

WHATCOM COUNCIL OF GOVERNMENTS
BOARD MINUTES
DECEMBER 11, 2019

IN ATTENDANCE:

MEMBERS VOTING: Scott Korthuis (Vice Chairman), Lynden; Jack Louws (Secretary-Treasurer), Carol Frazey and Satpal Sidhu, Whatcom County; Kelli Linville, April Barker and Terry Bornemann, Bellingham; Bonnie Onyon, Blaine; John Perry, Everson; Travis Brockie (for Lawrence Solomon), Lummi Nation; John Carter, Lake Whatcom W&SD; Tom Jones, Nooksack; Bobby Briscoe, Port of Bellingham

GUESTS Mauri Ingram, Whatcom Community Foundation; Kirk Vinish, Lummi Nation; Tim Wilder, WTA

STAFF Bob Wilson, Ron Cubellis, Hugh Conroy, Melissa Fanucci, Lethal Coe

A. CALL TO ORDER

Vice Chairman Korthuis, acting as chairman, called the meeting to order at 3:32 p.m. with a quorum present.

B. PUBLIC COMMENT

No comment was offered.

C. AGENDA APPROVAL

Chairman Korthuis requested that the agenda be amended to add a new action item, "Petty Cash Policy." Mr. Wilson explained that the need for such a policy had just been brought to his attention upon the conclusion of WCOG's biennial accountability that week.

MOTION: Mr. Sidhu moved, Mr. Briscoe seconded, to approve the agenda as amended.

MOTION PASSED

D. MINUTES OF MEETING OF OCTOBER 9, 2019

MOTION: Mr. Bornemann moved, Mr. Sidhu seconded, to approve the minutes of the meeting of October 9, 2019.

MOTION PASSED

E. APPROVAL OF CLAIMS

Mr. Louws moved, Mr. Bornemann seconded, to approve the list of claims from October 1 through November 26, 2019, inclusive, in the amount of \$279,787.73, which was e-mailed to the representatives on December 6, 2019, and which was audited and certified by the Executive Director, acting as the Auditing Officer as required by RCW 42.24.090.

MOTION PASSED

F. BUDGET REPORT

Mr. Cubellis presented the budget report as of November 30, 2019.

G. OLD BUSINESS

None

H. PUBLIC HEARING

WCOG Combined Title VI and Limited English Proficiency Plan (“the Plan”)

Mr. Wilson described the rationale for adopting the Plan and the process he used in developing it. Ms. Frazey requested that those sections of the Plan which were translated into Spanish by the Spanish language translation consultant hired by WCOG be reviewed by a native Spanish speaker, and Mr. Wilson said he would make the necessary arrangements.

PUBLIC HEARING OPENED AT 3:40 P.M.

No comments were offered.

PUBLIC HEARING CLOSED AT 3:40 P.M. BY UNANIMOUS CONSENT

MOTION: Mr. Louws moved, Mr. Jones seconded, to adopt Whatcom Council of Governments’ Resolution No. 2019-01, “Adopting WCOG’s Combined Title VI and Limited English Proficiency Plan.”

MOTION PASSED

I. NEW BUSINESS

1. Proposed 2020 WCOG Budget

Messrs. Cubellis and Wilson presented the final draft of the proposed 2020 budget and answered questions posed by several Board members. Chairman Korthuis informed the Board that, at its meeting immediately preceding the Council Board

meeting, the Executive Committee reviewed the proposed budget and passed a motion recommending that the Council Board adopt it.

MOTION: Mr. Louws moved, Mr. Briscoe seconded, to adopt the 2020 Budget, as presented.

MOTION PASSED

2. Rank Unfunded Transportation Needs of Whatcom County, 2020

Following a lengthy discussion of the various options for ranking the road project funding requests adopted at the October Council Board meeting, there was consensus to send the list to both the region's state and federal legislative delegations without ranking them, but emphasizing in the cover memo that the projects for which funding is requested emphasize safety.

MOTION: Mr. Louws moved, Mr. Briscoe seconded, to adopt the list of *Transportation Priorities of Whatcom County, 2020*, without ranking the road projects, but with the revisions to the cover memo agreed upon by the Council Board.

MOTION PASSED

3. 2020 Census Complete Count Committee

Mr. Coe and Ms. Ingram explained the purpose of and need for a regional "Complete Count Committee."

MOTION: Ms. Barker moved, Mr. Bornemann seconded, to establish and facilitate the Whatcom Complete Count Committee and Work Group.

MOTION PASSED

4. WCOG Public Records Policy

Mr. Cubellis explained the purpose of and need for a public records policy.

MOTION: Mr. Louws moved, Mr. Jones seconded, to approve the Whatcom Council of Governments' Public Records Policy, as presented.

MOTION PASSED

5. WCOG Credit Card Program

Mr. Cubellis explained the purpose of and need for a credit card program.

MOTION: Ms. Onyon moved, Mr. Briscoe seconded, to approve the Whatcom Council of Governments' Credit Card Program, as presented.

MOTION PASSED

6. Approve Border Data Warehouse 3.0 Consultant Agreement

Ms. Fanucci explained the Border Data Warehouse program and the purpose of the pending consulting work.

MOTION: Mr. Briscoe moved, Ms. Frazey seconded, to authorize the Executive Director to enter into a professional services agreement with The IBI Group in an amount not to exceed \$150,000.

MOTION PASSED

7. Adopt WCOG Petty Cash Policy

Mr. Cubellis explained the purpose of and need for a petty cash policy.

MOTION: Mr. Louws moved, Mr. Briscoe seconded, to adopt the Whatcom Council of Governments' Petty Cash Policy, as presented.

MOTION PASSED

J. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson stated that he had nothing of urgency to report and ceded his time to Chairman Korthuis, who presented certificates of appreciation to Ms. Linville and Messrs. Bornemann, Louws and Mutchler – all of whom will be retiring from public service at the end of 2019 – for their exemplary service to WCOG and the region.

K. CORRESPONDENCE

There was no correspondence.

L. BOARD OPEN FORUM


No comments were offered.

M. ADJOURNMENT

There being no further business, the meeting adjourned at 4:44 p.m.



Scott Korthuis
Vice Chairman



Robert H. Wilson, AICP
Executive Director