC	Public Hearing Notices	96.50
02/08/2022	3333	Puget Sound Energy	Utilities	211.04
02/08/2022	3334	Ricoh USA Inc.	Office Equipment/Software	217.43
02/08/2022	3335	US Bank	Purchase Cards	6,876.99
02/08/2022	3336	WA St Assn of Boundary Review Boards	Membership	300.00
02/08/2022	1128	Huber, Steve	Incentives	250.00
02/09/2022	EFT	WCOG Petty Cash	Petty Cash Refill	1,500.00
02/10/2022	EFT	WA Dept of Revenue	Sales & Use Tax	413.70
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,902.00
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,003.07
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,003.07
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
02/25/2022	eft	AFLAC	Employee Paid Coverage	129.56
02/25/2022	3338	United Way	Employee Contributions	443.00
02/25/2022	eft	AWC via Vimly	Benefits	46.65
02/25/2022	eft	AWC via Vimly	Benefits	9,605.72
02/28/2022	EFT	HSA Bank	HSA Accounts	11.25
02/28/2022		QuickBooks Payroll Service	Created by Payroll Service	45,649.07
02/28/2022	EFT	Empower Retirement	Retirement	574.00
02/28/2022	EFT	Empower Retirement	Retirement	641.18
02/28/2022	EFT	Empower Retirement	Retirement	1,245.00
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	4,157.99
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	6,701.19
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	2,758.80
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	3,464.62
03/01/2022	LC 012622	American Planning Association	Professional Development	618.00
03/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	152.66
03/01/2022	RC 012522	Amazon.com, Inc.	Supplies	350.17
03/01/2022	RC 012622	Apple Inc.	Communication Services	107.71
03/01/2022	RC 012722	Washington Finance Officers Association	Professional Development	75.00
03/01/2022	RC 012722	Nest Labs	Office Equipment & Software	108.70
03/01/2022	RC 013022	Tax1099	Office Equipment & Software	14.50
03/01/2022	RC 012922	Adobe Systems Inc.	Office Equipment & Software	1,109.11
03/01/2022	RC 012922	Adobe Systems Inc.	Office Equipment & Software	261.09
03/01/2022	RC 020222	Google LLC	Communication Services	65.28



**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through September 2022**

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
03/01/2022	RC 020222	Intuit Inc.	Office Equipment & Software	561.41
03/01/2022	RC 020522	Comcast	Communication Services	202.44
03/01/2022	RC 020922	Heroku Inc.	Communication Services	136.01
03/01/2022	RC 021322	Nord	Office Equipment & Software	89.62
03/01/2022	RC 021222	Big Red Consulting	Office Equipment & Software	39.00
03/01/2022	RC 021522	Intermedia.net Inc	Office Equipment & Software	344.16
03/01/2022	RC 021522	Sanitary Service Corporation	Utilities	74.96
03/01/2022	RC 022222	Pitney Bowes	Office Equipment & Software	177.33
03/01/2022	MF 020222	Mailgun Technologies	Communication Services	7.13
03/01/2022	MF 020222	Calendly LLC	Communication Services	16.33
03/01/2022	MF 020322	Amazon Web Services	Communication Services	201.03
03/01/2022	MF 020822	Amazon.com, Inc.	Office Equipment & Software	21.75
03/01/2022	KW 020922	USF Urban Transportation	Professional Development	500.00
03/01/2022	KW 021522	Amjay Inc.	Supplies	71.50
03/01/2022	KW 021522	Amjay Inc.	Incentives	133.59
03/01/2022	BW 012722	Dick's Sporting Goods	Healthcare	86.87
03/01/2022	BW 020422	ADT Inc.	Utilities	81.21
03/01/2022	MG 012722	Amazon.com, Inc.	Supplies	36.98
03/01/2022	MG 020522	Facebook Inc.	Communication Services	3.65
03/01/2022	MG 020922	Noun Project Inc.	Office Equipment & Software	39.99
03/01/2022	JM 021522	Pendragon Software Corporation	Office Equipment & Software	40.00
03/02/2022	eft	HSA Bank	HSA Accounts	1,950.00
03/02/2022	eft	HSA Bank	HSA Accounts	1,022.34
03/06/2022	eft	WCOG Petty Cash	Petty Cash Refill	1,250.00
03/08/2022	3339	Applied Digital Imaging	Printing	240.86
03/08/2022	3340	Bruce's Janitor Service	Janitorial	625.00
03/08/2022	3341	Capitol City Press	Printing	383.28
03/08/2022	3342	Cascade Natural Gas	Utilities	373.65
03/08/2022	3343	Champion Building LLC	Office Lease	5,971.54
03/08/2022	3344	Good Eye Design	Professional Services	1,050.00
03/08/2022	3345	IBI Group US	Professional Services	826.00
03/08/2022	3346	Jaymes McClain	Expense Reimbursement	91.13
03/08/2022	3347	McBride Public Affairs LLC	Professional Services	3,828.00
03/08/2022	3348	McClatchy Company LLC	Public Hearing Notices	94.57
03/08/2022	3349	Nathan Carnes	Professional Services	1,175.00
03/08/2022	3350	NP Information Systems Inc.	Office Equipment/Software	48.75
03/08/2022	3351	Puget Sound Energy	Utilities	205.96
03/08/2022	3352	Purchase Power	Postage	301.50
03/08/2022	3353	Ricoh USA Inc.	Office Equipment/Software	212.12
03/08/2022	3354	Robeks Fruit Smoothies	Incentives	143.35
03/08/2022	3355	US Bank	Purchase Cards	5,727.18
03/08/2022	1129	Patrick, Kathy	Incentives	250.00
03/08/2022	eft	WCOG Petty Cash	Petty Cash Refill	250.00
03/28/2022	eft	HSA Bank	HSA Accounts	11.25
03/29/2022	eft	AFLAC	Employee Paid Coverage	129.56
03/30/2022	3356	United Way	Employee Contributions	443.00
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,060.00
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,035.70
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,035.70
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
03/31/2022		QuickBooks Payroll Service	Created by Payroll Service	0.00
03/31/2022	eft	AWC via Vimly	Benefits	46.65
03/31/2022	eft	AWC via Vimly	Benefits	9,605.72
03/31/2022	eft	Empower Retirement	Retirement	574.00
03/31/2022	eft	Empower Retirement	Retirement	641.18
03/31/2022	eft	Empower Retirement	Retirement	1,245.00
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,281.72
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	0.15
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,900.58
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	0.25
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,833.36
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,585.23
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	0.15
04/01/2022	eft	HSA Bank	HSA Accounts	1,950.00
04/01/2022	eft	HSA Bank	HSA Accounts	1,022.34
04/01/2022	LC 031522	AMPO	Professional Development	450.00
04/01/2022	RC 022622	Intuit Inc.	Office Equipment & Software	866.52

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through September 2022**

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
04/01/2022	RC 030222	Google LLC	Communication Services	65.28
04/01/2022	RC 030122	Adobe Systems Inc.	Office Equipment & Software	261.09
04/01/2022	RC 030222	Intuit Inc.	Office Equipment & Software	17.41
04/01/2022	RC 030522	Comcast	Communication Services	202.44
04/01/2022	RC 030422	Sanitary Service Corporation	Utilities	50.00
04/01/2022	RC 030422	Sanitary Service Corporation	Utilities	45.00
04/01/2022	RC 031122	Blue Summit Supplies	Supplies	57.98
04/01/2022	RC 030922	Heroku Inc.	Communication Services	136.01
04/01/2022	RC 031522	Intermedia.net Inc	Communication Services	344.16
04/01/2022	RC 031522	Sanitary Service Corporation	Utilities	74.96
04/01/2022	RC 031622	Special-T Window Films	Supplies	146.88
04/01/2022	MF 030222	Mailgun Technologies	Communication Services	4.56
04/01/2022	MF 030222	Calendly LLC	Communication Services	16.33
04/01/2022	MF 030222	Amazon Web Services	Communication Services	200.10
04/01/2022	MF 030822	Nord	Office Equipment & Software	139.41
04/01/2022	KW 031722	Yiftee Local Gifts	Incentives	263.50
04/01/2022	BW 022822	Office Depot	Supplies	7.56
04/01/2022	BW 030422	ADT Inc.	Utilities	81.21
04/01/2022	MG 030222	City of Bellingham (vendor)	Communication Services	495.00
04/01/2022	MG 030822	Facebook Inc.	Communication Services	31.35
04/01/2022	JM 031522	Pendragon Software Corporation	Office Equipment & Software	40.00
04/06/2022	eft	WA Dept of Employment Security	Payroll Taxes	884.10
04/08/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	60.38
04/08/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	9,257.27
04/08/2022	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
04/11/2022	3357	Applied Digital Imaging	Printing	280.27
04/11/2022	3358	Bruce's Janitor Service	Janitorial	625.00
04/11/2022	3359	Cafe Velo	Incentives	250.00
04/11/2022	3360	Caliper Corporation	Professional Services	3,000.00
04/11/2022	3361	Capitol City Press	Printing	1,843.84
04/11/2022	3362	Cascade Natural Gas	Utilities	255.90
04/11/2022	3363	Champion Building LLC	Office Lease	5,971.54
04/11/2022	3364	Good Eye Design	Professional Services	1,047.22
04/11/2022	3365	IBI Group OR	Professional Services	826.00
04/11/2022	3366	Mallard Ice Cream	Incentives	221.26
04/11/2022	3367	McBride Public Affairs LLC	Professional Services	3,828.00
04/11/2022	3368	McClatchy Company LLC	Public Hearing Notices	94.57
04/11/2022	3369	NP Information Systems Inc.	Office Equipment/Software	36.25
04/11/2022	3370	Puget Sound Energy	Utilities	196.97
04/11/2022	3371	Purchase Power	Postage	1,174.15
04/11/2022	3372	Ricoh USA Inc.	Office Equipment/Software	208.81
04/11/2022	3373	Salud Language Services	Translation Services	45.00
04/11/2022	3374	Security Solutions NW	Fire Extinguisher Service	73.00
04/11/2022	3375	US Bank	Purchase Cards	3,781.93
04/13/2022	eft	WA Dept of L&I	Payroll Taxes	804.92
04/19/2022	1131	Trauth, R.L. Kentucky	Incentives	1,000.00
04/26/2022	EFT	HSA Bank	HSA Accounts	11.25
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,916.00
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,004.87
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,004.86
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
04/26/2022	eft	AWC via Vimly	Benefits	46.65
04/26/2022	eft	AWC via Vimly	Benefits	9,605.72
04/26/2022	eft	AFLAC	Employee Paid Coverage	129.56
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,165.52
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,713.33
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,750.74
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,471.96
04/26/2022	1132	Lott, Bretton	Incentives	250.00
04/28/2022		QuickBooks Payroll Service	Created by Payroll Service	45,751.67
04/28/2022	3376	United Way	Employee Contributions	443.00
04/29/2022	EFT	Empower Retirement	Retirement	574.00
04/29/2022	EFT	Empower Retirement	Retirement	641.18
04/29/2022	EFT	Empower Retirement	Retirement	1,245.00
05/01/2022	eft	HSA Bank	HSA Accounts	1,950.00
05/01/2022	eft	HSA Bank	HSA Accounts	1,022.34
05/01/2022	RC 0325	Microsoft Corporation	Office Equipment & Software	150.68

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05/01/2022	RC 032522	Adobe Systems Inc.	Office Equipment & Software	1,145.21
05/01/2022	RC 040122	Google LLC	Communication Services	65.28
05/01/2022	RC 040222	Intuit Inc.	Office Equipment & Software	17.41
05/01/2022	RC 040122	GoDaddy	Communication Services	103.20
05/01/2022	RC 040522	Comcast	Communication Services	202.44
05/01/2022	RC 040522	Bellingham Lock & Safe Inc.	Repair & Maintenance	492.86
05/01/2022	RC 040722	RemotePC	Office Equipment & Software	299.50
05/01/2022	RC 041122	Heroku Inc.	Communication Services	136.01
05/01/2022	RC 041522	Intermedia.net Inc	Communication Services	336.04
05/01/2022	RC 041522	Sanitary Service Corporation	Utilities	74.96
05/01/2022	RC 041922	Community Food Co-op	Supplies	19.54
05/01/2022	RC 041922	Big Red Consulting	Office Equipment & Software	79.00
05/01/2022	MF 040222	Mailgun Technologies	Communication Services	9.07
05/01/2022	MF 040222	Calendly LLC	Communication Services	16.33
05/01/2022	MF 040322	Amazon Web Services	Communication Services	280.24
05/01/2022	BW 040422	ADT Inc.	Utilities	81.21
05/01/2022	BW 041322	Bellingham Frameworks	Supplies	117.75
05/01/2022	MG 041322	Amazon.com, Inc.	Supplies	40.48
05/01/2022	JM 041522	Pendragon Software Corporation	Office Equipment & Software	40.00
05/06/2022	3377	Applied Digital Imaging	Printing	121.38
05/06/2022	3378	Bay City Supply	Supplies	61.65
05/06/2022	3379	Bruce's Janitor Service	Janitorial	625.00
05/06/2022	3380	Cascade Natural Gas	Utilities	187.40
05/06/2022	3381	Champion Building LLC	Office Lease	5,971.54
05/06/2022	3382	Good Eye Design	Professional Services	105.00
05/06/2022	3383	IBI Group US	Professional Services	826.00
05/06/2022	3384	McBride Public Affairs LLC	Professional Services	3,828.00
05/06/2022	3385	McClatchy Company LLC	Public Hearing Notices	94.57
05/06/2022	3386	Puget Sound Energy	Utilities	192.86
05/06/2022	3387	Ricoh USA Inc.	Office Equipment/Software	216.05
05/06/2022	3388	Ron Cubellis	Expense Reimbursement	289.62
05/06/2022	3389	US Bank	Purchase Cards	3,707.21
05/24/2022	1133	Cook, Michelle	Incentives	250.00
05/25/2022	EFT	HSA Bank	HSA Accounts	11.25
05/27/2022	3390	United Way	Employee Contributions	443.00
05/27/2022		QuickBooks Payroll Service	Created by Payroll Service	46,492.58
05/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,034.00
05/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,019.96
05/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,019.96
05/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
05/27/2022	eft	AWC via Vimly	Benefits	9,605.72
05/27/2022	eft	AWC via Vimly	Benefits	46.65
05/31/2022	EFT	AFLAC	Employee Paid Coverage	129.56
05/31/2022	eft	Empower Retirement	Retirement	574.00
05/31/2022	eft	Empower Retirement	Retirement	644.68
05/31/2022	eft	Empower Retirement	Retirement	1,245.00
06/01/2022	eft	HSA Bank	HSA Accounts	1,950.00
06/01/2022	eft	HSA Bank	HSA Accounts	1,022.34
06/01/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	6,813.65
06/01/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	2,789.03
06/01/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	3,529.15
06/01/2022	RC 050222	Google LLC	Communication Services	65.28
06/01/2022	RC 050222	Intuit Inc.	Office Equipment & Software	17.41
06/01/2022	RC 050522	Comcast	Communication Services	202.44
06/01/2022	RC 0509	Heroku Inc.	Communication Services	136.01
06/01/2022	RC 051622	Intermedia.net Inc	Communication Services	336.05
06/01/2022	RC 051622	Sanitary Service Corporation	Utilities	75.25
06/01/2022	RC 051722	Insightly Inc.	Communication Services	2,088.00
06/01/2022	RC 052022	Microsoft Corporation	Office Equipment & Software	57.50
06/01/2022	RC 052122	Microsoft Corporation	Office Equipment & Software	2.50
06/01/2022	RC 052422	Pitney Bowes	Office Equipment & Software	177.33
06/01/2022	MF 050622	Mailgun Technologies	Communication Services	9.11
06/01/2022	MF 050322	Amazon Web Services	Communication Services	358.72
06/01/2022	MF 050522	Port of Bellingham (vendor)	Supplies	245.25
06/01/2022	KW 050622	Tiger Eye Bike Mirrors	Supplies	49.98
06/01/2022	KW 050622	WA Ridesharing Organization	Professional Development	280.00
06/01/2022	KW 050622	WA Ridesharing Organization	Professional Development	280.00

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06/01/2022	BW 0504	ADT Inc.	Utilities	81.21
06/01/2022	MG 042922	Goodwill	Supplies	14.13
06/01/2022	MG 042922	Value Village	Supplies	10.87
06/01/2022	MG 050222	Positive Promotions	Supplies	164.95
06/01/2022	MG 052322	Office Depot	Supplies	38.18
06/01/2022	JM 051422	Pendragon Software Corporation	Office Equipment & Software	40.00
06/01/2022	JM 051322	American Planning Association	Professional Development	25.61
06/01/2022	JM 051322	American Planning Association	Professional Development	374.39
06/01/2022	MG 051822	Facebook Inc.	Communication Services	6.90
06/03/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	4,227.78
06/07/2022	3391	A-1 Shredding, Inc.	Shredding	42.00
06/07/2022	3392	Applied Digital Imaging	Printing	629.07
06/07/2022	3393	Bruce's Janitor Service	Janitorial	625.00
06/07/2022	3394	Cascade Natural Gas	Utilities	93.55
06/07/2022	3395	Champion Building LLC	Office Lease	6,066.97
06/07/2022	3396	ESRI Inc.	GIS Software	4,638.15
06/07/2022	3397	Good Eye Design	Professional Services	367.50
06/07/2022	3398	IBI Group US	Professional Services	826.00
06/07/2022	3399	Lethal Coe III	Expense Reimbursement	2,068.63
06/07/2022	3400	McBride Public Affairs LLC	Professional Services	3,828.00
06/07/2022	3401	NP Information Systems Inc.	Office Equipment/Software	36.25
06/07/2022	3402	Puget Sound Energy	Utilities	181.57
06/07/2022	3403	Ricoh USA Inc.	Office Equipment/Software	199.92
06/07/2022	3404	US Bank	Purchase Cards	5,137.07
06/07/2022	3405	Whatcom County Executive's Office	WST Incentives	85.36
06/07/2022	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
06/22/2022	1134	Noah, Cerise	Incentives	250.00
06/28/2022	EFT	HSA Bank	HSA Accounts	11.25
06/28/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,044.00
06/28/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,021.47
06/28/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,021.47
06/28/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
06/28/2022	3407	United Way	Employee Contributions	443.00
06/28/2022	ACH	AWC via Vimly	Benefits	46.65
06/28/2022	ACH	Empower Retirement	Retirement	574.00
06/28/2022	ACH	Empower Retirement	Retirement	644.68
06/28/2022	ACH	Empower Retirement	Retirement	1,245.00
06/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	4,233.98
06/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	6,823.65
06/28/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,795.07
06/28/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,535.19
06/29/2022		QuickBooks Payroll Service	Created by Payroll Service	46,565.88
06/29/2022	ach	AWC via Vimly	Benefits	9,606.04
06/30/2022	ACH	AFLAC	Employee Paid Coverage	129.56
06/30/2022	ACH	HSA Bank	HSA Accounts	1,950.00
06/30/2022	ACH	HSA Bank	HSA Accounts	1,022.34
07/01/2022	RC 052422	Apple Inc.	Supplies	75.07
07/01/2022	RC 052422	Apple Inc.	Office Equipment & Software	1,576.51
07/01/2022	RC 052722	Hardware Sales	Supplies	39.99
07/01/2022	RC 053122	Google LLC	Communication Services	1.99
07/01/2022	RC 0531	Doodle	Office Equipment & Software	83.40
07/01/2022	RC 060222	Intuit Inc.	Office Equipment & Software	17.41
07/01/2022	RC 053122	Google LLC	Communication Services	65.28
07/01/2022	RC 060522	Comcast	Communication Services	202.44
07/01/2022	RC 060622	Amazon.com, Inc.	Supplies	125.93
07/01/2022	RC 061022	Pitney Bowes	Supplies	92.47
07/01/2022	RC 060922	Heroku Inc.	Communication Services	136.01
07/01/2022	RC 061022	GoDaddy	Communication Services	115.16
07/01/2022	RC 061422	T-Mobile US, Inc.	Communication Services	10.00
07/01/2022	RC 061622	Amazon.com, Inc.	Supplies	194.75
07/01/2022	RC 061622	Intermedia.net Inc	Communication Services	336.05
07/01/2022	RC 061722	McClatchy Company LLC	Communication Services	0.99
07/01/2022	RC 061922	WP Engine	Communication Services	1,150.00
07/01/2022	RC 061722	At-A-Glance	Supplies	32.38
07/01/2022	RC 062222	Amazon.com, Inc.	Supplies	89.85
07/01/2022	RC 062222	Nest Labs	Office Equipment & Software	108.70
07/01/2022	RC 062322	Sanitary Service Corporation	Utilities	75.25

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07/01/2022	RC 062422	Hardware Sales	Supplies	217.59
07/01/2022	MF 060222	Mailgun Technologies	Communication Services	9.57
07/01/2022	MF 060122	SmugMug	Office Equipment & Software	81.60
07/01/2022	MF 060222	Amazon Web Services	Communication Services	362.80
07/01/2022	MF 060822	TechSmith Corporation	Office Equipment & Software	68.53
07/01/2022	MF 061422	Adobe Systems Inc.	Office Equipment & Software	32.63
07/01/2022	MF 061422	Adobe Systems Inc.	Office Equipment & Software	36.92
07/01/2022	MF 061522	The Bagelry	Supplies	76.77
07/01/2022	MF 061622	Amazon.com, Inc.	Office Equipment & Software	43.91
07/01/2022	MF 061522	Woods Coffee	Supplies	34.71
07/01/2022	KW 061322	WA Ridesharing Organization	Miscellaneous Expenses	160.00
07/01/2022	KW 061522	Yiftee Local Gifts	Incentives	106.00
07/01/2022	KW 062322	Yiftee Local Gifts	Incentives	106.00
07/01/2022	BW 060422	ADT Inc.	Utilities	81.21
07/01/2022	MG 060422	Amazon.com, Inc.	Supplies	149.06
07/01/2022	MG 061422	US Postal Service	Incentives	58.00
07/01/2022	MG 061622	Whatcom Kid Insider	Communication Services	300.00
07/01/2022	MG 061822	Facebook Inc.	Communication Services	79.08
07/01/2022	JM 060222	Walmart	Supplies	216.51
07/01/2022	JM 060622	Amazon.com, Inc.	Supplies	195.83
07/01/2022	JM 060622	Amazon.com, Inc.	Supplies	85.95
07/01/2022	JM 061522	Pendragon Software Corporation	Office Equipment & Software	40.00
07/01/2022	JM 061622	Amazon.com, Inc.	Supplies	1,591.38
07/01/2022	JM 061622	Amazon.com, Inc.	Supplies	278.41
07/01/2022	JM 062122	Amazon.com, Inc.	Supplies	93.93
07/01/2022	JM 062122	Amazon.com, Inc.	Supplies	52.76
07/01/2022	JM 062222	Pendragon Software Corporation	Office Equipment & Software	200.00
07/13/2022	1135	Lytle, Lorena	Incentives	250.00
07/13/2022	1136	Baldrige, Kris	Incentives	1,000.00
07/18/2022	3408	AMPO	Membership	750.00
07/18/2022	3409	Bay City Supply	Supplies	43.75
07/18/2022	3410	Bruce's Janitor Service	Janitorial	625.00
07/18/2022	3411	Champion Building LLC	Office Lease	6,066.97
07/18/2022	3412	IBI Group US	Professional Services	826.00
07/18/2022	3413	Jaymes McClain	Expense Reimbursement	16.67
07/18/2022	3414	KeyBank	Account Fees	119.78
07/18/2022	3415	Kirsten Wert	Expense Reimbursement	102.98
07/18/2022	3416	McBride Public Affairs LLC	Professional Services	3,828.00
07/18/2022	3417	McClatchy Company LLC	Public Hearing Notices	175.63
07/18/2022	3418	Melissa Fanucci	Expense Reimbursement	29.84
07/18/2022	3419	Michelle Grandy	Expense Reimbursement	57.81
07/18/2022	3420	Puget Sound Energy	Utilities	186.14
07/18/2022	3421	Ron Cubellis	Expense Reimbursement	96.54
07/18/2022	3422	Sole Graphics LLC	Professional Services	629.00
07/18/2022	3423	US Bank	Purchase Cards	9,288.78
07/18/2022	3424	WA State Auditor's Office	Professional Services	6,733.80
07/18/2022	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
07/26/2022	EFT	HSA Bank	HSA Accounts	11.25
07/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,999.00
07/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,015.12
07/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,015.12
07/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
07/27/2022	3425	United Way	Employee Contributions	443.00
07/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	56.22
07/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	8,622.92
07/27/2022	ach	AWC via Vimly	Benefits	46.65
07/27/2022	ach	AWC via Vimly	Benefits	9,605.88
07/27/2022	EFT	Empower Retirement	Retirement	574.00
07/27/2022	EFT	Empower Retirement	Retirement	644.68
07/27/2022	EFT	Empower Retirement	Retirement	1,245.00
07/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	4,207.84
07/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	6,781.54
07/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	2,785.00
07/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	3,509.72
07/27/2022	ACH	WA Dept of L&I	Payroll Taxes	755.50
07/27/2022	ACH	WA Dept of Employment Security	Payroll Taxes	883.38
07/28/2022		QuickBooks Payroll Service	Created by Payroll Service	46,244.35

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07/29/2022	ACH	AFLAC	Employee Paid Coverage	129.56
07/29/2022	ACH	HSA Bank	HSA Accounts	1,950.00
07/29/2022	ACH	HSA Bank	HSA Accounts	1,022.34
08/01/2022	HC 071122	Sustainable Connections	Miscellaneous	50.00
08/01/2022	RC 063022	Google LLC	Communication Services	2.17
08/01/2022	RC 063022	Google LLC	Communication Services	65.28
08/01/2022	RC 070222	Intuit Inc.	Office Equipment & Software	17.41
08/01/2022	RC 070522	Comcast	Communication Services	202.44
08/01/2022	RC 071222	Heroku Inc.	Communication Services	136.01
08/01/2022	RC 071322	T-Mobile US, Inc.	Communication Services	10.00
08/01/2022	RC 071422	Bellingham Herald (subscription)	Communication Services	0.99
08/01/2022	RC 071522	Intermedia.net Inc	Communication Services	336.83
08/01/2022	RC 071522	Sanitary Service Corporation	Utilities	75.80
08/01/2022	MF 070122	Mailgun Technologies	Office Equipment & Software	9.35
08/01/2022	MF 070222	Amazon Web Services	Communication Services	358.72
08/01/2022	MF 070522	Adobe Systems Inc.	Office Equipment & Software	52.99
08/01/2022	MF 070822	Whistle Stop Coffee Shop	Supplies	86.96
08/01/2022	KW 062822	Earl's Bike Shop	Repair & Maintenance	5.44
08/01/2022	KW 070122	Yiftee Local Gifts	Incentives	106.00
08/01/2022	KW 071222	Yiftee Local Gifts	Incentives	106.00
08/01/2022	BW 070422	ADT Inc.	Utilities	81.21
08/01/2022	MG 070522	US Postal Service	Communication Services	58.00
08/01/2022	MG 071822	Facebook Inc.	Communication Services	39.02
08/01/2022	MG 072022	Fred Meyer	Supplies	13.03
08/01/2022	MG 072022	Rite Aid	Supplies	5.65
08/01/2022	MG 072222	Haggen	Supplies	5.98
08/01/2022	JM 071922	Amazon.com, Inc.	Supplies	38.08
08/01/2022	JM 072122	Pendragon Software Corporation	Office Equipment & Software	200.00
08/09/2022	3426	AES Inc.	Temp Agency	2,568.05
08/09/2022	3427	Applied Digital Imaging	Printing	20.24
08/09/2022	3428	Avenue Bakery LLC	Incentives	127.50
08/09/2022	3429	Bruce's Janitor Service	Janitorial	625.00
08/09/2022	3430	Cafe Velo	Incentives	140.00
08/09/2022	3431	Cascade Natural Gas	Utilities	43.81
08/09/2022	3432	Champion Building LLC	Office Lease	6,066.97
08/09/2022	3433	Enduris	Property & Liability Insurance	10,781.00
08/09/2022	3434	McBride Public Affairs LLC	Professional Services	3,828.00
08/09/2022	3435	McClatchy Company LLC	Public Hearing Notices	169.84
08/09/2022	3436	Puget Sound Energy	Utilities	204.59
08/09/2022	3437	Ricoh USA Inc.	Office Equipment/Software	437.51
08/09/2022	3438	US Bank	Purchase Cards	1,963.36
08/10/2022	EFT	WCOG Petty Cash	Petty Cash Refill	1,250.00
08/16/2022	1137	The Estate of Patricia Johnson	Incentives	250.00
08/26/2022	eft	HSA Bank	HSA Accounts	11.25
08/30/2022		QuickBooks Payroll Service	Created by Payroll Service	46,921.93
08/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,123.00
08/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,028.84
08/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,028.84
08/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
08/30/2022	3439	United Way	Employee Contributions	443.00
08/30/2022	eft	AFLAC	Employee Paid Coverage	129.56
08/31/2022	eft	HSA Bank	HSA Accounts	1,950.00
08/31/2022	eft	HSA Bank	HSA Accounts	1,022.34
08/31/2022	EFT	AWC via Vimly	Benefits	9,605.88
08/31/2022	EFT	AWC via Vimly	Benefits	46.65
08/31/2022	EFT	Empower Retirement	Retirement	574.00
08/31/2022	EFT	Empower Retirement	Retirement	644.68
08/31/2022	EFT	Empower Retirement	Retirement	1,245.00
08/31/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	4,264.44
08/31/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	6,872.76
08/31/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	2,799.10
08/31/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	3,564.89
09/01/2022	LC 072822	AMPO	Professional Development	625.00
09/01/2022	RC 073022	Google LLC	Communication Services	2.17
09/01/2022	RC 080122	Google LLC	Communication Services	65.28
09/01/2022	RC 080222	Intuit Inc.	Office Equipment & Software	17.41
09/01/2022	RC 0804	Amazon.com, Inc.	Supplies	32.18

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through September 2022**

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
09/01/2022	RC 080322	Amazon.com, Inc.	Supplies	16.78
09/01/2022	RC 080522	Comcast	Communication Services	202.44
09/01/2022	RC 080822	West Mechanical	Repair & Maintenance	604.50
09/01/2022	RC 080922	Heroku Inc.	Communication Services	136.01
09/01/2022	RC 081122	Amazon.com, Inc.	Supplies	27.19
09/01/2022	RC 081322	Amazon Web Services	Supplies	288.32
09/01/2022	RC 081322	T-Mobile US, Inc.	Communication Services	10.00
09/01/2022	RC 081522	Bellingham Herald (subscription)	Communication Services	0.99
09/01/2022	RC 081522	Intermedia.net Inc	Communication Services	336.84
09/01/2022	RC 081522	Sanitary Service Corporation	Utilities	75.80
09/01/2022	MF 072922	Amazon.com, Inc.	Supplies	32.51
09/01/2022	MF 080222	Mailgun Technologies	Office Equipment & Software	9.31
09/01/2022	MF 080222	Amazon Web Services	Communication Services	962.59
09/01/2022	MF 080622	GitHub.com	Office Equipment & Software	300.00
09/01/2022	MF 080522	Amazon Web Services	Communication Services	5,604.16
09/01/2022	MF 081822	Challenge Seattle	Professional Development	300.00
09/01/2022	HC 081722	Challenge Seattle	Professional Development	300.00
09/01/2022	MF 081522	Survey Monkey	Office Equipment & Software	283.32
09/01/2022	BW 080422	ADT Inc.	Utilities	81.21
09/01/2022	MG 080122	Amazon.com, Inc.	Supplies	234.89
09/01/2022	MG 081822	Facebook Inc.	Communication Services	20.00
09/01/2022	JM 081022	Tableau Software Inc	Professional Development	130.56
09/01/2022	JM 082122	Pendragon Software Corporation	Office Equipment & Software	200.00
09/01/2022	RC 082422	Bellingham Business Machines	Repair & Maintenance	27.20
09/01/2022	MF 080522	Adobe Systems Inc.	Office Equipment & Software	52.99
09/11/2022	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
09/11/2022	ACH	Purchase Power	Postage	1,124.65
09/12/2022	3440	A-1 Shredding, Inc.	Shredding	44.00
09/12/2022	3441	AES Inc.	Temp Agency	3,492.09
09/12/2022	3442	Blythe Mechanical Inc.	Repair & Maintenance	1,137.62
09/12/2022	3443	Bruce's Janitor Service	Janitorial	625.00
09/12/2022	3444	Cafe Velo	Incentives	100.00
09/12/2022	3445	Cascade Natural Gas	Utilities	13.83
09/12/2022	3446	Champion Building LLC	Office Lease	6,066.97
09/12/2022	3447	IBI Group US	Professional Services	1,652.00
09/12/2022	3448	McBride Public Affairs LLC	Professional Services	3,828.00
09/12/2022	3449	Puget Sound Energy	Utilities	219.35
09/12/2022	3450	Ricoh USA Inc.	VOID: need to reissue as separate cks	0.00
09/12/2022	3451	US Bank	Purchase Cards	10,830.59
09/12/2022	3452	WA State Auditor's Office	Professional Services	5,340.60
09/12/2022	3453	Whatcom Transportation Authority (vendor)	Vanpool Services	465.00
09/12/2022	3454	Ricoh USA Inc.	Office Equipment/Software	205.48
09/12/2022	3455	Ricoh USA Inc.	Office Equipment/Software	1,529.02
09/12/2022	QB eft	Melissa Fanucci	Expense Reimbursement	72.45
09/12/2022	QB eft	Ron Cubellis	Expense Reimbursement	68.76
09/27/2022	eft	HSA Bank	HSA Accounts	11.25
09/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,024.00
09/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,018.44
09/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,018.44
09/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
09/27/2022	3456	United Way	Employee Contributions	443.00
09/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	4,221.57
09/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	6,896.58
09/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	2,782.98
09/27/2022	ACH	WA Dept of Retirement Systems	PERS Contribution	3,523.10
09/27/2022	ACH	AWC via Vimly	Benefits	46.65
09/28/2022	ACH	Empower Retirement	Retirement	574.00
09/28/2022	ACH	Empower Retirement	Retirement	644.68
09/28/2022	ACH	Empower Retirement	Retirement	1,245.00
09/28/2022	ACH	AWC via Vimly	Benefits	9,605.88
09/28/2022	1138	Leone, Susan	Incentives	250.00
09/29/2022		QuickBooks Payroll Service	Created by Payroll Service	46,419.26
09/30/2022	ach	AFLAC	Employee Paid Coverage	129.56

Jan - Sep 22

**1,072,025.12**

**Whatcom Council of Governments**  
**Board Budget Report**  
 January through August 2022  
 (67% of the year)

	<u>Jan - Aug 22</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
333 · Federal Grants	597,914	863,692	69%
334 · State Grants	161,860	165,260	98%
337 · Local Grants	160,786	122,109	132%
361 · Interest Income	2,308	3,000	77%
367 · Contributions & Donations	17,730	35,000	51%
368 · Membership Dues	174,127	174,268	100%
369 · Other Income	1,007		
<b>Total Income</b>	<u>1,115,732</u>	<u>1,363,329</u>	<u>82%</u>
<b>Expense</b>			
505 · Communication Services	14,790	28,800	51%
510 · Consultants & Contract Services	51,537	112,612	46%
515 · Incentives	7,477	10,000	75%
520 · Insurance- Property & Liability	10,781	10,500	103%
530 · Office Equipment & Software	23,376	21,350	109%
535 · Pass-Through Funding	0	19,000	0%
545 · Printing	5,763	15,700	37%
550 · Professional Development	5,686	9,050	63%
555 · Rent	48,059	71,100	68%
560 · Repair & Maintenance	693	3,000	23%
565 · Payroll - Salaries & Wages	530,278	794,297	67%
566 · Payroll - Taxes & Benefits	219,026	310,621	71%
575 · Supplies	5,527	9,800	56%
580 · Travel	2,939	6,600	45%
585 · Utilities	9,703	13,000	75%
590 · Miscellaneous Expense	1,163		
<b>Total Expense</b>	<u>936,798</u>	<u>1,435,430</u>	<u>65%</u>
<b>Net Increase (Decrease) in Cash</b>	<u><b>\$178,934</b></u>	<u><b>(\$72,101)</b></u>	

Balance Sheet as of:

	<u>1/1/2022</u>	<u>8/31/2022</u>	<u>Cash &amp; Investments</u>	
Cash on hand	\$ 15,892	\$ 17,692	Target (4 mos.)	\$434,606
Investment Account	309,370	503,371	Available	\$521,063
Accounts Receivable	259,295	211,584		
Total	\$ 584,557	\$ 732,647		
Accounts Payable	19,140	35,966		
Net Equity	<u>\$ 565,417</u>	<u>\$ 696,681</u>		





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**MEMORANDUM**

To: The Council Board  
From: Bob Wilson, Executive Director  
Date: October 6, 2022  
Subject: **Proposed 2023 Budget – First Draft**

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Attached to this memo please find the first draft of the proposed 2023 Budget for your review prior to the Council Board meeting next week. I draw your attention to the following:

Dues. Dues are determined using both population and the average cost-of-living adjustment (COLA) of the member jurisdictions, as is WCOG’s adopted practice. Annual population change is drawn from Office of Financial Management estimates for Whatcom County, the seven cities and the Lummi Nation. For the purposes of this draft budget, the 3.74 percent COLA staff received this year is used as an estimate for 2023, in accordance with the Council Board’s budget guidance of September 17, 2008. The Port’s dues increase is the average increase of the nine jurisdictions. When the members’ 2023 COLAs are determined later in the fall they will be averaged and incorporated into the final draft of the budget that will be presented to the Council Board for its adoption in December.

Salaries. The four junior members of the staff are being promoted and their salaries will be adjusted accordingly. The remaining four staff members will receive one percent longevity increases. Also, in the event Kirsten retires this year or next as she hopes to, her salary funding will be reallocated to hire two entry-level staff members for the Smart Trips Program; the proposed budget takes that into account. All members of the staff will receive the approved COLA. WCOG’s salary expense will increase in 2023 by 13.75 percent, to \$903,514.

Employee Benefits. The COG’s 2023 expense for all employee benefits – health insurance, retirement, workers’ compensation, etc. – is expected to increase by \$26,076, or 8 percent of the amount budgeted in 2022. For 2023, WCOG has applied to the Washington State Employment Security Department to be a “reimbursable employer.” Reimbursable employers are billed for their share of benefits that are paid to former employees instead of paying a percentage of their taxable wages each quarter. We estimate that this will save WCOG \$60,000 over the next four years.

Consultants. The 2023 consultant expense is anticipated to increase from \$112,612 to \$253,661 as current projects continue and new ones are undertaken. It is important to note, however, that that amount could increase in the event WCOG engages in currently unanticipated projects. Consultant expenses are fully reimbursed under the grant programs through which WCOG funds planning activities and studies.

Ron and I look forward to discussing the draft 2023 Budget with you next week.

Whatcom Council of Governments  
2023 Budget (Draft #1 10-04-2022)

	2022	2023
	Adopted 12/08/2022	Draft #1 10/04/2022
<b>CONSOLIDATED</b>		
<b>Beginning Net Cash and Investments</b>	\$ 414,125	\$ 400,000
<b>REVENUE</b>		
<b>Programs &amp; Projects</b>		
Local	\$ 122,109	\$ 175,623
State	165,260	241,760
Federal	863,692	1,106,001
Canadian	35,000	0
Miscellaneous (foundations, classes, rebates)	0	0
Total Programs & Projects	\$ 1,186,061	\$ 1,523,383
<b>Dues</b>		
Bellingham	\$ 57,061	\$ 61,887
Blaine	3,823	4,040
Everson	1,864	2,017
Ferndale	9,887	10,524
Lummi Nation	3,376	3,504
Lynden	10,116	10,643
Nooksack	962	1,028
Sumas	1,105	1,147
Whatcom County (unincorporated)	58,884	57,869
Port of Bellingham	26,210	27,205
Lake Whatcom Water & Sewer	230	230
Birch Bay Water & Sewer	150	-
Opportunity Council	150	150
Public Utilities District #1	150	150
Sudden Valley Association	150	150
Western Washington University	150	150
Total Dues	\$ 174,268	\$ 180,694
<b>Other Revenue</b>		
Interest Income	3,000	3,000
Total Other Revenue	\$ 3,000	\$ 3,000
<b>Total Revenue</b>	<b>\$ 1,363,329</b>	<b>\$ 1,707,077</b>
<b>EXPENSES</b>		
<b>Salaries &amp; Benefits</b>		
Salaries	\$ 794,297	\$ 903,514
Dental Insurance	12,067	12,665
Disability Insurance	3,360	3,822
Health Insurance	126,739	150,878
Life Insurance	720	810
Retirement Contribution	81,415	93,875
Social Security Equivalent	60,606	68,715
Unemployment Insurance Tax	21,036	0
Vision Insurance	1,923	2,213
Workers Compensation Insurance	2,755	3,719
Total Benefits	\$ 310,621	\$ 336,697
Total Salaries & Benefits	\$ 1,104,918	\$ 1,240,211

Whatcom Council of Governments  
2023 Budget (Draft #1 10-04-2022)

		2022	2023
		Adopted 12/08/2022	Draft #1 10/04/2022
<b>CONSOLIDATED</b>			
<b>Other Expenses</b>			
Communication Services		\$ 28,800	\$ 34,600
Consultants & Contracted Services		112,612	253,661
Incentives		10,000	10,000
Insurance - Property & Liability		10,500	11,000
Office Equipment & Software		21,350	23,010
Pass Through to Partners		19,000	20,000
Printing		15,700	15,700
Professional Development		9,050	9,050
Rent		71,100	73,400
Repair & Maintenance		3,000	3,000
Supplies		9,800	8,800
Travel		6,600	5,600
Utilities		13,000	15,000
Total Other Expenses		\$ 330,512	\$ 482,821
<b>Total Expenses</b>		<b>\$ 1,435,430</b>	<b>\$ 1,723,032</b>
<b>Ending Net Cash and Investments</b>		<b>\$ 342,024</b>	<b>\$ 384,045</b>



whatcom council of governments

**MEMORANDUM**

October 10, 2022

TO: Council Board

FROM: Bob Wilson, Executive Director

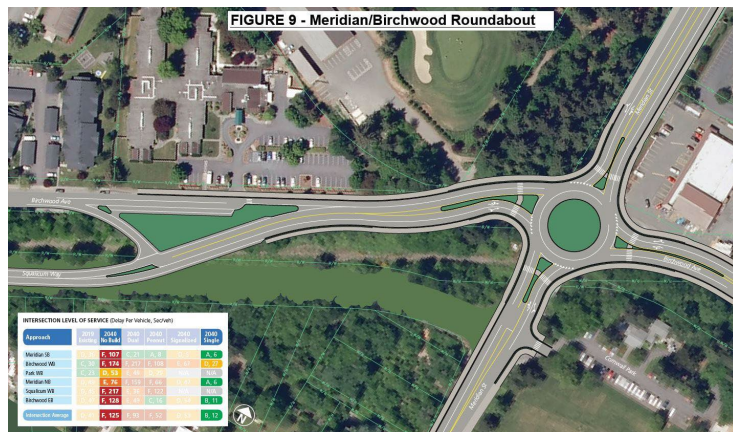
RE: **Transportation Priorities of Whatcom County, 2022**

The following is the list of transportation funding requests we submitted to our State Legislative delegation for the 2022 Session for your use during the Council Board meeting on Wednesday. I’ve indicated those that were funded.

**TOP FOUR REGIONAL PRIORITIES**

The Council Board has determined that **four projects are the Region’s highest priorities**, with one from the City of Bellingham, one from among the Region’s six small cities, one from Whatcom County, and one from the Whatcom Transportation Authority.

**CITY OF BELLINGHAM PRIORITY: Meridian Street/Birchwood Avenue Roundabout** – The existing signalized intersections at Meridian/Birchwood and Meridian/Squalicum Parkway serve a critical freight route and multimodal transportation link between the industrial Bellingham waterfront and the U.S.-Canada border via Interstate 5 and State Route 539. When the Orchard Street-Birchwood extension is completed in 2021, traffic volume, as well as the volume of bicyclists and pedestrians, will increase, further congesting these corridors’ closely-spaced



intersections. Bellingham’s *Pedestrian and Bicycle Master Plan* calls for sidewalks and bicycle facilities, while the Park and Recreation Plan calls for a multiuse trail on the vacated

railroad bed. Additionally, the Whatcom Transportation Authority has indicated that Meridian Street-SR 539 is a candidate corridor for future high-frequency GO Line transit service.

This project must be completed in two distinct but interrelated phases. Phase 1 would merge the Squalicum Parkway truck-freight route with Birchwood Avenue on the west side of Meridian while decommissioning the Meridian/Squalicum traffic signal. Phase 2 would reconstruct the Meridian/Birchwood intersection as a multimodal roundabout.

Request: **\$12-million**

**SMALL CITIES' PRIORITY: Bradley Road Safe Routes to School Pedestrian Improvements**

**\*\*FUNDED\*\*** Bradley Road in the City of Lynden, on which Lynden High School is located, is 24-feet wide with a widened shoulder on the south side, offering limited protection for bicyclists and pedestrians. The City has completed pedestrian improvements to Line Road to the east, but Bradley Road – which carries most of the traffic generated by the last ten years of residential growth – remains substandard. It is served by WTA Route 26, and is also used by thousands of recreational vehicles to visit the nationally-acclaimed Lynden KOA campground. The City has completed 50-percent design-level plans for this project, which would construct the final three-quarters of a mile of bike lane and ADA-compliant sidewalks/pathway to facilitate safe walking and biking for school children. It would also incorporate necessary stormwater treatment facilities to protect water quality in Kamm Creek within the Nooksack Basin. Request: **\$3-million**

**WHATCOM COUNTY PRIORITY: Support for County and Local Road Repairs Resulting from November 2021 Catastrophic Flooding** – Massive damage to roads, bridges and culverts in unincorporated Whatcom County, the seven cities, the Lummi Nation reservation and the Nooksack Tribe's trust lands caused by November's historic flooding resulted in Whatcom County submitting federal damage reimbursements in the amount of \$12.1-million. That amount is a planning-level estimate for direct damage to the County's road system; it does not include the costs associated with flood response, debris removal or levee repair, which are being determined and are expected to be significant.

Request: **Whatcom County seeks the support of the region's state legislative delegation to provide financial assistance to reimburse any expenditures not covered by federal disaster recovery assistance.**

**WHATCOM TRANSPORTATION AUTHORITY REQUEST: Planning and Design to Expand Bellingham Station** **\*\*FUNDED\*\*** – WTA's primary transit hub was built in 1980 and has reached capacity at several key time points. Planning and design would address the needs expected to be named in WTA's long-range transit plan--to be concluded in late 2021. These include additional capacity to serve the new Waterfront District, additional capacity to allow for new high-frequency routes, and on-route chargers to support electric buses. Request: **\$75,000**

**OTHER REGIONAL REQUESTS**

The Council Board also adopted the following funding requests for the consideration of the regions' state legislative and Congressional delegations.

**Lummi Island Ferry System Modernization and Preservation** (Whatcom County)– The M/V *Whatcom Chief* (built in 1962) and its terminal facilities exceeded their design lives long ago. The system often experiences unplanned service disruptions and faces growing maintenance costs and major facility replacements, first and foremost a complete and unavoidable repower by 2028 to comply with EPA Tier 3 emissions requirements for marine diesel engines. This repower requires substantial and expensive reconfigurations below-decks and puts at risk the vessel’s “grandfathered” status, especially it also does not present-day safety, ADA or service standards. Replacement of the vessel will avoid the cost and associated months of service disruption.

The Whatcom County Council conducted a systematic, publicly-informed design process for a hybrid diesel-electric replacement that meets all current standards and will meet the needs of residents, emergency services, taxpayers, crew members and the environment for decades to come. This project must be advanced immediately, since construction of the vessel requires two years, followed by another two years to upgrade the terminal. Unfortunately, the County’s recent application for a federal BUILD Transportation Discretionary Grant for ferry modernization was denied. (Click here for additional information on this project.) Request: **\$30-million**

**West Front Street Arterial Improvement** (Lynden) – This economic development project would replace the existing 1,900 feet of substandard West Front Street with a 44-foot-wide all-weather surface with two 11-foot-wide travel lanes, a 12-foot center turn-lane and five-foot striped urban shoulders and sidewalks. Improved storm drainage would also result. West Front Street provides direct access to about 100 acres of Lynden’s “Commercial Services Regional” and “Industrial” zoned land and will ultimately provide access to another 140 acres of the City’s western Urban Growth Area. Businesses that would be served by this improvement include Lynden Door, Oxbo International, Preferred Freezer, Scholten Equipment and the U.S. Postal Service’s North County Sorting Facility. It would also provide access to the proposed 124,000 square foot incubator business park known as “Front Street Station.” Request: **\$1.72-million**

**Birch Bay-Lynden Road Arterial Preservation** (Lynden) – Birch Bay-Lynden Road is a primary all-weather road that provides access to Lynden from I-5 and State Route 539 (Guide Meridian Road), the latter being the primary freight connection to the Lynden-Aldergrove border crossing as well as to the Sumas-Huntingdon port-of-entry via SR 546. Most west Lynden commercial and industrial businesses – including Lynden Door, Scholten Equipment, Preferred Freezer and Oxbo International – use Birch Bay-Lynden Road as their primary access to I-5. Despite the City’s diligence in maintaining the roadway (chip sealing, asphalt patching, etc.), this critical corridor is reaching the end of its useful life and requires a structural grind and overlay to restore it to a state of good repair. Request: **\$750,000**

**Jim Kaemingk, Sr. Trail Alternative Transportation** (Lynden) – The Jim Kaemingk, Sr. Trail System is an east-west, multimodal active-transportation system developed and maintained by the City of Lynden. The trail began in 1996, when the City received an Enhancement Grant for the first section, from Depot Road east to Bender Road. Since then the City has continued to expand the trail network. The last section to be completed – the area around Fisher School, from 17<sup>th</sup> Street to 14<sup>th</sup> Street – was completed in 2019 using federal Safe Routes to School funding.

This project will connect the recently completed Fisher Safe Routes to School Trail section with pending new section of trail that ends at 8<sup>th</sup> Street by constructing approximately 0.75 of widened (eight to ten-foot) sidewalk and trail monumentation from B.C. Avenue east on Glenning Street to North 8<sup>th</sup> Street, and then north to Drayton Street. This will connect the recently acquired five-acre Glenning Street Park and use the existing North 8<sup>th</sup> Street pedestrian bridge over Fishtrap Creek. Request: **\$650,000**

**Pavement Rehabilitation** (Whatcom County) – This project would replace aged road surfaces on sections of four main arterials with heavy volumes of commercial and commuter traffic: Birch Bay-Lynden Road, Birch Bay Drive, Lake Louise Boulevard and Northwest Avenue. Work will include upgrading bicycle routes, multi-use lanes and ADA facilities. Pavement rehabilitation projects require no land acquisition, environmental mitigation or engineering design. (Click [here](#) for examples of similar work.) Request: **\$6.5-million**

**Birch Bay-Lynden Road/Blaine Road Roundabout** (Whatcom County) – This project involves the construction of a roundabout to ensure that this intersection, which is projected to experience a significant increase in traffic volume, will operate at an acceptable level of service. The design incorporates safe-pedestrian paths that meet ADA requirements, provide bike lanes, upgrade lighting and improve site drainage as required by the Department of Ecology. (Click [here](#) for current information on this project.) Request: **\$3.5-million**

**Northwest Drive/Smith Road Roundabout** (Whatcom County) – This project involves the construction of a roundabout to ensure that this intersection, which is projected to experience a significant increase in traffic volume, will operate at an acceptable level of service. The design incorporates safe-pedestrian paths that meet ADA requirements, provide bike lanes, upgrade lighting and improve site drainage as required by the Department of Ecology. (Click [here](#) for current information on this project.)

**Mosquito Lake Road/Hutchinson Creek Tributary Fish Passage** (Whatcom County) – The existing 30-inch diameter concrete culvert at this location was damaged in early 2018, with a temporary repair made later that year. This culvert has been designated as a high-priority fish passage improvement. Request: **\$800,000**



*Above left: Photo shows scale of fish barrier at the outlet of the culvert. Above right: Photo shows prior damage when the downstream end of the culvert failed and temporary repairs were made to prevent loss of the roadway.*

**Slater Road and Bridge** (Lummi Nation) – Slater Road is a regionally-significant arterial that provides access to the Cherry Point industrial area, the Lummi Nation reservation (including the Silver Reef casino), and also serves as the designated tsunami evacuation route for thousands of residents of western Whatcom County. This project would raise the elevation of Slater Road by 12 feet above its current elevation to minimize the impact of seasonal flooding in the lower Nooksack River basin to keep this critical regional arterial open. Request: **\$19-million**

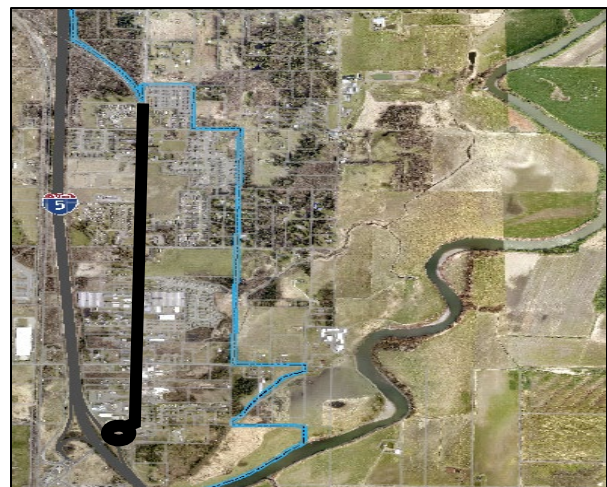
**Marine Drive Improvements, Phase Two** (Whatcom County) – Marine Drive is an important regional corridor for commuters and recreational bicyclists. The roadway parallels the bluff on the north shore of Bellingham Bay from Bellingham and crosses the Nooksack River delta on its way to the Lummi Nation. This project between Locust Avenue and Alderwood Drive is the second of a three-phase project to improve bicycle and pedestrian safety from the Bellingham city limits across the BNSF railway. (Additional information can be found [here](#).) Request: **\$2.5-million**



*The lack of bike lanes and sidewalks – as well as inadequate or non-existent shoulders – makes bicycling and walking hazardous in many locations along Marine Drive.*

**Portal Way Entry Roundabout and Corridor Improvements** (Ferndale) – Provide missing multi-modal access along one of Whatcom County’s fastest-growing multifamily/ mixed-use areas by reconstructing and widening critical transportation infrastructure along approximately 3,500 feet of the approximately 7,500 feet of the Portal Way corridor. Improvements will include two 11-foot travel lanes, a 12-foot center turn-lane, bicycle lanes, and sidewalks. Improvements to an existing compact roundabout at the northbound Portal Way exit (Exit 263) to include a slip lane or other improvements are also anticipated.

Portal Way is the primary north-south surface street in Ferndale and is the only arterial street serving one of the fastest-growing mixed-use areas in Whatcom County, including several residential neighborhoods, commercial and medical uses, and job-producing industries. Growth in the area is expected to triple the number of employees and double the number of households by 2036. Approximately 750 residential units have been constructed within the last two years or are proposed to be constructed within the next three years, and about 500,000 square feet of commercial/industrial space has been constructed within the last five years or is proposed to be constructed within the next three.







The existing corridor has lacked improvement since the inception of Interstate 5 and does not include non-motorized transportation options. Increased development along the corridor will continue to exacerbate conflicts between motorized and non-motorized transportation. Piecemeal reconstruction of the corridor by private development will not yield a coordinated transportation corridor. Request: **\$11 million**

**Support for Zero Emission Transit Buses** (Whatcom Transportation Authority) – The cost of an electric bus and charger is double that of a standard diesel bus. With a fleet of 61 buses – at approximately \$550,000 per unit – the unfunded marginal cost to electrify the fleet would be up to \$40 million over 10 years. Converting from diesel to zero emission buses is by far the most significant action WTA can take to reduce its harmful emissions. Request: **Capital support in an amount to be determined by the Legislature**

**Bus Stop Improvements** (WTA) – WTA currently has over 450 bus stops that are not fully accessible for people with disabilities. The City of Bellingham has committed to contribute Transportation Benefit District funds for the next several years to help improve access at these stops. To accelerate this, WTA is pursuing additional funding to complete this key equity initiative. Request: **\$75,000**

**State Route 547 Pedestrian and Bicycle Safety Trail, Phase 1 **\*\*FUNDED\*\***** (Whatcom County) – State Route 547 is located in rural Whatcom County and ties together the communities of Kendall, Balfour, Paradise Lakes and Peaceful Valley. This route is a vehicle-focused corridor with narrow shoulders, high vehicle speeds and no sidewalks or lighting. Since 1997, one person walking and three people bicycling on SR 547 have been struck and killed by vehicles, including a 14-year-old boy in 2016 (pictured at left). In response to these tragedies, concerned residents established the Kendall-Columbia Valley Connectivity Plan Association (KCVCPA), with participation by the Washington State Department of Transportation, the Mt. Baker School District and WCOG.



*The late Jordan Sant*

The KCVCPA has been meeting since 2013 to plan and advocate for a pedestrian and bike trail to enable people, especially kids, to safely access nearby resources such as the North Fork Community Library, the East Whatcom Regional Resource Center, commercial services, places of worship, bus stops and Kendall Elementary School. In 2019, with funding from the State Legislature, WCOG completed a 30 percent design of a 3.35-mile trail, which would be built in phases. In addition to serving the community, the trail could potentially provide recreational users access to parks and secondary trails. Ultimately, it could also serve as a link in the proposed Bay to Baker Regional Trail.

In the 2020 Legislative Session, \$302,000 of Capital Budget funding was reallocated to the trail for construction at the request of Rep. Shewmake. Whatcom County requests that additional funding in the amount of \$1.3-million be awarded to WSDOT to begin construction of a section of the trail, the precise boundaries of which to be determined in consultation

between WSDOT and Whatcom County. It should be noted that, in recognition of the concerns of the community and the importance of this project, Whatcom County has agreed to fund up to 30 percent of the total cost of the full trail in partnership with WSDOT, which would oversee final design, right-of-way acquisition and construction of this state-owned facility. Request: **\$1.3-million**

**Blaine Marine Drive (Blaine)**- The City of Blaine's economic vitality is supported by maritime trades, border traffic and recreational tourism. The Wharf District within the City is a key driver of these industries, offering breathtaking views, water recreation, bird watching, marine wildlife viewing and serving as a major hub for commercial fishing in the region.



The City, in partnership with the Port of Bellingham, has undertaken several efforts to improve the vitality of the Wharf District, culminating in a new Wharf District Master Plan completed in 2020. One of the key initiatives identified in the plan is the restoration and improvement of Marine Drive and Jorgensen Pier, both of which serve the activities and businesses in the Wharf District. The wharf area and Jorgensen Pier are also historic, having been in commercial use before Washington became a state in 1889. The access to Jorgensen Pier has been severely limited due to failure of the roadway leading up to the pier; since 2015, this section of Marine Drive has not been usable for vehicle traffic. The southern half of the roadway is structurally unstable (and is now fenced off) and the northern half is open for pedestrian access only.

Significant road and pedestrian improvements are needed to Marine Drive to improve access and mobility; as well as enhance the safety and security of this important transportation linkage between downtown Blaine and waterfront, particularly for those with mobility challenges and for maritime businesses operating at the pier. These improvements will improve the quality of life in the City, promote community health providing active recreational opportunities, and assist with economic recovery, which has been significantly impacted by the closure of the border that resulted from the COVID-19 pandemic. The City has invested \$2.4-million for Phases 1 and 2 and is seeking \$4.0-million for the final phase of the project. Request: **\$4.0-million**

**THE FOLLOWING IS THE ONLY LEGISLATIVE FUNDING REQUEST RECEIVED TO DATE FROM  
WCOG'S MEMBERS**

**Sumas Emergency Evacuation Route (City of Sumas)**

In response to the catastrophic flooding that took place in Sumas in November 2021, the City of Sumas has identified the need for a flood-resistant travel route that would allow emergency evacuation of the citizens from the city and surrounding area when all current transportation routes are unavailable during a major flood event. In the November 2021 flood, flood waters cut off access to all routes out of the city except the international border crossing, which was also closed. Citizens were trapped in an area near the northwest corner of downtown Sumas, but could not travel west to higher ground elsewhere in Whatcom County.

The City is proposing to elevate and reconstruct an approximately 1.5-mile emergency evacuation route that would include Kneuman Road from Garfield Street (near the BNSF rail crossing) to Barbo Road and Barbo Road from Kneuman Road to W. Front Street (near Halverstick Road. These roadways would be elevated to the height of the 100-year flood to allow evacuation and safe passage out of the city, including evacuation of federal employees. This route would also provide an access route into the city for emergency services during and immediately following a major flood event.

REQUEST: \$2.2-million



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## MEMORANDUM

To: WCOG Council Board  
From: Ron Cubellis, Deputy Executive Director  
Date: October 4, 2022  
Subject: Budget Amendment #2022-1

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## BACKGROUND

Staff occasionally requests the operating budget be amended to reflect unbudgeted revenues and associated expenditures. This request addresses the following changes:

- 1) The Smart Trips program received funding from the Port of Bellingham to update the program's digital platform. Fiscal impact: revenue +\$40,000; expense +\$20,000.
- 2) The International Mobility & Trade Corridor program received funding from Transport Canada, the BC Ministry of Transportation, and the Federal Highway Administration to conduct a border-related Commercial Vehicle Operations study. Fiscal impact: revenue +\$69,000; expense +\$54,000.
- 3) The regional transportation planning program will be receiving funding from the City of Bellingham and Washington State DOT to assist with gathering safety assessment analytics for the Lincoln/Lakeway study area. Fiscal impact: revenue +\$31,000 revenue; expense +\$46,000.

The following pages show the adjustments line by line. I ask that you approve budget amendment #2022-1.

Whatcom Council of Governments  
2022 Budget (Amendment #1 10-12-2022)

	2022 Adopted 12/08/2021	2022 Amendment #1 proposed 10-04-2022	2022 If amended as proposed 10/12/2022
<b>CONSOLIDATED</b>			
<b>Beginning Net Cash and Investments</b>	\$ 414,125	\$ -	\$ 414,125
<b>REVENUE</b>			
<b>Programs &amp; Projects</b>			
Local	\$ 122,109	\$ 56,000	\$ 178,109
State	165,260	15,000	180,260
Federal	863,692	32,000	895,692
Canadian	35,000	37,000	72,000
Miscellaneous (foundations, classes, rebates)	0	-	0
Total Programs & Projects	\$ 1,186,061	\$ 140,000	\$ 1,326,061
<b>Dues</b>			
Bellingham	\$ 57,061	\$ -	\$ 57,061
Blaine	3,823	-	3,823
Everson	1,864	-	1,864
Ferndale	9,887	-	9,887
Lummi Nation	3,376	-	3,376
Lynden	10,116	-	10,116
Nooksack	962	-	962
Sumas	1,105	-	1,105
Whatcom County (unincorporated)	58,884	-	58,884
Port of Bellingham	26,210	-	26,210
Lake Whatcom Water & Sewer	230	-	230
Birch Bay Water & Sewer	150	-	150
Opportunity Council	150	-	150
Public Utilities District #1	150	-	150
Sudden Valley Association	150	-	150
Western Washington University	150	-	150
Total Dues	\$ 174,268	\$ -	\$ 174,268
<b>Other Revenue</b>			
Interest Income	3,000	-	3,000
Total Other Revenue	\$ 3,000	\$ -	\$ 3,000
<b>Total Revenue</b>	<b>\$ 1,363,329</b>	<b>\$ 140,000</b>	<b>\$ 1,503,329</b>
<b>EXPENSES</b>			
<b>Salaries &amp; Benefits</b>			
Salaries	\$ 794,297	\$ -	\$ 794,297
Dental Insurance	12,067	-	12,067
Disability Insurance	3,360	-	3,360
Health Insurance	126,739	-	126,739
Life Insurance	720	-	720
Retirement Contribution	81,415	-	81,415
Social Security Equivalent	60,606	-	60,606
Unemployment Insurance Tax	21,036	-	21,036
Vision Insurance	1,923	-	1,923
Workers Compensation Insurance	2,755	-	2,755
Total Benefits	\$ 310,621	\$ -	\$ 310,621
Total Salaries & Benefits	\$ 1,104,918	\$ -	\$ 1,104,918

Whatcom Council of Governments  
2022 Budget (Amendment #1 10-12-2022)

<i><b>CONSOLIDATED</b></i>
<b>Other Expenses</b>
Communication Services
Consultants & Contracted Services
Incentives
Insurance - Property & Liability
Office Equipment & Software
Pass Through to Partners
Printing
Professional Development
Rent
Repair & Maintenance
Supplies
Travel
Utilities
Total Other Expenses
<b>Total Expenses</b>
<b>Ending Net Cash and Investments</b>

2022	2022	2022
Adopted 12/08/2021	Amendment #1 proposed 10-04-2022	If amended as proposed 10/12/2022
\$ 28,800	\$ -	\$ 28,800
112,612	66,000	178,612
10,000	-	10,000
10,500	-	10,500
21,350	-	21,350
19,000	54,000	73,000
15,700	-	15,700
9,050	-	9,050
71,100	-	71,100
3,000	-	3,000
9,800	-	9,800
6,600	-	6,600
13,000	-	13,000
\$ 330,512	\$ 120,000	\$ 450,512
<b>\$ 1,435,430</b>	<b>\$ 120,000</b>	<b>\$ 1,555,430</b>
\$ 342,024	\$ 20,000	\$ 362,024

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Board Officer

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Robert Wilson, Executive Director



August 30, 2022

Mr. Matthew Ozuna  
State of Washington Tourism

**RE:** Bellingham Whatcom County Tourism Request for Technical Assistance Funding

Dear Mr. Ozuna:

I am writing to express the Whatcom Council of Governments' enthusiastic support for Bellingham Whatcom County Tourism's (BWCT) request for technical assistance funding. As the federally-recognized and state-designated transportation planning agency for Whatcom County, WCOG prepared corridor management plans for State Routes 542 and 11 in 1997 and 2000, respectively. Over the past two decades, both corridors have seen significant changes in population and land use, and updates to those plans are warranted to reflect current conditions in alignment with national Scenic Byways planning factors and the numerous new funding opportunities that complement state and regional tourism and economic vitality objectives.

Pending the availability of funding, WCOG has agreed to provide the staffing to update both plans to better position our region to integrate with statewide strategies.

Thank you for your consideration of this important funding request.

Very truly yours,

A handwritten signature in black ink that reads "R. H. Wilson".

Robert H. Wilson, AICP  
Executive Director

Copies: Sandy Ward, BWCT  
WCOG Council Board



October 7, 2022

Mr. Dale O'Brien, Executive Director  
Skagit Transit  
600 County Shop Lane  
Burlington, WA 98233

Dear Mr. O'Brien:

The Whatcom Council of Governments is pleased to support Skagit Transit's application to the Washington State Department of Transportation's 2023-2025 Consolidated Grant Program for funding to conduct a Regional Transit Study on the projected need for intercounty public transportation along the I-5 corridor in northwest Washington.

As we both know, the North Sound Transportation Alliance (NSTA) – for which WCOG serves as lead agency – has long advocated for such a service within the North Sound region and has supported the multi-agency "County Connector" inter-county route connecting Bellingham, Mt. Vernon and Everett. However, NSTA has identified that the current intercounty network does not match many of the requests for service. If funded, Skagit Transit's project will utilize consultants to conduct a review of expected employment and population growth in addition to cataloging the known light rail and bus rapid transit projects in Snohomish County to determine the need for intercounty public transportation in the next 10-20 years, resulting in recommendations for new fixed-route services at optimal service levels.

The project would also build on the findings and recommendations of the Skagit Coordinated Public Transit-Human Services Transportation Plan (as well as similar plans adopted by Island Regional Transportation Planning Organization and WCOG), which identified the unmet transportation needs of the community, such as increasing and improving service levels, improving regional connections, and expanding services in areas identified as high-need areas. As this is a regional study, it will benefit transit users and providers throughout the North Sound region.

The Whatcom Council of Governments looks forward to engaging with Skagit Transit and the other stakeholders in this important regional transit study.

Very truly yours,

A handwritten signature in black ink that reads "R. H. Wilson".

Robert H. Wilson, AICP  
Executive Director

Copies: WCOG Council Board