



WHATCOM TRANSPORTATION POLICY BOARD

**Wednesday, January 16, 2019, 3:30 p.m.**

Gordon W. Rogers Conference Room

314 East Champion Street

Bellingham, Washington

**AGENDA**

PAGES

- A. CALL TO ORDER
- B. PUBLIC COMMENT  
Citizens may speak informally to the Board on matters pertinent to its statutory responsibilities and which are not the subject of a public hearing. *Each speaker is allowed a maximum of three minutes.*
- C. AGENDA APPROVAL\*
- 2-4 D. APPROVAL OF MINUTES\*  
Meeting of December 12, 2018
- E. OLD BUSINESS (if any)
- 5-6 F. PUBLIC HEARING  
Amend the 2019 WCOG Transportation Improvement Program (TIP)
  - 1. Staff Presentation – Lethal Coe
  - 2. Open Public Hearing – Citizens may address the Board on the subject of the hearing *for a maximum of three minutes.*
  - 3. Close Public Hearing\*
  - 4. Board Discussion
- 7-16 G. NEW BUSINESS
  - 1. TIP Amendment No. 1901 – Mr. Coe\*
  - 2. Approve Cost Allocation Plan – Ron Cubellis\*
  - 3. Anticipated Amendments to Whatcom Mobility 2040 – Hugh Conroy
  - 4. Other New Business (if any)
- H. OBLIGATION STATUS UPDATE – Mr. Coe
- I. PLANNING DIRECTOR'S REPORT – Mr. Conroy
- 17-19 J. CORRESPONDENCE
- K. BOARD OPEN FORUM
- L. ADJOURN

\* Action item

Persons with disabilities needing a special accommodation for this meeting should contact the WCOG office at (360) 676-6974, at least six (6) days prior to the meeting to receive assistance.

Para asistencia en español, por favor llame al (360) 685-8389.

WHATCOM TRANSPORTATION POLICY BOARD  
MINUTES – DRAFT  
DECEMBER 12, 2018

IN ATTENDANCE:

MEMBERS VOTING: Jon Mutchler, Ferndale (Chairman); Tom Jones, Nooksack (1<sup>st</sup> Vice-Chairman); Jack Louws (2<sup>nd</sup> Vice-Chairman) and Satpal Sidhu, Whatcom County; Kelli Linville and Terry Bornemann, Bellingham; Bonnie Onyon, Blaine; John Perry, Everson; Fredrick Lane (for Jeremiah Julius), Lummi Nation; Scott Korthuis, Lynden; Bobby Briscoe, Port of Bellingham; Jay Drye, WSDOT; Michael Lilliquist (for Cathy Watson), WTA; EX-OFFICIO: Terry Terry, CTAG; Luanne Van Werven, 42<sup>nd</sup> District State Representative

GUESTS Todd Carlson, WSDOT; Kaylee Galloway, Office of U.S. Rep. Suzan Del Bene; Pete Stark, WTA; Kirk Vinish, Lummi Nation

STAFF Bob Wilson (Secretary), Ron Cubellis, Hugh Conroy, Lethal Coe

A. CALL TO ORDER

Chairman Mutchler called the meeting to order at 3:15 p.m. with a quorum present.

B. PUBLIC COMMENT

No public comment was received.

C. AGENDA APPROVAL

**ADOPTED BY UNANIMOUS CONSENT**

D. APPROVAL OF MINUTES OF OCTOBER 10, 2018

**ADOPTED BY UNANIMOUS CONSENT**

E. OLD BUSINESS

No old business was discussed.

F. NEW BUSINESS

F.1 Adoption of Transportation Performance Measures

Mr. Conroy explained that WCOG and the state's other metropolitan planning organizations (MPOs) are required by the Federal government to conduct performance-based transportation planning and programming, as specified in the 2012 Federal transportation act known as MAP-21. MPOs may either establish their own performance measures, or agree to follow the statewide measures within their respective regions. Staff recommends the latter.

Following Mr. Conroy's explanation, he and Mr. Wilson answered questions posed by the representatives. Also, on a recommendation made by Mr. Cubellis, there was consensus to renumber the resolution that was included in the meeting packet to No. 2018-12-01, in accordance with the Policy Board's numbering protocol.

**MOTION:** Mr. Korthuis moved, Mr. Bornemann seconded, to approve Whatcom Transportation Policy Board Resolution No. 2018-12-01, establishing regional performance targets for pavement, bridges, travel time and freight reliability.

**MOTION PASSED**

G. CORRESPONDENCE

No correspondence was included in the meeting packet.

M. BOARD OPEN FORUM

No comments were offered.

N. ADJOURNMENT

There being no further business, the meeting adjourned at 3:33 p.m.

---

Robert H. Wilson, AICP  
Secretary



whatcom council of governments

**WHATCOM TRANSPORTATION POLICY BOARD  
RESOLUTION NO. 2018-12-01**

**Establishing Regional Performance Targets for Pavement, Bridges, Travel Time  
and Freight Reliability**

**WHEREAS**, the 2012 federal transportation law, Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21, P.L. 12-141) established a performance management framework for state departments of transportation such as the Washington State Department of Transportation (WSDOT), and metropolitan planning organizations such as the Whatcom Council of Governments (WCOG); and

**WHEREAS**, per 23 CFR 450.206(c)(2), WSDOT had until May 2018 to establish certain statewide performance targets associated with the performance management framework and meet the target setting deadline for condition of pavements on the Interstate System and the rest of the National Highway System (excluding Interstates), condition of bridges on the National Highway System, travel time reliability on the National Highway System, freight movement on the Interstate System, traffic congestion, and on-road mobile source emissions; and

**WHEREAS**, WCOG; is required to establish regional performance targets within 180 days following the establishment of state performance measures per 23 CFR 450.306(d)(3) related to the above performance targets, excluding traffic congestion and on-road mobile source emissions targets which do not apply to WCOG's metropolitan planning area; and

**WHEREAS**, in establishing regional performance targets, WCOG has the options of 1) committing to quantifiable targets for each performance measure in the metropolitan planning area or, 2) agreeing to plan and program projects so that they contribute toward the accomplishment of WSDOT statewide targets per 23 CFR 490.105(f)(3); and

**WHEREAS**, applicable performance measures to WCOG for condition of pavements are included in 23 CFR 490.3079(a), condition of bridges in 23 CFR 490.407(c), travel time reliability for the National Highway System in 23 (CFR) 490.507(a), and freight movement on the Interstate System in 23 CFR 490.607.

**NOW, THEREFORE, IT IS RESOLVED** by the Whatcom Transportation Policy Board that WCOG agrees to plan and program projects in the Whatcom metropolitan planning area so that they contribute toward the accomplishment of WSDOT statewide performance targets for condition of pavements on the Interstate System and the rest of the National Highway System (excluding Interstates), condition of bridges on the National Highway System, travel time reliability on the National Highway System, and freight movements on the Interstate System.

Adopted this, the Twelfth day of December, 2018, in the City of Bellingham, Washington, a quorum being present.

Robert H. Wilson, AICP, Secretary



whatcom council of governments

## MEMORANDUM

To: Whatcom Transportation Policy Board  
From: Lethal Coe, Senior Planner  
Date: January 7, 2019  
Subject: WCOG 2019 TIP Amendments and Administrative Modifications

**Amendment 1 (1901)** of the 2018 WCOG Transportation Improvement Program (TIP) includes the following:

1. Remove Everson *Lincoln St Improvements – Phase 1* from the 2019 TIP. The project carried-over into 2019 to ensure enough time to obligate the additional \$333,519 STBG funds awarded for construction (May 2018).
2. Remove Everson *Lincoln St Improvements – Phase 2* from the 2019 TIP. The project carried-over into 2019 to ensure enough time to obligate the additional \$116,418 STBG funds awarded for construction (May 2018).
3. Remove WSDOT project *SR 542/I-5 to Hannegan Road Vicinity – ADA Compliance*. Construction for this project was authorized in December.
4. Amend WSDOT project to add *SR 9/Acme Vicinity to Mt Baker Highway Vicinity – Weigh in Motion* that was previously listed in the Skagit County region and has been revised to be located south of Deming and north of Acme. This project will construct a vehicle weigh-in-motion facility to police freight travel along SR-9. Construction will begin 2020.
5. Add WTA project *Replace Diesel Buses* that will replace approximately three diesel buses. This is funded by Federal Transit Administration 5307 grant funds and is programmed for \$1,800,000.
6. Add WTA project *Purchase electric buses and infrastructure*. WTA was awarded Federal Transit Administration 5339 grant funds to purchase two electric buses for the total cost of \$3,000,000.

Formal TIP Amendments require review and resolution from the Policy Board to amend the current TIP and make federal funding accessible.

**ACTION REQUESTED:** Approve Amendment 1 for the Whatcom Council of Governments 2019 Transportation Improvement Program.

Whatcom Council of Governments  
2019 Transportation Improvement Program

**Amendment 1 (1901) Table**

#	Agency	Project Title	Amended Action	Added Funds \$	Total Costs \$	Fed Source
1	Everson	<i>Lincoln Street Improvements, Phase 1</i>	Remove Project	-385,571	2,491,926	STBG(R)
2	Everson	<i>Lincoln Street Improvements, Phase 2</i>	Remove Project	-134,660	1,771,555	STBG(R)
3	WSDOT	<i>SR 542/I-5 to Hannegan Road Vicinity - ADA Compliance</i>	Remove Project	-1,026,321	1,026,016	CBI / STP
4	WSDOT	<i>SR 9/Acme Vicinity to Mt Baker Highway Vicinity - Weigh in Motion</i>	Add to Whatcom Region	3,641,331	3,724,880	STP
5	WTA	<i>Replace Diesel Buses</i>	Add New	1,800,000	1,800,000	5307
6	WTA	<i>Purchase electric buses and infrastructure</i>	Add New	3,000,000	3,000,000	5339

**No Policy Board Action Required**

---

**Recent Non-Amendment TIP Activities** - administrative modifications are less substantial project changes and are administered by WCOG staff.

**Administrative Modifications**

Agency	Project	Modification Administered	Total Costs \$	Federal Source



## MEMORANDUM

To: Whatcom Transportation Policy Board  
From: Ron Cubellis, CPA AICP  
Deputy Executive Director  
Date: January 9, 2019  
Subject: Consideration of the 2019 Cost Allocation Plan

---

Request approval of the WCOG 2019 Cost Allocation Plan.

### BACKGROUND

A cost allocation plan is the federally approved way to allocate overhead and employee benefits to federally funded activities. The feds want to make sure they are not paying more than their fair share of the indirect expenses such as administrative staff, the electric bill, paid holidays, etc.

The 2019 allocation plan following this memo is based on the WCOG budget adopted by the Council Board last month. If the year goes exactly as budgeted, the rates determined by the plan will ensure that WCOG recaptures the full overhead and benefit costs incurred during the year. This is referred to as the *fixed rate with carryforward* method. The carryforward comes into play when life doesn't unfold as we plan. The under or over recaptured amounts are carried forward into the following year's rates.

### RECOMMENDATION

Staff recommends approval of the 2019 Cost Allocation Plan.

### REQUESTED ACTION

**Approve the Whatcom Council of Governments 2019 Cost Allocation Plan as presented.**



**whatcom council of governments**

## 2019 Cost Allocation Plan

Whatcom Council of Governments  
314 East Champion Street  
Bellingham, WA 98225  
(360) 676-6974



## TABLE OF CONTENTS

Cost Allocation Plan Proposal Certification	3
Introduction	4
Allocation Method	4
Employee Organization Chart	4
Indirect Cost Rate	
Table 1: 2018 Income & Expenses	5
Table 2: 2018 Indirect Salaries & Benefits	6
Table 3: Reconciliation of 2018 Indirect Cost Recovery	6
Table 4: Estimated 2018 Indirect Salaries & Benefits	7
Table 5: 2019 Estimated Indirect, Excluded & Direct Costs	7
Table 6: 2019 Indirect Cost Rate Calculation	7
Fringe Benefit Rate	
Table 7: Reconciliation of 2018 Fringe Benefit Recovery	8
Table 8: Estimated 2019 Fringe Benefit Costs	8
Table 9: 2019 Fringe Benefit Rate Calculation	9

**WHATCOM COUNCIL OF GOVERNMENTS  
COST ALLOCATION PLAN PROPOSAL  
CERTIFICATION**

**January 1, 2019 – December 31, 2019**

This is to certify that I have reviewed the cost allocation plan proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal dated January 9, 2019, to establish billing or final indirect cost rates for January 1, 2019 through December 31, 2019, are allowable in accordance with the requirements of 2 CFR Part 200 and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Whatcom Council of Governments

\_\_\_\_\_  
Robert H. Wilson, Executive Director

\_\_\_\_\_  
Date

Passed and approved this 16th day of January, 2019, in Bellingham, Washington, a quorum being present.

\_\_\_\_\_  
Board Officer, Title

# INTRODUCTION

The Whatcom Council of Governments 2019 staffing levels and indirect costs are expected to remain at 2017 levels. The billed rates however will be lower than 2018. The 2018 rates included large adjustments to recapture under-recovered 2017 expenses. For comparison, the 2018 indirect and benefit rates were 76.49% and 75.37% respectively.

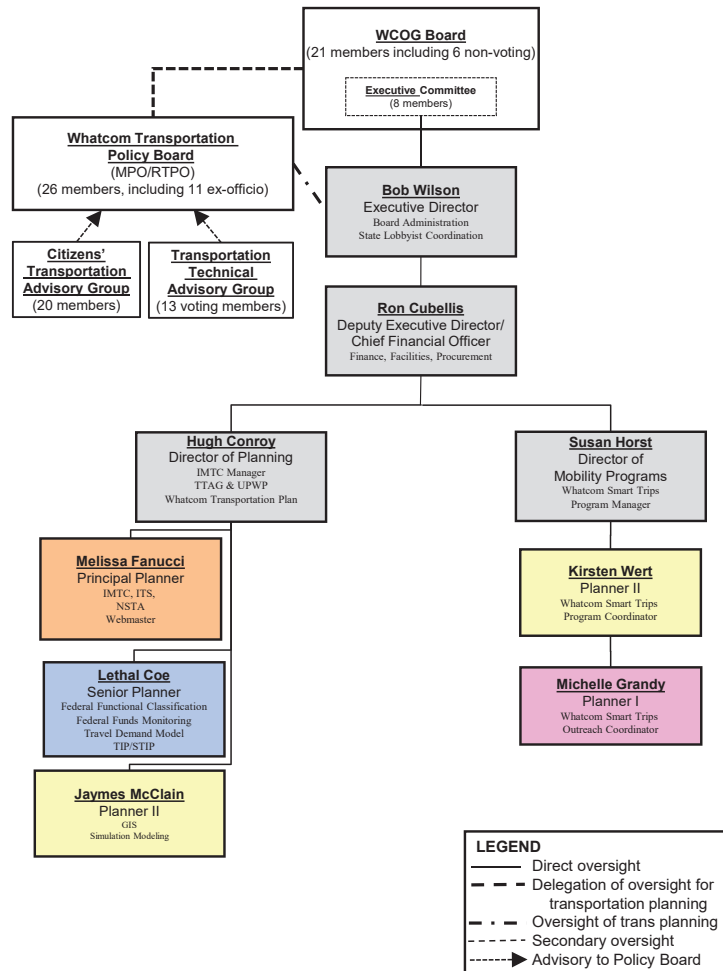
The 2019 fixed rates are:

Indirect Costs	65.22%
Fringe Benefits	70.19%

# ALLOCATION METHOD

The Whatcom Council of Governments uses the fixed rate with carry forward method to allocate indirect costs and fringe benefits. During the budgeting process rates are established by estimating indirect cost as a percentage of direct labor costs and the fringe benefits as a percentage of direct, excluded and indirect labor costs. The rates are used to allocate indirect and fringe benefit costs each month regardless of actual costs incurred. After the close of each calendar year, the indirect and fringe costs recovered are compared to the actual costs to determine the amount to carry forward as an adjustment to the following year's rates.

## Whatcom Council of Governments 2019 Organizational Structure



**Table 1: 2018 Income and Expenses**

<b>Whatcom Council of Governments Actual 2018 Income &amp; Expenditures</b>		
<b>INCOME</b>		
Member Dues	\$	152,463
Local		175,281
State		167,346
Federal		1,208,048
Interest Income		3,922
Miscellaneous		44,053
		1,751,113
<b>TOTAL INCOME</b>	<b>\$</b>	<b>1,751,113</b>
<b>EXPENSES</b>		
Communication Services	\$	25,644
Consultants & Contracted Svcs		317,823
Incentives		12,040
Insurance - Property & Liability		9,484
Office Equipment & Software		37,849
Pass-Through Funding		111,536
Payroll - Salaries & Wages		720,518
Payroll - Benefits & Taxes		277,052
Printing		11,128
Professional Development		8,985
Rent		72,463
Repair & Maintenance		1,873
Supplies		12,428
Travel		11,891
Utilities		13,161
Miscellaneous		4,856
		1,648,731
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>1,648,731</b>

**Table 2: 2018 Indirect Salaries & Benefits**

<b>POSITION</b>	<b>SALARIES</b>	<b>BENEFITS</b>	<b>TOTALS</b>
Executive Director	\$ 8,518	\$ 5,650	\$ 14,168
Deputy Director	87,039	57,733	144,772
Principal Planner	518	342	860
<b>Totals</b>	<b>\$ 96,075</b>	<b>\$ 63,725</b>	<b>\$ 159,800</b>

**Table 3: Reconciliation of 2018 Indirect Cost Recovery**

<b>2018 Actual Expenses</b>	<b>Total Expenses</b>	<b>Indirect</b>	<b>Excluded</b>	<b>Direct</b>
Wages (excluding paid leave)	\$594,466	\$96,075	\$ 406	\$ 497,985
Benefits (including paid leave)	403,104	63,725	269	339,110
Subtotal	\$ 997,570	\$ 159,800	\$ 675	\$ 837,095
Communication Services	25,644	16,558	-	9,086
Consultants & Contracted Svcs	317,823	16,654	42,983	258,186
Incentives	12,040	-	-	12,040
Insurance - Property & Liability	9,484	9,484	-	-
Office Equipment & Software	37,849	36,669	239	941
Pass-Through Funding	111,536	-	-	111,536
Printing	11,128	-	-	11,128
Professional Development	8,985	1,424	-	7,561
Rent	72,463	69,426	-	3,037
Repair & Maintenance	1,873	1,873	-	-
Supplies	12,428	4,297	-	8,131
Travel	11,891	61	166	11,664
Utilities	13,161	13,161	-	-
Miscellaneous	4,856	871	-	3,985
Subtotal	\$ 651,161	\$ 170,478	\$ 43,388	\$ 437,295
<b>Totals</b>	<b>\$1,648,731</b>	<b>\$ 330,278</b>	<b>\$ 44,063</b>	<b>\$ 1,274,390</b>
		\$330,278		Actual year 2018 indirect costs
		9,013		+/- 2017 indirect cost carry-forward
		<u>\$ 339,291</u>		Indirect eligible for recovery in 2018
		<u>348,440</u>		Indirect cost recovered in 2018
		<u>\$ (9,149)</u>		Under/(over) recovery in 2018 (carried forward into 2019 rate)

**Table 4: Estimated 2019 Indirect Salaries & Benefits**

<b>POSITION</b>	<b>SALARIES</b>	<b>BENEFITS</b>	<b>TOTALS</b>
Executive Director	\$ 6,350	\$ 4,249	\$ 10,599
Deputy Director	97,558	65,275	162,833
Principal Planner	958	641	1,599
<b>Totals</b>	<b>\$ 104,866</b>	<b>\$ 70,165</b>	<b>\$ 175,031</b>

**Table 5: 2019 Estimated Indirect, Excluded & Direct Costs**

<b>2019 Proposed Expenses</b>	<b>Total Expenses</b>	<b>Indirect</b>	<b>Excluded</b>	<b>Direct</b>
Wages (excluding paid leave)	\$ 642,979	\$ 104,866	\$ -	\$ 538,113
Benefits (including paid leave)	430,228	70,165	-	360,063
Subtotals	\$ 1,073,207	\$ 175,031	\$ -	\$ 898,176
Communication Services	28,600	19,000	-	9,600
Consultants & Contracted Svcs	617,473	15,000	44,273	558,200
Incentives	12,000	-	-	12,000
Insurance - Property & Liability	10,500	10,500	-	-
Office Equipment & Software	36,120	36,120	-	-
Pass-Through Funding	62,845	-	-	62,845
Printing	19,500	-	-	19,500
Professional Development	19,750	11,950	-	7,800
Rent	74,000	70,000	-	4,000
Repair & Maintenance	3,000	3,000	-	-
Supplies	12,600	4,500	-	8,100
Travel	14,890	2,000	-	12,890
Utilities	13,000	13,000	-	-
Miscellaneous	-	-	-	-
Subtotals	\$ 924,278	\$ 185,070	\$ 44,273	\$ 694,935
<b>Totals</b>	<b>\$ 1,997,485</b>	<b>\$ 360,101</b>	<b>\$ 44,273</b>	<b>\$ 1,593,111</b>

**Table 6: 2019 Indirect Cost Rate Calculation**

CY 2019 Budgeted Indirect Cost	\$ 360,101		
CY 2018 Indirect carry-forward	(9,149)		
	<u>\$ 350,952</u>		
CY 2019 Budgeted Direct Salaries	\$ 538,113		
Total Indirect Cost	350,952		
	-----	=	<b>65.22%</b>
Total Direct Salaries	538,113		

**Table 7: Reconciliation of 2018 Fringe Benefit Recovery**

2018 Actual Benefit Expenses	Total	
Holiday Leave	\$ 36,639	
Sick Leave	28,863	
Vacation Leave	57,110	
Other Paid Leave	3,440	
Subtotal	\$ 126,052	
Dental	10,361	
Disability	2,779	
Health Insurance	98,167	
Life Insurance	920	
Medicare Tax	11,078	
Retirement Contributions	91,816	
Social Security	44,579	
Unemployment Tax	12,409	
Vision	2,190	
Workers Compensation Insurance	2,756	
Subtotal	\$ 277,055	
Totals	\$ 403,107	Actual 2018 Fringe Benefit costs incurred
	12,264	+/- 2017 fringe benefit carry-forward
	\$ 415,371	Fringe benefits eligible for recovery in 2018
	394,309	Fringe benefits recovered in 2018
	\$ 21,062	Under/(over) recovered for 2018 (carried forward into 2019 rate)

**Table 8: Estimated 2019 Fringe Benefit Costs**

Benefit	Budget Amount
Holiday Leave	\$ 37,821
Sick Leave	20,365
Vacation Leave	55,278
Other Paid Leave	-
Subtotal	\$ 113,464
Dental	12,202
Disability	3,200
Health Insurance	129,022
Life Insurance	1,006
Medicare Tax	10,825
Retirement Contributions	96,068
Social Security	46,899
Unemployment Tax	12,425
Vision	2,134
Workers Compensation Insurance	2,983
Subtotal	\$ 316,764
Total Estimated Fringe Benefits	\$ 430,228

**Table 9: 2019 Fringe Benefit Rate Calculation**

CY 2019 Budgeted Fringe Benefits	\$ 430,228	
CY 2018 Fringe Benefit carry-forward	21,062	
CY 2019 Recoverable Fringe Benefits estimate	\$ 451,290	
CY 2019 Budgeted Direct Salaries	\$ 538,113	
CY 2019 Budgeted Indirect Salaries	104,866	
CY 2019 Budgeted Excluded Salaries	-	
Total Salaries & Wages (excluding paid leave)	\$ 642,979	
Total Fringe Benefits	451,290	
	-----	= <b>70.19%</b>
Total Salaries (excluding paid leave)	642,979	





November 16, 2018

Mr. Bob Wilson, Executive Director  
Whatcom Council of Governments  
314 East Champion Street  
Bellingham, WA 98225-4502

RE: Authorization of MPO/RTPO Funding State Fiscal Years (SFY) 2018-2019 (July 1, 2017 - June 30, 2019)

Dear Mr. Wilson:

The purpose of this letter is to authorize funding for SFY 2018-2019 (July 1, 2017 through June 30, 2019) for your organization. These funds are tied to activities in the approved Unified Planning Work Program (UPWP), which is the scope of work for Agreement GCB 2565. GCB 2565 is the Washington State Department of Transportation (WSDOT) agreement with the Whatcom Council of Governments Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO).

The following chart lists all available funds to date for your MPO/RTPO for SFYs 2018 and 2019. **New funding included is the FFY2019 FHWA allocation of \$294,205:**

<b>Whatcom Council of Governments</b>				
State Fiscal Years 2018 – 2019 Funding Status				
Federal Fiscal Year	Time Period Covered	SFY 2018/2019 Allocation	Expenditures through 10/2018	BALANCE
FHWA 2019	October 1, 2018 - September 2019	\$294,205.00	\$0.00	\$294,205.00
FHWA 2018	October 1, 2017 - September 2018	\$288,804.00	\$243,378.61	\$45,425.39
FHWA 2017	July 1 - Sept 30, 2017	\$70,994.00	\$70,994.00	\$0.00
FHWA 2017	Carry Forward from Prior Biennium	\$134,604.19	\$134,604.19	\$0.00
<b>FHWA TOTALS</b>		<b>\$788,607.19</b>	<b>\$448,976.80</b>	<b>\$339,630.39</b>

Mr. Bob Wilson  
 November 16, 2018  
 Page 2

Federal Fiscal Year	Time Period Covered	SFY 2018/2019 Allocation	Expenditures through 10/2018	BALANCE
FTA 2018	March 31 - Sept 30, 2018	\$37,702.36	\$0.00	\$37,702.36
FTA 2018	October 1, 2017 - March 30, 2018	\$40,616.00	\$0.00	\$40,616.00
FTA 2017	April 29 - Sept 30, 2017	\$29,764.67	\$25,387.33	\$4,377.34
FTA 2017	Carry Forward from Prior Biennium	\$51,004.15	\$51,004.15	\$0.00
<b>FTA TOTALS</b>		<b>\$159,087.18</b>	<b>\$76,391.48</b>	<b>\$82,695.70</b>
~	Apr 16, 2018 - June 30, 2019	\$19,857.00	\$0.00	\$19,857.00
~	July 2017 - June 2019	\$172,349.00	\$128,289.61	\$44,059.39
<b>RTPO TOTALS</b>		<b>\$192,206.00</b>	<b>\$128,289.61</b>	<b>\$63,916.39</b>
~	July 2017 - June 2019	\$200,000.00	\$200,000.00	\$0.00
<b>IMTC TOTALS</b>		<b>\$200,000.00</b>	<b>\$200,000.00</b>	<b>\$0.00</b>

If you have any fiscal questions, please call Gail Renschler at (360)705-7964. If you have any MPO/RTPO planning questions, please call Cliff Hall at (360) 705-7993.

Sincerely,

Doug Cox, Interim Manager  
 Tribal and Regional Coordination Office

DC:gr

cc: Ron Cubellis, Whatcom Council of Governments  
 Todd Carlson, Northwest Region Planning Office  
 John Shambaugh, Northwest Region Planning Office  
 Cliff Hall, Tribal and Regional Coordination Office  
 Gail Renschler, Tribal and Regional Coordination Office

## DETERMINATION OF NONSIGNIFICANCE

Description of proposal: Proposed ordinance adopting a new Chapter 12.28 of the Everson Municipal Code and establishing transportation impact fees and related administrative provisions.

Proponent: City of Everson

Location of proposal: Within the city limits of the city of Everson, Washington.

Lead agency: City of Everson

The lead agency for this non-project proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030 (2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issuance noted below. Comments must be received by January 2, 2019.

There is no local agency appeal of this determination.

Responsible official: Dave Schoonover

Position/title: Deputy SEPA Official

Address: 111 W. Main Street, PO Box 315, Everson, WA 98247

Phone: (360) 966-3411

Date of Issuance: December 18, 2018



\_\_\_\_\_  
Signature