



MEETING OF THE BOARD OF THE  
WHATCOM COUNCIL OF GOVERNMENTS  
**Wednesday, May 11, 2022, 3:00-3:30 p.m.**  
Gordon W. Rogers Conference Room  
314 East Champion Street, Bellingham

Join using [Zoom](#)  
Or by phone: (253) 215-8782

**AGENDA**

PAGES

- A. CALL TO ORDER – Chairman Korthuis
- B. PUBLIC COMMENT  
Citizens may speak informally to the Board on matters pertinent to its statutory responsibilities and which are not the subject of a public hearing. *Each speaker is allowed a maximum of three minutes.*
- C. ADDITIONS TO THE AGENDA
- D. CONSENT AGENDA\*
  - 1. Minutes of the Meeting of January 19, 2022
  - 2. January–April 2022 Claims
- E. BUDGET REPORT  
Budget Report for the Period Ending April 30, 2022 – Ron Cubellis
- F. OLD BUSINESS (if any)
- G. NEW BUSINESS
  - 1. Restoration of Amtrak Cascades Service – Michael Lilliquist
  - 2. Other new business (if any)
- H. EXECUTIVE DIRECTOR’S REPORT – Bob Wilson
- I. CORRESPONDENCE
- J. BOARD OPEN FORUM
- K. ADJOURN

\* Action item

Persons with disabilities needing a special accommodation for this meeting, please contact the WCOG office at (360) 676-6974, at least six (6) days prior to this meeting to receive assistance. Para asistencia en español, por favor enviar un correo electrónico a [espanol@wcog.org](mailto:espanol@wcog.org).



## **Notice to the Public Regarding Title VI of the Civil Rights Act of 1964**

WCOG hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, sex, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which WCOG receives federal financial assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WCOG. Any such complaint must be in writing and filed with the WCOG Title VI Coordinator within one-hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the WCOG at no cost and are available on WCOG's website.

## **Aviso al Público Sobre Título VI de la Ley de Derechos Civiles de 1964**

Por medio de la presente, el WCOG notifica de manera pública que la política del organismo es garantizar el pleno cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, la Ley de Recuperación de Derechos Civiles de 1987, el Decreto Presidencial 12898 sobre Justicia Ambiental, el Decreto Presidencial 13166 sobre Dominio Limitado del Idioma Inglés, así como los estatutos y reglamentos relacionados en todos los programas y actividades. De acuerdo con lo estipulado en el Título VI, ningún individuo de los Estados Unidos de América deberá, con fundamento en su raza, color, sexo o nacionalidad, ser excluido de participar en, que se le nieguen los beneficios de, o ser víctima de discriminación en virtud de cualquier programa o actividad por el cual el WCOG reciba fondos federales.

Toda persona que se considere agraviada por una práctica discriminatoria e ilícita en virtud del Título VI tiene derecho a presentar una denuncia formal ante el WCOG. Cualquier denuncia de este tipo debe presentarse por escrito ante el coordinador del Título VI del WCOG en un periodo de 180 días naturales a partir de la fecha de la presunta discriminación. El WCOG pone a disposición del público los formularios de denuncia del Título VI de manera gratuita en su página web.

WHATCOM COUNCIL OF GOVERNMENTS  
BOARD MINUTES – **DRAFT**  
JANUARY 19, 2022

IN ATTENDANCE (IN PERSON OR VIA ZOOM):

MEMBERS     VOTING: **Bellingham:** Seth Fleetwood, Michael Lilliquist, Kristina Michele Martens; **Blaine:** Richard May; **Everson:** John Perry; **Ferndale:** Greg Hansen (Secretary-Treasurer); **Lake Whatcom W&SD:** Todd Citron; **Lummi Nation:** William Jones, Jr.; **Lynden:** Scott Korthuis (Chairman); **Nooksack:** Kevin Hester; **Port of Bellingham:** Bobby Briscoe; **Sumas:** Bruce Bosch; **Whatcom County:** Satpal Sidhu, Kaylee Galloway, Kathy Kershner *EX-OFFICIO:* Chris Roselli, Western Washington University; Les Reardanz, WTA

GUESTS       Jon Hutchings, Whatcom County

STAFF         Bob Wilson, Ron Cubellis, Hugh Conroy, Melissa Fanucci, Lethal Coe

A.     CALL TO ORDER

Mr. Wilson determined that a quorum was present, and Chairman Korthuis called the meeting to order at 3:01 p.m.

B.     PUBLIC COMMENT

No members of the public were present, either in the conference room or online.

C.     AGENDA APPROVAL

**APPROVED AS PRESENTED BY UNANIMOUS CONSENT**

D.     CONSENT AGENDA

Minutes of December 8, 2021, and December 2021 Claims

The consent agenda included the minutes of the meeting of December 8, 2021, and the list of claims from December 1 through December 30, 2021, in the amount of \$110,827.83, which was emailed to the representatives on January 13, 2022, and which was audited and certified by the Executive Director, acting as the Auditing Officer as required by RCW 42.24.090.

**APPROVED AS PRESENTED BY UNANIMOUS CONSENT**

E.     BUDGET REPORT

Mr. Cubellis presented the budget report for December 2021.

F.     OLD BUSINESS

None

G. NEW BUSINESS

1. Appointment of Three Small Cities' Representatives to the Executive Committee

**MOTION:** Mr. Lilliquist moved, seconded by Mr. Sidhu, to appoint Mr. Hansen of Ferndale, Mr. Hester of Nooksack, and Mr. Korthuis of Lynden to the Executive Committee.

**MOTION PASSED**

2. Election of Chair, Vice Chair and Secretary-Treasurer

**MOTION:** Ms. Kershner moved, seconded by Mr. Sidhu, to appoint Mr. Korthuis to serve as chairman, Mr. Lilliquist to serve as vice-chairman, and Mr. Hansen to serve as secretary-treasurer.

**MOTION PASSED**

H. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson informed the Board that, effective immediately, WCOG would provide staff for the Whatcom County Boundary Review Board under an interlocal agreement. WCOG will be reimbursed by the County for all associated expenses, including staff hours at their fully-loaded rates and direct expenses.

I. CORRESPONDENCE

None

J. BOARD OPEN FORUM

No discussion or announcements

K. ADJOURN

There being no further business, the meeting adjourned at 3:32 p.m.

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Scott Korthuis  
Chairman

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Robert H. Wilson, AICP  
Executive Director

Approved May 11, 2022

# Whatcom Council of Governments

## CLAIMS LISTING

January through April 2022

Date	Num	Source Name	Memo	Paid Amount
<b>Jan - Apr 22</b>				
01/01/2022	LC 121521	Vital Climbing Gym	Healthcare	100.00
01/01/2022	RC 112921	Adobe Systems Inc.	Office Equipment & Software	348.12
01/01/2022	RC 120221	Intuit Inc.	Office Equipment & Software	17.41
01/01/2022	RC 120321	Amazon.com, Inc.	Supplies	85.90
01/01/2022	RC 120221	Google LLC	Communication Services	65.28
01/01/2022	RC 120321	Intuit Inc.	Supplies	86.03
01/01/2022	RC 120521	Comcast	Communication Services	200.81
01/01/2022	RC 120621	American Planning Association	Professional Development	724.00
01/01/2022	RC 120621	Heroku Inc.	Communication Services	136.01
01/01/2022	RC 121021	DocuSign Inc.	Communication Services	326.40
01/01/2022	RC 121521	Intermedia.net Inc	Communication Services	344.97
01/01/2022	RC 121521	Amazon.com, Inc.	Supplies	53.29
01/01/2022	RC 121521	Sanitary Service Corporation	Utilities	74.39
01/01/2022	RC 121921	Amazon.com, Inc.	Supplies	23.49
01/01/2022	RC 122521	Microsoft Corporation	Office Equipment & Software	13.61
01/01/2022	MF 112921	Playfair Data	Professional Development	225.00
01/01/2022	MF 120221	Mailgun Technologies	Communication Services	7.49
01/01/2022	MF 120221	Amazon Web Services	Communication Services	203.78
01/01/2022	MF 122021	American Planning Association	Professional Development	558.00
01/01/2022	KW 121521	Earl's Bike Shop	Healthcare	100.00
01/01/2022	BW 120421	ADT Inc.	Utilities	76.98
01/01/2022	BW 120717	JoAnn Stores	Supplies	17.94
01/01/2022	BW 121721	Lowe's Home Centers LLC	Supplies	4.33
01/01/2022	MG 121821	Facebook Inc.	Communication Services	17.15
01/01/2022	JM 121521	Pendragon Software Corporation	Office Equipment & Software	40.00
01/03/2022	eft	HSA Bank	HSA Fees	1,950.00
01/11/2022	1125	Richardson, Andrew Garrett	Incentives	1,000.00
01/11/2022	1126	Gerlicher, Cathy	Incentives	250.00
01/11/2022	1127	Kara, Lara	Incentives	250.00
01/14/2022	3308	Applied Digital Imaging	Printing	50.66
01/14/2022	3309	Association of Washington Cities	2022 membership & assessment fee	993.72
01/14/2022	3310	Bellingham Regional Chamber of Commerce	Membership	330.00
01/14/2022	3311	Bruce's Janitor Service	Janitorial	625.00
01/14/2022	3312	Caliper Corporation	Professional Services	500.00
01/14/2022	3313	Cascade Natural Gas	Utilities	387.84
01/14/2022	3314	Champion Building LLC	Office Lease	5,971.54
01/14/2022	3315	IBI Group US	Professional Services	1,666.00
01/14/2022	3316	KeyBank	Account Fees	119.36
01/14/2022	3317	McBride Public Affairs LLC	Professional Services	3,793.00
01/14/2022	3318	Puget Sound Energy	Utilities	198.18
01/14/2022	3319	Pure Bliss Desserts LLC	Smart Trips Incentives	131.00
01/14/2022	3320	Ricoh USA Inc.	Office Equipment/Software	200.44
01/14/2022	3321	Ron Cubellis	Expense Reimbursement	277.20
01/14/2022	3322	US Bank	Purchase Cards	3,850.38

## Whatcom Council of Governments

### CLAIMS LISTING

January through April 2022

Date	Num	Source Name	Memo	Paid Amount
01/26/2022	eft	HSA Bank	HSA Fees	13.50
01/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	6.62
01/27/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	1,179.59
01/27/2022	eft	WA Dept of L&I	Payroll Taxes	642.97
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,743.00
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,009.89
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,009.89
01/27/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
01/27/2022	3323	AFLAC	Employee Paid Coverage	129.56
01/27/2022	3324	United Way	Employee Contributions	443.00
01/27/2022	eft	WA Dept of Employment Security	Payroll Taxes	0.04
01/27/2022	eft	WA Dept of Employment Security	Payroll Taxes	490.75
01/27/2022	eft	AWC via Vimly	Benefits	9,605.72
01/27/2022	eft	AWC via Vimly	Benefits	46.65
01/27/2022	eft	Empower Retirement	Retirement	574.00
01/27/2022	eft	Empower Retirement	Retirement	641.18
01/27/2022	eft	Empower Retirement	Retirement	1,245.00
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,186.19
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,746.64
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,770.89
01/27/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,492.11
01/28/2022		QuickBooks Payroll Service	Created by Payroll Service	46,202.42
02/01/2022	eft	HSA Bank	HSA contributions	1,950.00
02/01/2022	eft	HSA Bank	HSA contributions	1,022.34
02/01/2022	RC 122921	Tableau Software Inc	Office Equipment & Software	2,741.76
02/01/2022	RC 122921	Adobe Systems Inc.	Office Equipment & Software	261.09
02/01/2022	RC 010222	Intuit Inc.	Office Equipment & Software	17.41
02/01/2022	RC 010222	Google LLC	Communication Services	65.28
02/01/2022	RC 010522	Comcast	Communication Services	200.81
02/01/2022	RC 010722	Amazon.com, Inc.	Supplies	25.01
02/01/2022	RC 011122	Washington Finance Officers Association	Professional Development	75.00
02/01/2022	RC 011122	Heroku Inc.	Communication Services	136.01
02/01/2022	RC 011122	Nest Labs	Office Equipment & Software	4.96
02/01/2022	RC 011722	Sanitary Service Corporation	Utilities	74.39
02/01/2022	RC 011822	Intermedia.net Inc	Communication Services	344.16
02/01/2022	RC 012022	Dropbox Inc.	Office Equipment & Software	489.60
02/01/2022	RC 012022	Microsoft Corporation	Supplies	47.91
02/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	13.61
02/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	1,077.12
02/01/2022	MF 010222	Mailgun Technologies	Office Equipment & Software	7.16
02/01/2022	MF 010222	Amazon Web Services	Communication Services	200.13
02/01/2022	MF 012422	iStockPhoto.com	Supplies	12.00
02/01/2022	BW 122721	American Planning Association	Professional Development	724.00
02/01/2022	BW 010422	ADT Inc.	Utilities	76.98
02/01/2022	MG 012122	Google LLC	Communication Services	25.00

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January through April 2022

Date	Num	Source Name	Memo	Paid Amount
02/01/2022	JM 011522	Pendragon Software Corporation	Office Equipment & Software	40.00
02/01/2022	JM 012022	ESRI Inc.	Office Equipment & Software	217.60
02/08/2022	3325	Bruce's Janitor Service	Janitorial	625.00
02/08/2022	3326	Capitol City Press	Printing	1,826.06
02/08/2022	3327	Cascade Natural Gas	Utilities	405.30
02/08/2022	3328	Champion Building LLC	Office Lease	5,971.54
02/08/2022	3329	Good Eye Design	Professional Services	472.50
02/08/2022	3330	IBI Group US	Professional Services	826.00
02/08/2022	3331	McBride Public Affairs LLC	Professional Services	3,828.00
02/08/2022	3332	McClatchy Company LLC	Public Hearing Notices	96.50
02/08/2022	3333	Puget Sound Energy	Utilities	211.04
02/08/2022	3334	Ricoh USA Inc.	Office Equipment/Software	217.43
02/08/2022	3335	US Bank	Purchase Cards	6,876.99
02/08/2022	3336	WA St Assn of Boundary Review Boards	Membership	300.00
02/08/2022	1128	Huber, Steve	Incentives	250.00
02/09/2022	EFT	WCOG Petty Cash	Petty Cash Refill	1,500.00
02/10/2022	EFT	WA Dept of Revenue	Sales & Use Tax	413.70
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,902.00
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,003.07
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,003.07
02/25/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
02/25/2022	eft	AFLAC	Employee Paid Coverage	129.56
02/25/2022	3338	United Way	Employee Contributions	443.00
02/25/2022	eft	AWC via Vimly	Benefits	46.65
02/25/2022	eft	AWC via Vimly	Benefits	9,605.72
02/28/2022	EFT	HSA Bank	HSA Fees	11.25
02/28/2022		QuickBooks Payroll Service	Created by Payroll Service	45,649.07
02/28/2022	EFT	Empower Retirement	Retirement	574.00
02/28/2022	EFT	Empower Retirement	Retirement	641.18
02/28/2022	EFT	Empower Retirement	Retirement	1,245.00
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	4,157.99
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	6,701.19
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	2,758.80
02/28/2022	EFT	WA Dept of Retirement Systems	PERS Contribution	3,464.62
03/01/2022	LC 012622	American Planning Association	Professional Development	618.00
03/01/2022	RC 012522	Microsoft Corporation	Office Equipment & Software	152.66
03/01/2022	RC 012522	Amazon.com, Inc.	Supplies	350.17
03/01/2022	RC 012622	Apple Inc.	Communication Services	107.71
03/01/2022	RC 012722	Washington Finance Officers Association	Professional Development	75.00
03/01/2022	RC 012722	Nest Labs	Office Equipment & Software	108.70
03/01/2022	RC 013022	Tax1099	Office Equipment & Software	14.50
03/01/2022	RC 012922	Adobe Systems Inc.	Office Equipment & Software	1,109.11
03/01/2022	RC 012922	Adobe Systems Inc.	Office Equipment & Software	261.09
03/01/2022	RC 020222	Google LLC	Communication Services	65.28
03/01/2022	RC 020222	Intuit Inc.	Office Equipment & Software	561.41



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January through April 2022

Date	Num	Source Name	Memo	Paid Amount
03/01/2022	RC 020522	Comcast	Communication Services	202.44
03/01/2022	RC 020922	Heroku Inc.	Communication Services	136.01
03/01/2022	RC 021322	Nord	Office Equipment & Software	89.62
03/01/2022	RC 021222	Big Red Consulting	Office Equipment & Software	39.00
03/01/2022	RC 021522	Intermedia.net Inc	Office Equipment & Software	344.16
03/01/2022	RC 021522	Sanitary Service Corporation	Utilities	74.96
03/01/2022	RC 022222	Pitney Bowes	Office Equipment & Software	177.33
03/01/2022	MF 020222	Mailgun Technologies	Communication Services	7.13
03/01/2022	MF 020222	Calendly LLC	Communication Services	16.33
03/01/2022	MF 020322	Amazon Web Services	Communication Services	201.03
03/01/2022	MF 020822	Amazon.com, Inc.	Office Equipment & Software	21.75
03/01/2022	KW 020922	USF Urban Transportation	Professional Development	500.00
03/01/2022	KW 021522	Amjay Inc.	Supplies	71.50
03/01/2022	KW 021522	Amjay Inc.	Incentives	133.59
03/01/2022	BW 012722	Dick's Sporting Goods	Healthcare	86.87
03/01/2022	BW 020422	ADT Inc.	Utilities	81.21
03/01/2022	MG 012722	Amazon.com, Inc.	Supplies	36.98
03/01/2022	MG 020522	Facebook Inc.	Communication Services	3.65
03/01/2022	MG 020922	Noun Project Inc.	Office Equipment & Software	39.99
03/01/2022	JM 021522	Pendragon Software Corporation	Office Equipment & Software	40.00
03/02/2022	eft	HSA Bank	HSA Fees	1,950.00
03/02/2022	eft	HSA Bank	HSA Fees	1,022.34
03/08/2022	3339	Applied Digital Imaging	Printing	240.86
03/08/2022	3340	Bruce's Janitor Service	Janitorial	625.00
03/08/2022	3341	Capitol City Press	Printing	383.28
03/08/2022	3342	Cascade Natural Gas	Utilities	373.65
03/08/2022	3343	Champion Building LLC	Office Lease	5,971.54
03/08/2022	3344	Good Eye Design	Professional Services	1,050.00
03/08/2022	3345	IBI Group US	Professional Services	826.00
03/08/2022	3346	Jaymes McClain	Expense Reimbursement	91.13
03/08/2022	3347	McBride Public Affairs LLC	Professional Services	3,828.00
03/08/2022	3348	McClatchy Company LLC	Public Hearing Notices	94.57
03/08/2022	3349	Nathan Carnes	Professional Services	1,175.00
03/08/2022	3350	NP Information Systems Inc.	Office Equipment/Software	48.75
03/08/2022	3351	Puget Sound Energy	Utilities	205.96
03/08/2022	3352	Purchase Power	Postage	301.50
03/08/2022	3353	Ricoh USA Inc.	Office Equipment/Software	212.12
03/08/2022	3354	Robeks Fruit Smoothies	Incentives	143.35
03/08/2022	3355	US Bank	Purchase Cards	5,727.18
03/08/2022	1129	Patrick, Kathy	Incentives	250.00
03/08/2022	eft	WCOG Petty Cash	Petty Cash Refill	250.00
03/28/2022	eft	HSA Bank	HSA Fees	11.25
03/29/2022	eft	AFLAC	Employee Paid Coverage	129.56
03/30/2022	3356	United Way	Employee Contributions	443.00
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	9,060.00



## Whatcom Council of Governments

### CLAIMS LISTING

January through April 2022

Date	Num	Source Name	Memo	Paid Amount
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,035.70
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,035.70
03/30/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
03/31/2022		QuickBooks Payroll Service	Created by Payroll Service	47,198.29
03/31/2022	eft	AWC via Vimly	Benefits	46.65
03/31/2022	eft	AWC via Vimly	Benefits	9,605.72
03/31/2022	eft	Empower Retirement	Retirement	574.00
03/31/2022	eft	Empower Retirement	Retirement	641.18
03/31/2022	eft	Empower Retirement	Retirement	1,245.00
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,281.72
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,900.58
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,833.36
03/31/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,585.23
04/01/2022	eft	HSA Bank	HSA Fees	1,950.00
04/01/2022	eft	HSA Bank	HSA Fees	1,022.34
04/01/2022	LC 031522	AMPO	Professional Development	450.00
04/01/2022	RC 022622	Intuit Inc.	Office Equipment & Software	866.52
04/01/2022	RC 030222	Google LLC	Communication Services	65.28
04/01/2022	RC 030122	Adobe Systems Inc.	Office Equipment & Software	261.09
04/01/2022	RC 030222	Intuit Inc.	Office Equipment & Software	17.41
04/01/2022	RC 030522	Comcast	Communication Services	202.44
04/01/2022	RC 030422	Sanitary Service Corporation	Utilities	50.00
04/01/2022	RC 030422	Sanitary Service Corporation	Utilities	45.00
04/01/2022	RC 031122	Blue Summit Supplies	Supplies	57.98
04/01/2022	RC 030922	Heroku Inc.	Communication Services	136.01
04/01/2022	RC 031522	Intermedia.net Inc	Communication Services	344.16
04/01/2022	RC 031522	Sanitary Service Corporation	Utilities	74.96
04/01/2022	RC 031622	Special-T Window Films	Supplies	146.88
04/01/2022	MF 030222	Mailgun Technologies	Communication Services	4.56
04/01/2022	MF 030222	Calendly LLC	Communication Services	16.33
04/01/2022	MF 030222	Amazon Web Services	Communication Services	200.10
04/01/2022	MF 030822	Nord	Office Equipment & Software	139.41
04/01/2022	KW 031722	Yiftee Local Gifts	Incentives	263.50
04/01/2022	BW 022822	Office Depot	Supplies	7.56
04/01/2022	BW 030422	ADT Inc.	Utilities	81.21
04/01/2022	MG 030222	City of Bellingham (vendor)	Communication Services	495.00
04/01/2022	MG 030822	Facebook Inc.	Communication Services	31.35
04/01/2022	JM 031522	Pendragon Software Corporation	Office Equipment & Software	40.00
04/06/2022	eft	WA Dept of Employment Security	Payroll Taxes	884.10
04/08/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	60.38
04/08/2022	E-pay	WA Dept of Employment Security	Payroll Taxes	9,257.27
04/08/2022	EFT	WCOG Petty Cash	Petty Cash Refill	250.00
04/11/2022	3357	Applied Digital Imaging	Printing	280.27
04/11/2022	3358	Bruce's Janitor Service	Janitorial	625.00
04/11/2022	3359	Cafe Velo	Incentives	250.00

**Whatcom Council of Governments**  
**CLAIMS LISTING**  
**January through April 2022**

<b>Date</b>	<b>Num</b>	<b>Source Name</b>	<b>Memo</b>	<b>Paid Amount</b>
04/11/2022	3360	Caliper Corporation	Professional Services	3,000.00
04/11/2022	3361	Capitol City Press	Printing	1,843.84
04/11/2022	3362	Cascade Natural Gas	Utilities	255.90
04/11/2022	3363	Champion Building LLC	Office Lease	5,971.54
04/11/2022	3364	Good Eye Design	Professional Services	1,047.22
04/11/2022	3365	IBI Group OR	Professional Services	826.00
04/11/2022	3366	Mallard Ice Cream	Incentives	221.26
04/11/2022	3367	McBride Public Affairs LLC	Professional Services	3,828.00
04/11/2022	3368	McClatchy Company LLC	Public Hearing Notices	94.57
04/11/2022	3369	NP Information Systems Inc.	Office Equipment/Software	36.25
04/11/2022	3370	Puget Sound Energy	Utilities	196.97
04/11/2022	3371	Purchase Power	Postage	1,174.15
04/11/2022	3372	Ricoh USA Inc.	Office Equipment/Software	208.81
04/11/2022	3373	Salud Language Services	Translation Services	45.00
04/11/2022	3374	Security Solutions NW	Fire Extinguisher Service	73.00
04/11/2022	3375	US Bank	Purchase Cards	3,781.93
04/13/2022	eft	WA Dept of L&I	Payroll Taxes	804.92
04/26/2022	EFT	HSA Bank	HSA Fees	11.25
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	8,916.00
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,004.87
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	1,004.86
04/26/2022	E-pay	Internal Revenue Service	Payroll Taxes	0.00
04/26/2022	eft	AWC via Vimly	Benefits	46.65
04/26/2022	eft	AWC via Vimly	Benefits	9,605.72
04/26/2022	eft	AFLAC	Employee Paid Coverage	129.56
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	4,165.52
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	6,713.33
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	2,750.74
04/26/2022	eft	WA Dept of Retirement Systems	PERS Contribution	3,471.96
04/28/2022		QuickBooks Payroll Service	Created by Payroll Service	45,751.67
04/28/2022	3376	United Way	Employee Contributions	443.00
04/29/2022	EFT	Empower Retirement	Retirement	574.00
04/29/2022	EFT	Empower Retirement	Retirement	641.18
04/29/2022	EFT	Empower Retirement	Retirement	1,245.00
<b>Jan - Apr 22</b>				<b><u>483,165.00</u></b>

**The Council Board retroactively approves the payments made during January through April 2022, for the above listed claims in the total amount of \$483,165.00\***

<b>Board Officer</b>	<b>Title</b>	<b>Date</b>
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**Whatcom Council of Governments**  
**Board Budget Report**  
 January through April 2022  
 (33% of the year)

	<u>Jan - Apr 22</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
333 · Federal Grants	243,372	863,692	28%
334 · State Grants	123,315	165,260	75%
337 · Local Grants	39,591	122,109	32%
361 · Interest Income	826	3,000	28%
367 · Contributions & Donations	17,730	35,000	51%
368 · Membership Dues	174,127	174,268	100%
369 · Other Income	532		
<b>Total Income</b>	<u>599,493</u>	<u>1,363,329</u>	<u>44%</u>
<b>Expense</b>			
505 · Communication Services	6,020	28,800	21%
510 · Consultants & Contract Services	23,711	112,612	21%
515 · Incentives	4,642	10,000	46%
520 · Insurance- Property & Liability	0	10,500	0%
530 · Office Equipment & Software	13,288	21,350	62%
535 · Pass-Through Funding	0	19,000	0%
545 · Printing	4,625	15,700	29%
550 · Professional Development	4,279	9,050	47%
555 · Rent	23,886	71,100	34%
560 · Repair & Maintenance	158	3,000	5%
565 · Payroll - Salaries & Wages	264,019	794,297	33%
566 · Payroll - Taxes & Benefits	112,107	310,621	36%
575 · Supplies	1,027	9,800	10%
580 · Travel	277	6,600	4%
585 · Utilities	5,445	13,000	42%
590 · Miscellaneous Expense	833		
<b>Total Expense</b>	<u>464,317</u>	<u>1,435,430</u>	<u>32%</u>
<b>Revenue less Expense</b>	<u><b>\$135,176</b></u>	<u><b>(\$72,101)</b></u>	

Balance Sheet as of:

	<u>1/1/2022</u>	<u>4/30/2022</u>	<u>Cash &amp; Investments</u>	
Cash on hand	\$ 15,892	\$ 19,345	Target (4 mos.)	\$434,606
Investment Account	309,370	443,197	Available	\$462,542
Accounts Receivable	259,295	339,996		
Total	<u>\$ 584,557</u>	<u>\$ 802,538</u>		
Accounts Payable	19,140	13,713		
Net Equity	<u><u>\$ 565,417</u></u>	<u><u>\$ 788,825</u></u>		