



MEETING OF THE BOARD OF THE  
WHATCOM COUNCIL OF GOVERNMENTS  
**Wednesday, May 9, 2018, 3:00-3:30 p.m.**  
Gordon W. Rogers Conference Room  
314 East Champion Street  
Bellingham, Washington

**AGENDA**

PAGES

- A. CALL TO ORDER
- B. PUBLIC COMMENT  
Citizens may speak informally to the Board on agenda items or other matters relating to the business of the Whatcom Council of Governments.  
*Each speaker is allowed a maximum of three minutes.*
- C. AGENDA APPROVAL\*
- D. CONSENT AGENDA\*
  - D.1 Minutes of the Meeting of January 17, 2018
  - D.2 March and April 2018 Claims
- E. BUDGET REPORT  
8 Budget Report for the Period Ending April 30, 2018 – Ron Cubellis
- F. OLD BUSINESS
- G. NEW BUSINESS
  - 9-20 G.1 Accessible Transportation Interlocal Agreement Approval – Ron Cubellis\*
  - 21 G.2 Recognizing the Service of Harry Robinson – Bob Wilson\*
  - G.3 Other New Business (if any)
- H. EXECUTIVE DIRECTOR’S REPORT – Bob Wilson
- I. CORRESPONDENCE  
22-23
- J. BOARD OPEN FORUM
- K. ADJOURN

\* Action item

WHATCOM COUNCIL OF GOVERNMENTS  
BOARD MINUTES – DRAFT  
January 17, 2018

IN ATTENDANCE:

MEMBERS     VOTING: Jack Louws (Secretary-Treasurer); Kelli Linville, Terry Bornemann and Michael Lilliquist, Bellingham; Bonnie Onyon, Blaine; Jon Mutchler, Ferndale; Jeremiah Julius, Lummi Nation; Scott Korthuis, Lynden; Tom Jones, Nooksack;  
NON-VOTING: Larry Brown, Sudden Valley Association

GUESTS       Todd Carlson, WSDOT; Tony Hillaire and Kirk Vinish, Lummi Nation

STAFF         Bob Wilson, Ron Cubellis, Hugh Conroy

A.     CALL TO ORDER

Secretary-Treasurer Louws, acting as chairman, called the meeting to order at 3:02 p.m. with a quorum present.

B.     PUBLIC COMMENT

No public comment was received.

C.     AGENDA APPROVAL

**MOTION:** Mr. Bornemann moved, Mr. Korthuis seconded, to approve the agenda.

**MOTION PASSED**

D.     CONSENT AGENDA

**MOTION:** Mr. Lilliquist moved, Mr. Jones seconded, to approve the consent agenda, which included the minutes of the Council Board meeting of December 13, 2017, and a list of claims from December 1 through December 29, 2017, inclusive, in the amount of \$97,335.76, which was contained in the meeting packet sent to the representatives on January 10, 2018, and which was audited and certified by the Executive Director, acting as the Auditing Officer as required by RCW 42.24.090.

**MOTION PASSED**

E.     BUDGET REPORT

Mr. Cubellis presented the budget report as of December 31, 2017.

F. OLD BUSINESS

None

G. NEW BUSINESS

G.1 Approval of the 2018 Non-Member Fee Schedule

Mr. Cubellis reminded the Board that the schedule of fees for entities that are not members of WCOG but which contract with it for services must be updated every January.

**MOTION:** Mr. Korthuis moved, Mr. Bornemann seconded, to approve the 2018 Non-Member Fee Schedule as presented.

**MOTION PASSED**

G.2 Appointment of Three Small Cities Members to the Executive Committee

Mr. Jones, Mr. Mutchler and Ms. Onyon agreed to serve on the Executive Committee in 2018, at the pleasure of the Board.

**MOTION:** Mr. Korthuis moved, Mr. Lilliquist seconded, to appoint the representatives from the cities of Blaine, Ferndale and Nooksack to the Executive Committee.

**MOTION PASSED**

G.3 Election of Chair, Vice-Chair and Secretary-Treasurer

Mr. Korthuis nominated Mr. Mutchler to serve as chairman in 2018; Mr. Lilliquist seconded the nomination. No other nominations for chairperson were put forth, and nominations were closed.

**MOTION:** Mr. Korthuis moved, Mr. Lilliquist seconded, to appoint Jon Mutchler chairman.

**MOTION PASSED**

Mr. Lilliquist nominated Mr. Jones to serve as vice-chairman in 2018; Mr. Mutchler seconded the nomination. No other nominations for vice-chairperson were put forth, and nominations were closed.

**MOTION:** Mr. Lilliquist moved, Mr. Mutchler seconded, to appoint Tom Jones vice-chairman.

**MOTION PASSED**

Mr. Lilliquist nominated Mr. Louws to serve as secretary-treasurer in 2018; Ms. Linville seconded the nomination. No other nominations for secretary-treasurer were put forth, and nominations were closed.

**MOTION:** Mr. Lilliquist moved, Ms. Linville seconded, to appoint Jack Louws secretary-treasurer.

**MOTION PASSED**

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson informed the representatives that Michelle Grandy had recently joined the staff as the Whatcom Smart Trips Program's outreach coordinator. He also informed them that Public Utility District No. 1 was considering applying for membership in WCOG.

I. BOARD OPEN FORUM

No comments were offered by the representatives.

J. ADJOURNMENT

There being no further business, the meeting adjourned at 3:25 p.m.

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Jack Louws  
Secretary-Treasurer

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Robert H. Wilson, AICP  
Executive Director

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**March through April 2018**

Date	Num	Source Name	Memo	Paid Amount
<b>Mar - Apr 18</b>				
03/01/2018	eft	NAVIA Benefits	Healthcare	300.00
03/01/2018	LC	American Planning Association	Professional Development	539.00
03/01/2018	RC	Amazon	Supplies	45.61
03/01/2018	RC	Amazon	Repair & Maintenance	422.84
03/01/2018	RC	Hardware Sales	Repair & Maintenance	28.24
03/01/2018	RC	Nest Labs	Office Equipment & Software	21.33
03/01/2018	RC	Clearly Communications	Communication Services	179.02
03/01/2018	RC	Google	Communication Services	85.89
03/01/2018	RC	Community Food Co-op	Supplies	11.72
03/01/2018	RC	Intuit Payroll Service	Office Equipment & Software	451.02
03/01/2018	RC	Comcast	Communication Services	306.98
03/01/2018	RC	GoDaddy	Communication Services	32.98
03/01/2018	RC	Ting Inc.	Communication Services	11.14
03/01/2018	RC	Heroku	Communication Services	170.20
03/01/2018	RC	Home Depot	Repair & Maintenance	22.46
03/01/2018	RC	Sanitary Service Corporation	Utilities	52.93
03/01/2018	RC	GroupSpaces Ltd	Communication Services	19.99
03/01/2018	RC	Washington Finance Officers Associ...	Professional Development	50.00
03/01/2018	RC	Federal Express	Communication Services	41.22
03/01/2018	RC	RingCentral	Communication Services	172.13
03/01/2018	RC	Office Depot	Supplies	172.77
03/01/2018	RC	Pacific Power Batteries	Supplies	32.56
03/01/2018	MF	Microsoft	Office Equipment & Software	215.23
03/01/2018	MF	Amazon Web Services	Communication Services	207.91
03/01/2018	MF	Rogers Media	Communication Services	56.83
03/01/2018	MF	Port of Bellingham	Supplies	140.00
03/01/2018	MF	Starbucks	Supplies	55.27
03/01/2018	JM	Amazon	Supplies	22.70
03/01/2018	JM	The Bagelry	Supplies	35.98
03/01/2018	BW	Office Depot	Supplies	13.58
03/01/2018	BW	ADT Security Systems	Utilities	58.56
03/01/2018	BW	Pay and Park	Travel	3.26
03/01/2018	MG	Bay Engraving	Supplies	10.87
03/01/2018	MG	Earl's Bike Shop	Supplies	856.01
03/12/2018	eft	NAVIA Benefits	Benefits	2.00
03/13/2018	2346	3D Corporation	Office Equipment/Software	2,794.47
03/13/2018	2347	Applied Digital Imaging	Printing	72.65
03/13/2018	2348	Bob Wilson	Expense Reimbursement	214.03
03/13/2018	2349	Bruce's Janitor Service	Janitorial	625.00
03/13/2018	2350	BTC Leasing	Office Equipment/Software	449.18
03/13/2018	2351	Cascade Natural Gas	Utilities	274.14
03/13/2018	2352	Champion Building LLC	Rental	5,496.32
03/13/2018	2353	Film Is Truth 24 Times A Second LLC	Incentives	324.01
03/13/2018	2354	Good Eye Design	Professional Services	1,279.99
03/13/2018	2355	Hugh Conroy	Expense Reimbursement	27.25
03/13/2018	2356	IBI Group US	Professional Services	2,160.00
03/13/2018	2357	Lynden Tribune	Subscription	63.00
03/13/2018	2358	Melissa Fanucci	Expense Reimbursement	107.10
03/13/2018	2359	Parker Northwest Associates	Professional Services	3,590.00
03/13/2018	2360	Puget Sound Energy	Utilities	249.07
03/13/2018	2361	Ricoh USA Inc.	Office Equipment/Software	290.24
03/13/2018	2362	US Bank	Purchase Card	4,360.96
03/13/2018	Transfer	WCOG Petty Cash	Petty Cash Refill	795.71
03/13/2018	1051	Trujillo de Good, Jennifer	Incentives	250.00
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	6,970.00
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	238.47
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	238.47
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	951.04
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	951.04
03/27/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # 781714114	0.00
03/27/2018	2363	AFLAC	Employee Paid Coverage	77.82
03/27/2018	2364	AWC-Additional Life	Employee Paid Life Ins.	22.50
03/27/2018	2365	United Way	Employee Contributions	320.00
03/27/2018	eft	AWC	Benefits	9,032.17
03/27/2018	eft	AWC	Benefits	1,361.00
03/28/2018	1052	SDesigns Imaging	Communication Services	0.00
03/29/2018		QuickBooks Payroll Service	Created by Payroll Service on 03/27/2018	44,932.59
03/29/2018	eft	WA Dept of Retirement Systems	PERS Contribution	4,586.59
03/29/2018	eft	WA Dept of Retirement Systems	PERS Contribution	7,892.94

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**March through April 2018**

Date	Num	Source Name	Memo	Paid Amount
03/29/2018	eft	Mass Mutual	Retirement	2,565.00
03/29/2018	eft	Mass Mutual	Retirement	3,604.35
03/29/2018	eft	Mass Mutual	Retirement	1,399.00
04/01/2018	HC	Alaska Airlines	Travel	341.70
04/01/2018	RC	Clearly Communications	Communication Services	179.02
04/01/2018	RC	Google	Communication Services	85.89
04/01/2018	RC	Intuit Payroll Service	Office Equipment & Software	39.13
04/01/2018	RC	LogMeIn	Office Equipment & Software	249.92
04/01/2018	RC	Comcast	Communication Services	306.98
04/01/2018	RC	Ting Inc.	Communication Services	7.43
04/01/2018	RC	Heroku	Communication Services	170.14
04/01/2018	RC	Sanitary Service Corporation	Utilities	52.93
04/01/2018	RC	GroupSpaces Ltd	Communication Services	19.99
04/01/2018	MF	Amazon	Supplies	13.03
04/01/2018	MF	Alaska Airlines	Travel	522.70
04/01/2018	MF	Amazon Web Services	Communication Services	197.77
04/01/2018	MF	Shutterstock	Communication Services	199.00
04/01/2018	MF	Rogers Media	Communication Services	41.96
04/01/2018	BW	ADT Security Systems	Utilities	58.56
04/01/2018	JM	Community Food Co-op	Supplies	18.94
04/01/2018	JM	Starbucks	Supplies	55.27
04/01/2018	JM	The Bagelry	Supplies	35.98
04/01/2018	BW	Haggen	Supplies	12.89
04/01/2018	BW	Starbucks	Supplies	18.42
04/01/2018	KW	Best Western	Travel	326.10
04/01/2018	MG	Best Western	Travel	326.10
04/09/2018	EFT	NAVIA Benefits	Benefits	2.00
04/12/2018	1053	Smith, Carol	Incentives	250.00
04/13/2018	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
04/13/2018	2366	Applied Digital Imaging	Printing	571.32
04/13/2018	2367	Bellingham Police Department	Pass Through Funding	1,257.52
04/13/2018	2368	Bruce's Janitor Service	Janitorial	625.00
04/13/2018	2369	BTC Leasing	Office Equipment/Software	449.18
04/13/2018	2370	Caliper Corporation	Software	2,400.00
04/13/2018	2371	Capitol City Press	Printing	6,133.66
04/13/2018	2372	Cascade Natural Gas	Utilities	192.16
04/13/2018	2373	Champion Building LLC	Rental	5,496.32
04/13/2018	2374	Hugh Conroy	Expense Reimbursement	255.06
04/13/2018	2375	IBI Group US	Professional Services	1,080.00
04/13/2018	2376	Kirsten Wert	Expense Reimbursement	166.59
04/13/2018	2377	Michelle Grandy	Expense Reimbursement	209.65
04/13/2018	2378	Parker Northwest Associates	Professional Services	3,590.00
04/13/2018	2379	Pitney Bowes	VOID: Postage	0.00
04/13/2018	2380	Puget Sound Energy	Utilities	251.42
04/13/2018	2381	Ricoh USA Inc.	Office Equipment/Software	279.85
04/13/2018	2382	Security Solutions NW	Fire Extinguisher Service	75.00
04/13/2018	2383	Sole Graphics	Professional Services	1,810.00
04/13/2018	2384	StreetLight Data, Inc.	Travel model update data	14,500.00
04/13/2018	2385	The Bagelry	Incentives	690.00
04/13/2018	2386	US Bank	Purchase Card	3,279.85
04/13/2018	EFT	Pitney Bowes	Postage	752.00
04/13/2018	1054	Whatcom County Assessor	Supplies	75.00
04/24/2018	E-pay	WA Dept of Employment Security	Payroll Taxes QB Tracking # 1962253114	5,398.99
04/24/2018	eft	WA Dept of L&I	Payroll Taxes	709.24
04/24/2018	E-pay	WA Dept of Employment Security	Payroll Taxes QB Tracking # 1975247114	0.02
04/26/2018	EFT	AWC	Benefits	1,071.00
04/26/2018	EFT	AWC	Benefits	7,871.13
04/26/2018	2387	AFLAC	VOID: Employee Paid Coverage	0.00
04/26/2018	2388	AWC-Additional Life	VOID: Employee Paid Life Ins.	0.00
04/26/2018	2389	United Way	VOID: Employee Contributions	0.00
04/26/2018	2390	AFLAC	Employee Paid Coverage	77.82
04/26/2018	2391	AWC-Additional Life	Employee Paid Life Ins.	22.50
04/26/2018	2392	United Way	Employee Contributions	320.00
04/27/2018		QuickBooks Payroll Service	Created by Payroll Service on 04/26/2018	43,176.85
04/30/2018	eft	WA Dept of Retirement Systems	PERS Contribution	4,390.28
04/30/2018	eft	WA Dept of Retirement Systems	PERS Contribution	7,555.10
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	6,625.00
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	185.59
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	185.59
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	914.83

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
 March through April 2018

<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	914.83
04/30/2018	E-pay	Internal Revenue Service	Employment Tax QB Tracking # -2083294182	0.00
04/30/2018	eft	Mass Mutual	Retirement	2,565.00
04/30/2018	eft	Mass Mutual	Retirement	3,492.31
04/30/2018	eft	Mass Mutual	Retirement	1,399.00
<b>Mar - Apr 18</b>				<b>248,210.84</b>

The Council Board retroactively approves the payments made during March 2018 through April 2018 for the above listed claims in the total amount of: \$248,210.84\*

<u>Board Officer</u>	<u>Title</u>	<u>Date</u>
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**Whatcom Council of Governments**

**Board Budget Report**

January through April 2018

(33% of the year)

	<u>Jan - Apr 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
333 · Federal Grants	210,309	1,430,105	15%
334 · State Grants	19,081	166,354	11%
337 · Local Grants	15,800	129,766	12%
361 · Interest Income	651	1,500	43%
367 · Contributions & Donations	1,581	90,000	2%
368 · Membership Dues	152,313	152,464	100%
369 · Other Income	10,561	20,000	53%
389 · Other Nonrevenues	0		
<b>Total Income</b>	<u>410,296</u>	<u>1,990,189</u>	<u>21%</u>
<b>Expense</b>			
505 · Communication Services	8,275	33,000	25%
510 · Consultants & Contract Services	39,739	581,729	7%
515 · Incentives	4,306	12,000	36%
520 · Insurance- Property & Liability	0	10,000	0%
530 · Office Equipment & Software	17,533	34,200	51%
535 · Pass-Through Funding	1,258	99,000	1%
545 · Printing	8,699	28,700	30%
550 · Professional Development	3,266	9,600	34%
555 · Rent	21,985	67,000	33%
560 · Repair & Maintenance	1,174	3,000	39%
565 · Payroll - Salaries & Wages	182,399	718,953	25%
566 · Payroll - Taxes & Benefits	99,630	285,261	35%
575 · Supplies	3,386	9,900	34%
580 · Travel	2,484	14,340	17%
585 · Utilities	4,853	15,000	32%
590 · Miscellaneous Expense	767		
<b>Total Expense</b>	<u>399,754</u>	<u>1,921,683</u>	<u>21%</u>
<b>Revenues Less Expenses</b>	<u><b>10,542</b></u>	<u><b>68,506</b></u>	<u><b>15%</b></u>

Balance Sheet as of:	<u>1/1/2018</u>	<u>4/30/2018</u>
Cash on hand	\$ 110,119	\$ 66,229
Investment Account	125,893	181,544
Accounts Receivable	93,004	342,128
<b>Total</b>	<u>\$ 329,016</u>	<u>\$ 589,901</u>
Accounts Payable	7,515	25,660
<b>Working Capital</b>	<u><b>\$ 321,501</b></u>	<u><b>\$ 564,241</b></u>





## MEMORANDUM

To: Council Board  
From: Ron Cubellis  
Deputy Executive Director/CFO  
Date: May 2, 2018  
Subject: Accessible Transportation Interlocal Agreement Approval

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Staff requests authorization for the Executive Director to enter into an interlocal agreement with Whatcom Transportation Authority for implementation of transit stop improvements (attached). WCOG has \$85,235 available for these site improvements from an Accessible Transportation Communities Initiative grant we received from the Easter Seals not-for-profit corporation last year.

The grant funding is intended to improve transportation access with the ultimate goal of enhancing the quality of life for children, families, caregivers and older adults. WCOG assembled a coalition of transportation providers and human services agencies to determine what access improvements could be made using the limited resources available. The committee approved the attached list at their May 1<sup>st</sup> meeting.

WCOG Planning Director, Hugh Conroy, will be at your meeting on the 9<sup>th</sup> to answer any questions about the project and site improvement selection process.

**REQUESTED ACTION: Move to authorize the Executive Director to enter into an interlocal agreement with Whatcom Transportation Authority as presented.**

**WHATCOM TRANSPORTATION AUTHORITY**  
**INDEPENDENT COST ESTIMATE (I.C.E.)**  
**ROUGH ORDER MAGNITUDE (ROM)**

Project Title: Accessible Transportation Community Initiative,  
Easter Seals Grant Improvements Date: 4/25/2018  
 Capital Project Number: N/A By: CC  
 Project Sponsor: Jamie Fairbanks, Shelly Davis, Mary Anderson

<b>Scope</b>	Accessibility improvements at WTA bus stops, as part of a larger community initiative towards accessibility improvements. Funding for initial purchase and installation through WCOG sponsored Easter Seals grant.							
	<b>Description</b>				<b>Quantity</b>	<b>Unit</b>	<b>Unit Cost</b>	<b>Total</b>
1	512 Sudden Valley - Lake Louise Road @ Gate 9				1	each	\$11,326.00	\$11,326.00
2	26 Lynden - Front Street @ 7th eastbound				1	each	\$11,326.00	\$11,326.00
3	27 Ferndale - Thornton @ Aquarius/Shannon				1	each	\$9,837.00	\$9,837.00
4	72X Kendall Road @ Oregon Trail				1	each	\$9,826.00	\$9,826.00
5	72X Kendall Road @ Peaceful Valley Drive				1	each	\$11,826.00	\$11,826.00
6	26 & 71X Guide Meridian @ Pole Road southbound				1	each	\$7,816.00	\$7,816.00
7	50 Gooseberry - MacKenzie Rd @ Lummi View Drive				1	each	\$2,610.00	\$2,610.00
8	26 Lynden - Vinup @ Ash				1	each	\$2,600.00	\$2,600.00
9	71X Sumas - Sumas @ Morton				1	each	\$2,110.00	\$2,110.00
							<b>Sub-Total</b>	\$69,277.00
							<b>Tax @ 8.7%</b>	\$6,027.10
							<b>Sub-Total</b>	<b>\$75,304.10</b>
	<b>Contingencies</b>						15%	\$11,295.61
							<b>Grand Total</b>	<b>\$86,599.71</b>

Proposed WTA bus stop improvements, initial funding through Accessible Transportation Community Initiative (ATCI)

SHELTER OPTIONS



512 Sudden Valley - Lake Louise and Gate 9 - proposed bus stop shelter.

1.		
Scope:	Install Type C shelter	\$ 7616.00
	Install concrete pad for shelter	\$ 1500.00
	Install concrete pad for accessibility from shelter to bus ramp	\$ 1500.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 200.00
		<hr/>
		\$11,326.00





26 Lynden – Front at 7<sup>th</sup> - proposed bus stop shelter.

2.

Scope:	Install Type C shelter	\$ 7616.00
	Install concrete pad for shelter	\$ 1500.00
	Install concrete pad for accessibility	\$ 1500.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 200.00
		<hr/>
		\$11,326.00



27 Ferndale – Thornton at Aquarius/Shannon - proposed bus stop shelter.

3.

Scope:	Install Type B shelter	\$ 7127.00
	Install concrete pad plus retaining wall for shelter	\$ 2000.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 200.00
		<hr/>
		\$9,837.00





72X Kendall – Oregon Trail at Kendal Rd - proposed bus stop shelter.

4.		
Scope:	Install Type C shelter	\$ 7616.00
	Install concrete pad for shelter	\$ 1500.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 200.00
		<hr/>
		\$ 9,826.00



72X Kendall – Peaceful Valley Dr. at Kendall Rd - proposed bus stop shelter.

5.

Scope:	Install Type C shelter	\$ 7616.00
	Install concrete pad plus retaining wall for shelter	\$ 2000.00
	Install concrete pad for accessibility	\$ 1500.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 200.00
		<hr/>
		\$11,826.00





Another shot of Peaceful Valley and Kendall Rd





26 and 71X – Guide Meridian at Pole Road southbound - proposed bus stop shelter.

6.		
Scope:	Install Type C shelter	\$ 7616.00
	Permitting	\$ 200.00
		_____
		\$ 7816.00

BUS STOP PADS



50 Gooseberry - MacKenzie at Lummi View Drive proposed cement pad. Pending potentially moving stop around the corner.

7.

Scope:	Install concrete pad plus retaining wall for accessibility	\$ 2000.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 100.00
		_____
		\$ 2,610.00



26 Lynden – Vinup at Ash - proposed cement pad to bridge from sidewalk to roadside. Potentially seeking permission for bench.

8.		
Scope:	Install concrete from existing sidewalk to curb for accessibility	\$ 1000.00
	Add concrete pad for bench (potentially)	\$ 1000.00
	Add wood slat bench (potentially)	\$ 500.00
	Permitting	\$ 100.00
		<hr/>
		\$ 2,600.00





71X Sumas – Sumas at Morton Inbound - proposed concrete pavement from shelter to roadside.

9.

Scope:	Install concrete pad to connect existing shelter pad to asphalt roadway for accessibility	\$ 1500.00
	Tractor & backhoe bucket rental for installation work	\$ 510.00
	Permitting	\$ 100.00
		_____
		\$ 2,110.00



# CERTIFICATE OF APPRECIATION

Presented to

**HARRY ROBINSON**

For His Dedicated Service As

Blaine's Representative to the Whatcom Council of Governments

2012 – 2017

On this, the Ninth Day of May, Two Thousand and Eighteen

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Jon Mutchler, Chairman

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Robert H. Wilson, Executive Director

## Bob Wilson

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**From:** Susan Horst  
**Sent:** Thursday, March 29, 2018 12:46 PM  
**To:** WCOG .  
**Subject:** Fwd: Thank you

Here's the nice feedback we heard from Blaine Middle School.

**Susan K. Horst**  
**Director of Mobility Programs**  
**Whatcom Council of Governments**  
**314 E Champion Street**  
**Bellingham WA 98225**  
**New Direct Line: (360) 685-8386**

Please Note: My incoming/outgoing email is subject to public disclosure requirements per RCW 42.56

----- Forwarded message -----

**From:** Dawn Cottnair <[dcottnair@blainesd.org](mailto:dcottnair@blainesd.org)>  
**Date:** Thu, Mar 29, 2018 at 9:04 AM  
**Subject:** Thank you  
**To:** Susan Horst <[susan@wcog.org](mailto:susan@wcog.org)>  
**Cc:** Darren Benson <[dbenson@webmail.blainesd.org](mailto:dbenson@webmail.blainesd.org)>

Hey Susan -

I just wanted to say thanks for this morning! I have received very positive feedback from my teachers that I wanted to share with you!

- At first when the teachers were telling their students that they would be spending an hour with WTA learning about the bus system, the kids were not thrilled, but after their experience, the students were telling them that it was really helpful and they all want bus passes! The students found the experience valuable!! WIN!!!!!!
- They indicated that the instructors were amazing, and they loved the bus driver, Butch! He knew just how to joke with the students and just how to reign them back in. He was very clear on the difference between a city bus and a school bus, specifically how cars treat the busses differently and how students need to be more safe, which is so helpful for students. The instructors were well trained, telling all the classes the same thing, and they had great classroom management.
- The teachers LOVED having 1 class at the bus at a time!! All the kids had the opportunity to work with the bike in some fashion, which really helped make it more engaging :)
- The powerpoint itself was kid-friendly and connected to our town. It was so appreciated that the presentation was geared specifically toward Blaine and what our kids would actually experience and enjoy doing.

Thank you for making this such a wonderful experience for our teachers and students.

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